



Hauxley Parish Council

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To Members of Hauxley Parish Council; Cllrs Brown, Callender, Howell, Nichol and Appleby

You are summoned to the Ordinary meeting of the Parish Council to be held on Monday 8th November 2021 at 6.30pm at Hauxley Village Hall for the transaction of the business shown on the agenda below.

Elaine Brown PSLCC Cert HE, Parish Clerk and Responsible Financial Officer

3rd November 2021

OPEN SESSION

Subject to Standing Order 3 (e-h); Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the chairman of the meeting. a member of the public shall not speak for more than 3 minutes and a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

BUSINESS TO BE TRANSACTED

C025/21 To receive apologies for absence

C026/21 To receive any declarations of interest from Members

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Hauxley Council Code of Conduct for Members and by the Localism Act 2011.

C027/21 To approve the minutes of previous meetings of the Council:

5.1 Annual Parish Council meeting held on 13th September 2021.

C028/21 To consider candidates for co-option

C029/21 Hauxley Neighbourhood Plan

7.1. To receive the notes of Steering Group meeting held 27th September

C030/21 Update – walk about with Highways – Cllr A Brown

C031/21 Finance

- i. To note receipt of bank reconciliations at 30th September 2021
- ii. To note receipt of budget monitoring document at 30th September 2021
- iii. To authorise payments:

Date	Cheque	Creditor	Reason	Total
08.10.21	752	Jo-Anne Garrick LTD	Consultancy fees	£840.00
18.10.21	753	Meldon Park	Christmas Trees	£128.00
08.11.21	754	E Mitchell	Drone Footage	£50.00
08.11.21	755	HMRC	PAYE	£62.40
08.11.21	756	Clerks	Wages/expenses	£286.82
08.11.21	757	ADT	Newspage	£60.00
08.11.21	758	Staintons	Christmas Tree	

- iv. To note receipts:

Date	Debtor	Reason	Amount
06.09.2021	Barclays	Interest	£0.10
06.09.2021	NCC	Precept	£2800.00
10.09.2021	Groundworks	Neighbourhood Planning grant	£5931.00

C032/21 Update on dog bag dispensers

C033/21 Initial budget discussion for 2022/23

C034/21 Exclusion of Press and Public

Due to the sensitivity of the items listed belowt, it is recommended that the press and public be excluded from the remainder of the meeting *under Section 1(2) the Public Bodies (Admission to Meetings) Act 1960*).

C035/21 Recruitment of a Parish Clerk & RFO
To receive an update on recruitment

C036/21 Parish Council land at Low Hauxley
To receive an update