



Hauxley Parish Council

c/o 58 Westmorland Avenue,
Newbiggin by the Sea,
Northumberland NE64 6RN
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Parish Clerk: Miss Elaine Brown
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To Members of Hauxley Parish Council; Cllrs Brown, Callender, Howell, Nichol and Appleby

You are summoned to the Annual meeting of the Parish Council to be held on Monday 13th September 2021 at 6.30pm at Hauxley Village Hall for the transaction of the business shown on the agenda below.

Elaine Brown PSLCC Cert HE, Parish Clerk and Responsible Financial Officer
6 September 2021

OPEN SESSION

Subject to Standing Order 3 (e-h); Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting shall not exceed 15 minutes unless directed by the chairman of the meeting. a member of the public shall not speak for more than 3 minutes and a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

BUSINESS TO BE TRANSACTED

1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office
2. To receive apologies for absence
3. To receive any declarations of interest from Members
Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Hauxley Council Code of Conduct for Members and by the Localism Act 2011.
4. To approve the minutes of previous meetings of the Council:
5.1 Annual Parish Council meeting held on 17th May 2021.
5. Banking arrangement and authorisation of signatories
5.1. To receive an update on the change of mandate
5.2. To nominate a third councillor to be added to the mandate
6. Hauxley Neighbourhood Plan
7.1. To receive and update on the Steering Group
7.2: To receive an update on funding
7.3: To agree to the Change in Neighbourhood Area Designation
7. NCC – Climate Emergency Declarations
To respond to the consultation.
8. NCC – Free Trees for Parish Council
To consider requesting a tree pack for planting in the village
9. Local Transport Plan
To consider the top three priorities for possible inclusion in the 2022-23 Local Transport Plan
10. Update – walk about with Highways – Cllr A Brown
11. – Finance
 - i. To note receipt of bank reconciliations at 30th May and 31st July 2021
 - ii. To note receipt of budget monitoring document at 30th May and 31st July 2021
 - iii. To authorise payments:

| Date | Cheque | Creditor | Reason | Total |
|----------|--------|-------------------------|---------------------------------|---------|
| 27.04.21 | 743 | Zurich | Insurance | £239.69 |
| 27.04.21 | 744 | NALC | Subscription/Webpage | £152.08 |
| 06.05.21 | DD | Barclays | Interest | £0.30 |
| 13.09.21 | 745 | John Ainsworth | Internal Audit | £100.00 |
| 13.09.21 | 746 | ICO | Fee | £40.00 |
| 13.09.21 | 747 | Staintons | Planting/Ground maintenance | £443.40 |
| 13.09.21 | 748 | Brown, E | Clerk Wages April - August | £721.20 |
| 13.09.21 | 749 | HMRC | PAYE | £172.80 |
| 13.09.21 | 750 | Amble Development Trust | Newspage | £60.00 |
| 13.09.21 | 751 | Hauxley Village Hall | Room hire for meetings 21/22 | £80.00 |

iv. To note receipts:

| Date | Debtor | Reason | Amount |
|-----------------|---------------|---------------|---------------|
| 06.04.21 | NCC | Precept | £2800.00 |
| 07.06.21 | Barclays | Interest | £0.10 |

12. Exclusion of Press and Public

Due to the sensitivity of the items listed below, it is recommended that the press and public be excluded from the remainder of the meeting *under Section 1(2) the Public Bodies (Admission to Meetings) Act 1960*).

13. Recruitment of a Parish Clerk & RFO

To receive an update on recruitment

14. Parish Council land at Low Hauxley

To receive an update