

**Approved Minutes of the Annual Ovingham Parish Council Meeting
Held on 19th May 2022
The Pavilion, Ovingham Playing Field, Ovingham**

Attendance	
Representatives	Councillors: Doreen Jordon (Chair), Neville Gray (Vice Chair), Joanna Jackson, County Councillor Waddell
Officers	Paul Smith (Clerk & Notetaker)
Public	0 Members of the public were in attendance.

1.	To elect the Chairperson of Ovingham Parish Council Cllr Jackson proposed and Cllr Gray seconded Cllr Jordon as Chair, which she duly accepted.
2.	Apologies for absence Apologies were received from Cllrs: Downing, Neal, Ford and Swinburn.
3.	To elect the Vice-Chairperson of Ovingham Parish Council Cllr Jordon proposed and Cllr Jackson seconded Cllr Gray as Vice-Chairperson, which he duly accepted.
4.	Declarations of interest (if any) There were no declarations of interest.
5.	<p>County Councillors Report</p> <p>County Councillor Waddell reported from the recent LAC meeting on 10th May. She confirmed that included on the Agenda was a late revision to the planning application for New Housing North of Piper Road. Due to the adoption of the Northumberland Local Plan in the intervening period, Ovingham Parish Council will no longer receive the previously agreed funding towards sports facilities in the village (via a Section 106 payment). Northumberland County Council has stated that an alternative source of funding may be available and County Councillor Waddell will assist OPC in securing this funding. Cllr Jordon asked whether OPC needed to apply for this alternative funding, as previously, Section 106 funding was granted without having to apply. Cllr Waddell stated it was her understanding that OPC will need to apply.</p> <p>On a related point, Cllr Gray stated that with regard to the application for additional holiday lets (21/05006/FUL) although the applicant involved in this application had begun to comply with the requirements in relation to method statements and plans, a lot of the preparatory work on site has already been carried out before the application has been approved. OPC had also received emails from a resident, reporting that trees had been felled. Cllr Jordon had reported these issues to the NCC Enforcement Office but no action had been taken.</p> <p>Cllr Jordon queried the progress of issues raised in the OPC Local Transport Plan. OPC had not received any feedback re the majority of the requests in the Plan. County Councillor Waddell agreed to follow this up.</p> <p>Action County Councillor Waddell</p>
6.	To confirm the minutes of the meeting held on 21 April 2022 The minutes were signed by the Chair as a true and correct record.
7.	<p>To nominate OPC's representatives on other bodies</p> <p>As a number of Cllr's were unable to attend the meeting, the following nominations were provisional only and will be discussed again at the next meeting:</p> <ul style="list-style-type: none"> ● Ovingham Joint Burial Committee (2) (Cllr's Jordon and Swinburn)

	<ul style="list-style-type: none"> ● East Tynedale Parish & Town Councils Forum (2) (Cllr's Gray and Jordon) ● Reading Room Committee (1 or 2) (Cllr Jackson) ● Playing Fields (2) (Cllr's Downing and Ford) ● Allotments and Orchard (1) (To be agreed) ● Essity (1) (To be agreed) ● Any other body requesting a representative - Bookings of the Playing Field and Pavilion (The Clerk)
8.	<p>Matters Arising:</p> <p>Queen's Platinum Jubilee As previously agreed OPC will organise a Jubilee House Frontage Competition. A reminder will be posted on the OPC Facebook page. The Craft Group are making bunting to be displayed in the Village. Volunteers are organising a Picnic on the Playing Field, which will involve Residents bringing their own food, with light refreshments being served from The Pavilion, proceeds to go towards the running costs of the Oracle. Cllr Jordon was satisfied that the necessary paperwork was in place. Various Street parties are also taking place organised by residents.</p> <p>Climate Change Update Cllr Gray reported that he had held an initial meeting with a small number of residents and representatives of both Ovingham Schools. The meeting was a positive start and it was agreed to seek a joint approach with a similar Group at Ovington.</p> <p>Action Cllr Gray</p>
9.	<p>Planning Applications: Siting of additional 14 no. holiday units in existing caravan park (Amended description 10/05/2022). Land North Of The Hermitage Main Road Ovingham - 21/05006/FUL This application had already been discussed under County Councillors report (Item 5)</p>
10.	<p>Accounts to pay/paid since previous meeting - The following were all agreed:</p> <ul style="list-style-type: none"> i) D Jordon - Cards and Printer ink - £24.99 (To be paid by BACS) ii) P Smith (Clerk) Net Salary April - £299.48 (To be paid by Cheque) iii) Tyne Valley Community Rail Partnership £10.00. (To be paid by BACS)
11.	<p>To review assets for Audit Purposes The Clerk gave out copies of the latest Asset Register for OPC. In particular he asked for it to be noted that (due to recently received guidance from Auditors) certain items, such as The Pavilion, The Village Cross and the Village Pant have now been recorded as having a nominal value of £1, as opposed to their replacement value or Insurance value (which had previously been used).</p>
12.	<p>Financial Report for 2021/22 The Financial Report had previously been circulated by the Clerk who summarised the main points. The accounts showed an end of year balance of £34,344 which includes the annual precept and funding for long term plans and large projects for this financial year.</p>
13.	<p>Annual Governance and Accountability Return for 2021/2022:</p> <p>To consider and agree any actions arising from the report of the internal auditor</p>

	<p>The Internal Auditor raised one minor issue with regard to publishing Budget information on the NALC website, this was explained and dealt with. The Cllrs unanimously agreed the report of the Internal Auditor.</p> <p>To approve the Annual Governance Statement The Cllrs unanimously approved the Annual Governance Statement.</p> <p>To approve the draft annual accounts for 2021/2022 The Cllrs unanimously approved the annual accounts.</p> <p>To approve the accounting statement and explanation of Variances The Cllrs unanimously approved the accounting statement and the explanation of Variances.</p> <p>To confirm and approve the Certificate of Exemption The Cllrs unanimously confirmed and approved the Certificate of Exemption.</p>
14.	<p>Village Environment</p> <p>The Chair reported that the Action Plans have been amended and items completed have now been removed. Additional items will be added from the Village Questionnaire Action Plan. Some brief points were highlighted:</p> <p>Cllr Jordon gave an update on the Phase 2 Water Scheme - affected residents should have received a copy of a letter from Northumbrian Water and a copy was posted on the OPC website. The work required to complete the scheme has gone out to tender.</p> <p>Cllr Jordon reported that she had met with a representative of NCC Highways to look at various hedges that needed cutting and subsequently discussions with the adjoining landowner had taken place. She had been assured that the hedges in question will be attended to.</p> <p>Cllr Jordon reported that the broken gate and gate post on one of the Parish Gardens was being replaced by the tenant.</p> <p>Cllr Gray reported that rubbish from the refurbishment of the Bridge End Pub was not being placed in a skip, it was just being piled up against a wall. The situation will be monitored.</p>
15.	<p>Village Appraisal</p> <p>This is currently on hold until the June meeting.</p>
16.	<p>Committee Reports</p> <p>Reading Room - Discussions over the acoustic work are continuing.</p> <p>East Tynedale Forum Meeting - a meeting took place on Tuesday 26th April. Stephen Ricketts of NALC attended and a discussion took place regarding the relationship between County Councils and Parish & Town Councils</p> <p>Ovingham Joint Burial Committee Meeting - nothing to report.</p> <p>Allotments AGM - nothing to report.</p> <p>Orchard Group - nothing to report.</p> <p>Playing Fields - Cllr Downing is to hold a meeting of volunteers interested in the upkeep of the Playing Fields on 9th June.</p> <p>Action Cllr Downing.</p> <p>The Annual inspection of the Playing Equipment will take place in early June and Cllr Jordon asked for volunteers to help tidy the area and carry out any repairs necessary before the inspection.</p>
17.	<p>Correspondence</p> <p>OPC had received an email from MP Guy Opperman's new assistant, with a request that OPC let him know if we think he can assist in any matters dealing with NCC, such as a contentious planning application.</p>

	OPC had received various emails from a resident voicing concerns over work commencing at the site of the holiday lets (21/05006/FUL) before the planning application has been approved. This had already been discussed under Agenda Item 5.
18.	<p>Any other business as considered urgent by the Chair</p> <p>The Chair reported that due to the resignation of Malcolm Cairns, there was a vacancy on the Parish Council. The Clerk was now required to advise NCC of the resignation and simultaneously publish a Notice.</p> <p>Action - The Clerk</p> <p>It was agreed that the PC would purchase a PAYG mobile phone, which will be used as the contact number for the PC.</p> <p>Action - The Clerk</p>
15.	<p>To confirm the date of the next meeting as 16th June 2022</p> <p>Agreed.</p>

Chair

Signature