

**Whittingham Callaly & Alnham Parish Council**  
 Clerk Lesley Long, 5 Meadow Riggs, Alnwick NE66 1AP  
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**PARISH COUNCIL MEETING**  
**MINUTES**

Minutes of the meeting of the Whittingham, Callaly & Alnham Parish Council held on Tuesday, January 18th, 2022, at 7.00pm at Whittingham Memorial Hall.

**Present**, BW (Chair), C Durie (CD), A Whincup (AW), S Gray (SG) A Young (AY) J Renner (JR)), K Armstrong (KA), Elidh Gardner (EG), Prof. J Clark (Prof. JC), N Riordan (NR) K Turvey (KT)

**In attendance** : Acting Clerk - Karen Armstrong (KA) acting on behalf of Lesley Long

<b>ITEM</b>	<b>DISCUSSION</b>
<b>01/22 Apologies for Absence &amp; Declarations of Interest</b>	Apologies: R Bateson (RB) Lesley Long - Clerk Declaration of interest by AW on item 06/22 point 1
<b>02/22 Public Participation</b>	No questions received.
<b>03/22 Minutes of the Previous Meeting</b>	The Minutes of the meeting on November 16th, 2021, were APPROVED as a true record.
<b>04/22 Matters Arising</b>	<ul style="list-style-type: none"> <li>i <b>Progress on construction of public path</b>- start of works still pending <b>ACTION AW</b></li> <li>ii <b>Risk Assessment for users of the path</b> - in hand <b>ACTION - AW</b></li> <li>iii <b>Alternative School Parking</b> - Ongoing <b>ACTION - AW</b></li> <li>iv <b>General Risk Assessment Review</b> - To be kept on Agenda but quotes for maintenance to be requested Spring 2022 <b>ACTION- CLERK</b></li> <li>v. <b>Risk Assessment Tree Survey</b> - To be kept on Agenda until booked <b>ACTION - CLERK</b></li> <li>Vi. <b>Progress re quotes for noticeboard</b> - Looking at composite options for Alnham and Callaly to reduce maintenance and increase longevity. Looking at around £1,200 each so researching potential alternatives. Whittingham Notice Board was subsequently damaged during Storm Arwen but local resident Hylton Moffitt has very kindly offered to make good so currently work in progress <b>ACTION - AW &amp; KA</b></li> <li>vii <b>Telephone Kiosk</b> - BT removal of equipment is still pending. Still interest from Rothbury RSPCA. Clerk to advise on progress <b>ACTION - CLERK</b></li> </ul>
<b>05/22 Update on Neighbourhood or Parish Plan</b>	<p>Following the presentation by Sarah Brannigan of NCC Planning Department at our last meeting it was agreed that the Parish Council would like to explore the possibility of a Neighbourhood and / or Parish Plan.</p> <p>As this process will require a local referendum, we will need to follow a road map as to how to approach. In the first instance 2 members have volunteered to represent the PC on a new Committee if we are able to gain interest on the idea and recruit additional residents of the 3 Parishes. These are Chris Durie and Jonathan Clark who will be supported as and when required by Andrew Whincup, Kate Turvey and Karen Armstrong.</p> <p>It was agreed that we needed to contact NCC for the additional documentation to start the process with an update provided at the next meeting in February.</p> <p>To be kept as standing item on the agenda. Documentation to be requested from Sarah Brannigan. <b>ACTION - CLERK / KA</b></p>

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<b>06/22 Planning Applications</b>	<ol style="list-style-type: none"> <li>1. Pre-app enquiry - NHU024/EAS0108 Airwave Tower redevelopment for EAS Home Office ESN - Whittingham Wood <b>OUTCOME - NEUTRAL/NOTED</b></li> <li>2. 21/04616/FUL Land East of Coeburn, Thrunton, Northumberland <b>OUTCOME - SUPPORTED</b> <b>ACTION - Clerk</b></li> <li>3. Northumberland National Park - Castle Hill, Alnham, Construction of Garage <b>OUTCOME - SUPPORTED</b> <b>ACTION - Clerk</b></li> </ol>	
<b>07/22 Finance</b>	<ol style="list-style-type: none"> <li>i. <b>The Finance Report for January</b> was received and approved.</li> <li>ii. <b>The following payments were APPROVED</b> <ul style="list-style-type: none"> <li>• Clerk's salary for January £156.60</li> </ul> </li> </ol>	
<b>08/22 Resignation of the Parish Clerk wef 31<sup>st</sup> March 2022</b>	<p>The Council accepted the resignation of the Parish Clerk, Lesley Long. It was agreed that an advert will be prepared to advertise for a replacement. It was also agreed that the Council would look at potentially amending the pay scale, depending on experience and capability, to ensure interest in the role.</p> <p style="text-align: right;"><b>ACTION Clerk &amp; KA</b></p>	
<b>09/22 Wildlife and Countryside Act 1981 (Section 53)</b>	<p>DMMO Order (No 11) 2020 BOAT Nos 11 &amp; 15 Parish of Callaly - Confirmed  DMMO Order (No 5) 2018 BOAT Nos 38 &amp; 22 Parish of Whittingham &amp; Ingram - Confirmed  DMMO Order (No 2) 2020 PB Nos 27 Parish of Whittingham - Confirmed</p> <p style="text-align: center;">THE COMPLETED ORDERS WERE NOTED BY THE PARISH COUNCIL</p>	
<b>10/22 Grass Cutting 2022 - 2023</b>	<p>It was agreed that the Parish would like to continue receiving 3 extra grass cuts From the NCC Neighbourhood Services team. <b>ACTION - Clerk</b></p>	
<b>11/22 Photos of Councillors on Parish Council Website</b>	<p>Councillor Prof JC suggested that photos of Councillors be uploaded to the Parish Website. It was agreed that any Councillor, happy with this request and able to provide an electronic photograph, please send across to Acting Clerk Councillor Karen Armstrong who would organize. <b>ACTION - KA</b></p>	
<b>12/22 Correspondence</b>	<ol style="list-style-type: none"> <li>i. NOTED - Letter from Trustees of the Whittingham Parish Burial Ground advising that the trust is being wound up.</li> <li>ii. Further highlight of Scam E Mail &amp; warning to councillors to check sender details before responding.</li> </ol>	
<b>13/22 Any General Matters</b>	<ol style="list-style-type: none"> <li>i. <b>Operation London Bridge</b> - Councillor CD met with Chris Breeze and shared the protocol the PC have agreed re the village flagpole following the Announcement of the death of the Queen and the Proclamation of Accession.</li> <li>ii. <b>Northumberland Gazette Article</b> - Councillor Prof JC circulated an item from the Gazette reporting the adoption of a Neighbourhood Plan by Wooler PC.</li> <li>iii. <b>Christmas Lights</b> - Councillor AY confirmed that the solar lights were a flop due to lack of charging but can be joined together and plugged into an electric socket. AY will keep the lights safe until next Christmas.</li> <li>iv. <b>LED Lights</b> - Councillor Prof JC would like the streetlights replaced in Whittingham that are not yet LED. To add to Feb 18<sup>th</sup> agenda</li> </ol> <p style="text-align: right;"><b>ACTION - CLERK</b></p>	
<b>14/22 Date of Next Meeting</b>	<p>Tuesday February 15<sup>th</sup>, 2022, at 7.00pm - Whittingham Memorial Hall</p>	

Signed as a True Record of the Meeting Chair \_\_\_\_\_ Date \_\_\_\_\_