

# DRAFT MINUTES OF KNARSDALE WITH KIRKHAUGH PARISH COUNCIL MEETING HELD MONDAY 9TH MAY 2022

Meeting commenced at 8.15p.m. following on from the Annual Meeting.

**Present:** Cllrs M Mennie (Chair), JJ Raine (Vice Chair), A Armstrong, J Grieves, J Reed, W Watson & I Hutchinson (NCC)

**Apologies:** Cllrs T Moore .

**Public Question** –Must be submitted in writing prior to Parish Council meetings to allow for a detailed and accurate response. None received.

## 1. Chair & Vice Chair:

Chair: M Mennie - proposed by A Armstrong, seconded by J Raine, there were no other nominations.

Vice Chair: JJ Raine – proposed by M Mennie, seconded by A Armstrong, there were no other nominations.

**2. Minutes (including any ratification of decisions taken) of meetings** held 14th March 2022 were agreed and signed.

**3. Declaration of Interest:** None.

## 4. Matters Arising:

Highway Issues: Road markings deferred until scheduled resurfacing done. NCC to be notified of ongoing drainage issues.

Burnstones bridge stones displaced – no update. Cllr Hutchinson still to obtain clarification on track status – public right of way or a permission right of way.

Railway bridge over the Knarr (South Tyne Trail) only a single rail (previously 3 Rails).

Low Bridge sign at Lambley – sign at Brampton and Lambley but not very visible.

Old School: Waiting to hear back from solicitors re costs. Some fencing/boarding up required – Cllrs Mennie and Raine will carry out the work.

South Tyne Railway: Mr Millward gave an update at Annual Open Meeting.

Encroachment of Village Green: No update.

Litter Bin beside the bottle bank: NCC have agreed to re-instate a wheelie bin. There is also an issue with fly tipping/bin not been emptied at the communal bins above the Station. This is due to bank holidays/shortages of manpower – NCC will be informed.

Village Green: The trees/shrubs by the layby need pruning – awaiting update from NCC.

Tree Preservation Order: pear tree at The Eals – info submitted and awaiting to hear back from NCC.

South Tyne Trail: vehicles using it as a road, accessing it from Burnstones, travelling at speed – churning up surface and a danger to walkers – Clerk contacted NCC Rights of Way to ascertain what action they are taking to stop this – no update.

Public Right Of Way/Witness Statements: Cllr Armstrong gave an update.

Footpath (Public Watering Hole): Clerk contact NCC re complaints by parishioners of quad bikes using the footpath as a right of way and churning it up – NCC to inform locals this is not permitted.

Maintenance: Still unable to find anyone to carry out the maintenance work on the bus shelters and seats.

Notice Boards: Knarsdale Estate to donate a new notice board to be sited beside the Community Hall.

## 5. Financial:

Monies: £9,892.83 PLUS 1<sup>st</sup> Precept Payment £2,373.50 = £12,266.33 (includes £848 ring fenced Transparency Grant)

LESS: Community Hall hire/donation £175.00, Mole Control £50.00, BHIB Insurance £563.86, NALC Subscription £88.22, NALC Website £75.00, Great North Air Ambulance £50.00, Tynedale Hospice £25.00, Bank Charge £11.00 = £11,303.25 (includes £773 ring fenced Transparency Grant).

Risk Assessments: Financial & Management Risk Assessment document – no amendments – next review May, or earlier if necessary. Fidelity Guarantee it was agreed cover for £2,000 was adequate as cheques require 3 signatures Clerk's plus two cllrs and that any additional cost on insurance is disproportionate to the risk involved.

2021/22 Audit Report:– Annual Return for the year ending 31 March 2022 and statement of assurance completed and signed as appropriate, accounts had been verified by Internal Auditor, all relevant paperwork will be displayed. Cllrs had previously reviewed internal audit procedure and the present Internal Auditor to be asked to continue for another year. The appointed independent Internal Audit, is completely unbiased and competent to carry out the audit. As part of the audit they had full access to all documentation, including Auditor’s briefing notes and discussion with Parish Clerk.

Certificate of Exemption completed as gross income/expenditure did not exceed £25,000.

Online Banking: Cllrs and Clerk to process documentation to change bank from HSBC to Unity Trust

**6. Queen’s Platinum Jubilee**: Cost of trees to be sourced, suggested planting on Village Green or at the Eals(where the telephone box stood).

**7. Planning Applications:**

21/03806/FUL: Demolish, rebuild and extend garage buildings with new store areas and plant room; extension and roof alterations to form new dining /kitchen area; and velux windows to roof (as amended 17/2/22) – The Old Rectory, C324 – **NCC granted permission.**

22/01360/FUL: Erection of a second storey extension over existing first storey – Merit Hall Cottage, Burnstones – Application rejected

**8. Transparency, Open-ness & Accountability:**

Nothing to report, policies, procedures etc – will continue to be reviewed and amended as necessary.

**9. Tynedale Local Area Council:**

Next meeting – 10<sup>th</sup> May 2022.

**10. Correspondence:**

Parishioner thanked Cllrs for granting permission for a memorial bench to be situated on the Village Green in memory of her husband..

NCC Love Northumberland

NCC – the safer older driver

NCC Great Northumberland Forest Team

NCC Road closure 18/5 – 19/5.

**11. Any Other Business:**

Clerk to organise a Play Park Inspection.

**10. Date of Next Meeting:** Monday 11th July 2022

Meeting closed at 9.20p.m.