

# FELTON PARISH COUNCIL RECREATION FIELD COMMITTEE

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To the members of Felton Parish Council Recreation Field Committee:

You are summoned to attend a meeting of the Recreation Field Committee on Thursday 17 February 2022, at 7:30pm. The Meeting will be held in the Coquet Room, Felton Village Hall.

Yours sincerely

Clair Lewis

13/2/22

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## AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. To approve the Minutes of the Meeting on 18 November 2021 (Pages 2 and 3)
4. Finance – To receive update on current position
5. Play Area
  - a. Rear hedge and fence – to receive update and to agree actions as required
  - b. East and west fences – to agree actions for replacing posts at northern end of both the east and west fences
  - c. Exposed concrete: on Slide Embankment and at base of Basket Swing support leg – to agree actions as required
  - d. To receive report on monthly inspection (to the extent not covered above) and to agree actions as required
6. Recreation Field
  - a. Brambles to north east corner (within grassed area of field, south of the 'bike track mound') – to establish working party to clear brambles and flatten raised area before seeding
  - b. MUGA Lights – to agree actions to investigate and/or repair pair of lights on the MUGA
  - c. Fallen Trees on eastern boundary of Recreation Field and damage to fence – to agree actions as required
  - d. Drainage issues – to receive update and to agree actions as required
7. Recreation Field and Play Area Regeneration Project
  - a. To receive Report on the Recreation Field and Play Area Regeneration Project from Cllr Cuthbert and the Clerk and to agree recommendations (Report to follow)
  - b. Facilities Building – to receive update if any and to agree actions as required
8. Date of Next Meeting – Thursday 17 March 2022 at 7:30pm, Felton Village Hall

### ITEM 3 – DRAFT MINUTES

At the Meeting of the Recreation Field Committee held at Felton Village Hall on Thursday 18 November 2021 at 7:30pm.

Present: Cllrs Cuthbert, Cruden, Dickson, Sowter and Thornton (Felton Parish Council), Cllr Marshall (Thirston Parish Council), Mrs Clark, Mr Harrison

In attendance: C Lewis (Clerk)

#### **35. Apologies for Absence – Mr Haddow**

#### **36. Declarations of Interest – None**

**37. The Minutes of a meeting held on 21 October 2021** were approved as a true record subject to deleting Cllr Marshall from those listed as present.

#### **38. Finances**

A refund has been received from the electricity company. This has had the effect of making it seem as though there has been a negative expenditure on electricity this year, as some of the refund relates to invoices paid in the last financial year.

#### **39. Play Area – Report on Monthly Inspection**

Cllr Sowter reported the following issues to the Committee:

- a. Cllr Sowter has installed the new litter bins, one at each end of the play area. The Clerk has informed NCC.
- b. The remainder of the play area is unchanged. No high risk matters identified.

#### **40. Play Area – Rear Hedge**

Cllr Sowter thanked Cllr Cuthbert and her family who assisted with clearing more of the rear hedge. Cllr Cuthbert also removed the brambles around the MUGA. The next stage is to repair the chain link fence, which will require the existing top wire to be tightened/replaced using a hand winch.

Resolved: To authorise expenditure up to £55 for the purchase of a hand winch plus timber to construct a frame, plus a new coil of wire. If the amount is slightly over this, the Committee authorised the Clerk to approve this in conjunction with Cllr Sowter.

#### **41. Play Area Redesign**

Cllr Cuthbert and the Clerk (with other parents on the Committee) will work up a suggested design for consideration by the Committee.

#### **42. MUGA Upgrade**

The Clerk is obtaining quotes and will report on these when received.

#### **43. Recreation Field**

- a. **Drainage** – P.J.R Blewitt Ltd attended the Field on the day of the Meeting and installed the inspection chamber. The pipes were inspected while the chamber was installed and could be seen to be full of silt. It appears the problem is arising because the pipes are sitting on clay. Modern installations would usually sit the pipes on a gravel bed and would pack gravel around the pipe when refilling. This slows the collection of silt in the pipes. More modern piping also has a felt-like material around the pipe to reduce issues. A full replacement would be needed to completely remove the problem. This would not necessarily be expensive but would be disruptive even if a trenching machine is used. However, a reduction of the drainage issues could be achieved by regular rodding and camera inspections. The blockage on the East side of the Field is still there. It was not possible due to silt to get the camera as far as that. The Committee noted that there is a dip in this section and that the drain may have sunk, allowing silt and water to collect at that point.

Resolved: Cllr Cruden will ask Mr Blewitt if he could attend again with his camera now that the inspection chamber is in place.

- b. **Field Surface** – There are two options for improving the Field. The more disruptive option is to plough the Field surface and to re-seed it. This would take approximately two to three months. The less disruptive option would

be to top-dress the playing surface and to re-seed it. The Committee agreed that the needs of the Football Club and the rest of the residents need to be balanced. The Committee considered how flat the Field needs to be to meet FA requirements.

Resolved: The Clerk will ask Mr Stewart to confirm the requirements of the FA with regard to the playing surface.

- c. Facilities Building** – The Committee heard from Mr Hogg, attending in his capacity as Chairman of 1<sup>st</sup> Felton Scout Group and from the Clerk in her capacity as Group Scout Leader. The Scout Group would like to work with the Football Club to design a building on the Field, which could meet the requirements for the football club as well as providing space for the Scout Group and other youth and village organisations. The Committee agreed that this sounded promising. The Committee agreed that it might have questions about any proposal which the Scout Group confirmed it would attempt to answer.

Resolved: To allow the Scout Group to prepare a proposal for the Committee to consider, for which they should liaise with the Football Club regarding its requirements.

- 44. Tree Inspections** – The Clerk is awaiting a response. The Committee noted that any trees on non-Parish Council land should be dealt with by the landowner.

- 45. Date of Next Meeting** – Thursday 9 December at 7:30pm, Felton Village Hall

The Chairman closed the meeting at 8:27pm.