

**MINUTES OF THE ANNUAL GENERAL MEETING OF KYLOE PARISH COUNCIL
HELD ON 25th MAY 2021 IN LOWICK VILLAGE HALL AT 7PM**

PRESENT: Retiring Chairman: Mr J Hutchinson

P. Cllrs: Mr C Wakeling, Mr S Biglands, Miss E Haigh, Mrs M Murray
& Mr D Eltringham
Retiring Cllr. Mr J Yeaman

IN ATTENDANCE: Mrs S Henderson, Clerk to Parish

Members of the public: Mr H Leyland & Mr Ray Biggs

Retiring Chairman Mr James Hutchinson opened the meeting and welcomed everyone

Apologies: C. Cllr. Colin Hardy

The Parish Council Elections took place on Thursday 6th May. Five Councillors were returned without contest. Sadly Mr James Hutchinson and Mr John Yeaman have stepped down from the Parish Council.

ELECTION OF OFFICERS

Chairman:	Mr Stephen Biglands	Proposer:	Mr James Hutchinson
		Seconder:	Mr Colin Wakeling
Vice-Chairman:	Mr Derek Eltringham	Proposer:	Miss Emma Haigh
		Seconder:	Mr Colin Wakeling

We now have two vacancies and will need to co-opt to bring the Parish Council up to the correct number.

RETIRING CHAIRMANS REPORT

Mr Hutchinson spoke of the passing of Mr Tony Haigh who had looked after the finances of the Village Hall and attended Parish Council meetings as its Treasurer until its sale in November 2016. He thanked Mr Hugh Leyland who had done a great job in organising the sale of the hall and acquiring match funding through the Community Foundation. Several grants had been awarded from The Captain C J Leyland Community Fund, one of which was Bell View in Belford.

The Village Hall that was, is now successful holiday accommodation and also now has an area set up for a café and shop which will hopefully be up and running soon.

Mr Hutchinson stated it had been a very strange time throughout 2020 and into this year with alfresco meetings held in a horsebox, but on the plus side the finances are okay and we were able to reduce the precept after the sale of the hall.

Mr Hutchinson concluded his report with thanks to John Yeaman for his input while on the Council, Stephen Biglands for stepping up as Chairman on several occasions, Colin Wakeling for his unstinting time on the production and delivery of the newsletter and website, Derek Eltringham for his work in getting the broadband with Alcom organised, Margaret Murray and Emma Haigh for their invaluable input and Clerk Sheila Henderson for keeping things in order.

Finally with parking and speed signs still ongoing ‘I thank you all for your support’.

Presentation

New Chairman Stephen Biglands on behalf of the Parish Council thanked James Hutchinson and

Hughie Leyland for all the years they have put into keeping the Parish Council up & running. Their knowledge and humour had kept everyone motivated.

Framed aerial photos of Fenwick Steads for James and West Kyloe for Hughie complete with a map of Kyloe Parish Boundary was presented to them for completing 33 years and 28 years respectively as Councillors / Officers of Kyloe Parish Council.

Sausage rolls and chocolate cake followed washed down by a glass of bubbly.

The meeting continued:

Approval of 2019 AGM minutes: Proposer: Mr James Hutchinson
Seconder: Mr Derek Eltringham
Signed by Chairman Mr S Biglands

Matters Arising

Due to Covid regulations no AGM was allowed in May 2020 & the Audit was put back till a deadline of the end of August 2020 – an alfresco meeting was held in mid August to approve & accept the accounts after which the Certificate of Exemption was scanned & emailed to PKF Littlejohn along with the contact details form.

Annual Audit 2020-2021

The receipts and payment ledger showed the income and expenditure for the year ended 31st March 2021 and that the receipts and payments columns totals were in agreement. The finances were accepted and the ledger signed by the Chairman and Clerk.

Premium a/c at 1 April 2020	898.80	
Interest added	<u>0.40</u>	
a/c balance at 31 March 2021		£899.20
Current a/c as at 1 April 2020	994.18	
+ precept receipts	<u>1000.00</u>	
a/c balance at 31 March 2021		£1994.18
Total payments amounted to	830.55	
+ current a/c balance as at 31 March 2021	<u>1163.63</u>	£1994.18

The AGAR (Annual Governance and Accountability Return) for 2020-2021 was shown along with the exemption certificate:

- The Annual Governance Statement was approved
- The Draft Annual Accounts for 2020-2021 were approved
- The Accounting Statement was approved
- The explanation of Variances were approved
- The Certificate of Exemption was confirmed, approved and signed by the Chairman

Audit approval: Proposed by Colin Wakeling & Seconded by Derek Eltringham

The Certificate of Exemption will now be scanned & emailed to PKF Littlejohn along with the contact details form.

THERE BEING NO FURTHER BUSINESS

The meeting closed at 7.45pm