

**Minutes of the Ovingham Parish Council Meeting
Held on 21st July 2022
The Pavillion, Ovingham Playing Field, Ovingham**

Attendance	
Representatives	Councillors: Doreen Jordon (Chair), Neville Gray (Vice Chair), Joanna Jackson, Tony Ford, Irene Swinburn.
Officers	Paul Smith (Clerk & Notetaker)
Public	1 Member of the public was in attendance.

Welcome & Questions from members of the Public	
	The Chair welcomed everyone to the meeting. There were no questions from the member of the public present.
	County Councillors Report: County Councillor Waddell was unable to attend the meeting but had submitted a report which is available in PC Documents at: July Parish Councils Report. Councillor Jordon stated she would contact Councillor Waddell to chase-up the line marking on roads in Ovingham. Councillor Gray referred to the non-payment of the Section 106 award and stated that OPC needed to contact NCC Planning to clarify the process of applying for funding under the new arrangements. Cllr Jordon suggested a meeting be organised with Cllr Waddell and NCC Planning to discuss further Action Cllrs Jordon and Gray
1.	Apologies for Absence Apologies had been received from Cllrs Downing and Neal.
2.	Declaration of Interest There were no Declarations of Interest.
3.	To confirm the minutes of the meeting held on 16th June 2022 The minutes were signed by the Chair as a true and correct record.
4.	Matters Arising Update on Information / Story Board Cllr Gray is to set up a meeting with the suppliers in August. Action Cllr Gray Local Transport Plan Councillor Jordon reported that Ovington PC had received notification that NCC were exploring how the sharp bends in the road from Ovingham to Ovington could be improved. After discussion, it was agreed that the 3 priorities for the Ovingham Local Transport Plan were: 1 Tarmac path to be made on grassed area at Dene Garth. 2 Resurfacing the road in the Tyne Gardens to Windsor Crescent areas. 3 Resurfacing the West Road in front of the School.

	<p>Village Appraisal</p> <p>Dog Notice – A draft Dog Notice had previously been circulated and after further discussion and slight amendment the format was agreed. Cllr Jackson agreed to provide pictorial design on the Notice and forward to Councillors for agreement.</p> <p>Action Cllr Jackson</p> <p>Waste Bins – Councillor Jordon had met with Geoff Cairns of NCC to discuss the provision of additional bins in Ovingham. Councillor Jordon had previously circulated a paper detailing options and costings and these were discussed. It was agreed that Option 6 would be taken forward, which is the supply and installation of a Locking Post and 240 Ltr used bin at the Playing Field. The Clerk agreed to email Geoff Cairns to place the order.</p> <p>Action The Clerk</p> <p>The bins next to the shop and White Swan wall are in need of repair and Cllr Ford agreed to look at the possible fitment of handles.</p> <p>Action Cllr Ford</p> <p>Next stage of Village Appraisal</p> <p>Cllr Jordon reminded the meeting that one of the ideas raised related to the Village Appraisal was the creation of an Event, where the various Community Groups in Ovingham would each have a stall to explain to residents what they do and encourage wider participation (especially among younger residents and the elderly). There would also be an open stall, where all residents could write down their thoughts on events they would like to see in Ovingham. Cllr Jackson agreed to try take this forward.</p> <p>Action Cllr Jackson</p>
5.	<p>Accounts to pay/paid since previous meeting - The following were all agreed:</p> <ul style="list-style-type: none"> ● P Smith - Clerk Net Salary June 22 £299.48 (Paid via Cheque) ● P Smith – Clerk – Expenses re purchase of mobile phone - £21.99 (Paid via Cheque) ● D Jordon - Expenses re Village Gardens & Tubs, Storage boxes and Prize Monet etc £229.19 (Paid by Cheque)
6.	<p>Budget</p> <p>The Clerk gave brief details of the Parish Council Budget position.</p> <p>The Clerk again advised that the statutory Notice had been placed on the OPC website, with information that the public can inspect the Annual Audit documents and Financial records from the Financial Year 21/22 for a period from 13.6.22 - 22.7.22. No requests had been received.</p>
7.	<p>Planning Applications</p> <p>Cllr Gray reviewed the following applications:</p> <p>Trees in a Conservation Area - Pollard on Ash (T1) to 9 metres West Corner of Allotment Gardens West Road Ovingham Northumberland Ref. No: 22/02414/TREECA Received: Thu 07 Jul 2022 Validated: Thu 07 Jul 2022 Status: Registered</p> <p>Trees in a Conservation Area: T1 Rowan remove suppressed by surrounding trees honey fungus around base not identifiable at this time of year, T2 lawsons cypress remove multi stemmed to allow more light into garden and T3 Cherry reduce/ pollard into hedgeline 3 metres, tree shadows the garden and dominates that area of the garden, causes yearly maintenance to clear the adj buildings it will allow growth of other species.</p> <p>Gardens Opposite 9, 10 And 11 Castle View Ovingham Prudhoe Northumberland NE42 6AT Ref. No: 22/02395/TREECA Received: Wed 06 Jul 2022 Validated: Wed 06 Jul 2022 - Status: Registered</p> <p>Block up external kitchen door, rendering area to match rest of extension. ii) Slightly increase size of two existing windows within kitchen. iii) Add conservation roof light to bathroom. v) Add small wooden picket fence and gate to property.</p> <p>4 River View Ovingham Prudhoe Northumberland NE42 6AH Ref. No: 22/02021/FUL Received: Tue 07 Jun 2022 Validated: Tue 28 Jun 2022 Status: Registered</p>

	<p>Single storey side extension with pitched roof to replace existing flat roof over garage and front porch extension 3 Dene Garth Ovingham Northumberland NE42 6AW Ref. No: 22/01977/FUL Received: Wed 01 Jun 2022 Validated: Wed 01 Jun 2022 Status: Approved</p> <p>Tree Preservation Order Application: T2 English Yew tree reduce the sides and face by approx 0.5 metre (maximum). This tree is located as T2 on the plan Crann Mor Nunnykirk Close Ovingham Prudhoe Northumberland NE42 6BP Ref. No: 22/01113/PRUTPO Received: Mon 28 Mar 2022 Validated: Mon 25 Apr 2022 Status: Registered -</p>
8.	<p>Rental Agreements – re Pavilion & Field</p> <p>The Rental Agreements were reviewed and it was agreed that the existing fees would be retained with the addition of £20.00 fee for football matches taking place outside the normal season period of September to May.</p>
9.	<p>Play Inspection Report – Action Plan</p> <p>The Chair gave an overview of the main items raised in the Play Inspection report (which had previously been circulated to members of OPC). Following this an Action Plan has been put in place to carry out various small repairs. It was agreed that the remaining wooden bars on the Activity Trail would be removed, as they are rotten.</p>
10	<p>Tree Inspection and Action Update</p> <ul style="list-style-type: none"> . The Chair had previously circulated an Action Plan re the Tree Inspection report. Planning permission had been submitted to NCC (see the first two items listed at Agenda Item 7 for details).
11	<p>Village Environment and Action Plan Update</p> <ul style="list-style-type: none"> . Cllr Jordon referred to the draft letter that NCC had produced (addressed to Residents) which provided details of Phase 2 of the Ovingham Surface Water Flood Alleviation Scheme. The draft letter was discussed and minor alterations suggested. <p>The tragic death of a young man in the river near Ovingham was discussed. Concern was raised related to the danger of youngsters gathering on the Ovingham river bank. Cllr Jordon reported a request had been made last year for signage and another life belt to be put in place on the Ovingham river bank, this was being followed up by Cllr Holly Waddell. Cllr Jordon also advised she had been in touch with NCC last week and was informed it was the responsibility of the landowner not NCC. Cllr Jordon to follow this up with Northumberland Estates.</p> <p>Action Cllr Jordon</p> <p>Councillor Jordon gave an update on various other village maintenance issues, including the need to paint the telephone box (Cllr Ford was asked to do this) PAT testing of OPC equipment and arrangements for the annual inspection of the Zip Wire. Cllr Gray agreed to contact an alternative company for the Zip Wire inspection.</p> <p>Action Cllr Ford re painting the telephone box Action Cllr Gray re the Zip Wire inspection</p> <p>Cllr Ford raised the issue of the refusal by NCC to impose a 20 mph through the Village. He strongly felt this was a mistake and further action needed to be taken as a matter of urgency. The Chair reminded the meeting that four speed surveys have now been carried out in Ovingham in recent times and none of them produced data that satisfied NCC criteria to impose a 20mph speed limit. After further discussion, it was agreed that the Chair would take this up with County Councillor Waddell and discuss further at the September meeting.</p> <p>Action Cllr Jordon</p>
12	<p>Parish Council Vacancy Update</p> <ul style="list-style-type: none"> . The Clerk reported that there had been no interest so far in filling the vacancy on the Parish Council. This will be discussed further at the September meeting.

13	<p>Committee Reports</p> <ul style="list-style-type: none"> • Ovingham Joint Burial Committee Cllrs Jordon and Swinburn were unable to attend the latest meeting. <p>Reading Room Nothing major to report. It is hoped work on the new sound system would commence soon.</p> <p>East Tynedale Community Forum The next meeting is on Tuesday 26th July at 7pm.</p> <p>Orchard Group Nothing to report</p> <p>Allotments Association OPC had received a request from the Allotments Association for a contribution towards purchasing a high level hedge trimmer. It was agreed the Allotments would need to complete a 'Request for Grant' form and the request will be discussed at the October PC meeting.</p> <p>Playing Fields The Chair reported that she had postponed the meeting between two representatives of OPC and the proposed OPFA Group planned for 19th July due to the extreme heat on that evening. Reference was made to an email received from the interim Secretary of OPFA requesting the latter be minuted. The Chair reiterated that she had originally asked Cllrs Ford and Downing to form a Playing Fields Working Party and be the OPC representatives on that Group, which would be separate to OPC but work very closely in partnership with it. Cllr Gray commented that he and Cllr Jordon had offered to attend the first OPFA meeting but were advised their attendance would not be appropriate. If they had attended, much of the current misunderstanding could have been avoided. After further discussion it was agreed that The Chair and Cllr Gray would meet with Cllrs Downing and Ford to explain fully what was involved in the management and maintenance of the Playing Field.</p> <p>Action Cllr Ford to organise Chair and Cllr Gray to meet with two members of the proposed OPFA Group on Thursday 28th July at 6.30pm</p>
14	<p>Correspondence</p> <ul style="list-style-type: none"> • The Clerk reported that the PC had received an email from Ovingham Choir Group, requesting a financial donation. It was agreed that the Ovingham Choir Group would also need to complete a 'Request for Grant' form. The Clerk agreed to reply to the email with a copy of the form. <p>Action The Clerk</p>
15	<p>Any other business as considered urgent by the Chair</p> <ul style="list-style-type: none"> • The Chair stated that the following items had been donated to the PC and needed to be added to the Asset Register: 3 large folding tables, a Microwave and a Drinks Cooler. It should also be recorded that the Victorian Letter Box belonging to Ovingham is currently at Bellingham Museum. <p>Action The Clerk</p>
16	<p>To confirm the date of the next meeting as 15th September 2022</p> <ul style="list-style-type: none"> • - Agreed.

Chair

Signature

DRAFT