

MEETING OF CRASTER PARISH COUNCIL
Thursday 16th June 2022 – 6.30pm in the Hall

Agenda

Dear Councillor,

In accordance with the Local Government Act 1972, I hereby give you notice that the Annual meeting of **Craster Parish Council** will be held in the **Craster Memorial Hall** on **Thursday 16th June 2022 at 6:30pm** to transact the following business:

- 1. Welcome and apologies for absence**
- 2. Declarations of interest**
- 3. Confirmation of the minutes for the meeting held on 19th May 2022**
- 4. Matters arising**
- 5. Public participation**
- 6. Report by County Councillor Wendy Pattison** – report included.
- 7. Report from Embleton Joint Burial Committee representative**
- 8. Report from Craster Community Trust representative**
- 9. Annual Governance and Accountability Return for 2021/22**
 - (i) to agree the internal audit report 2021-22 (copy attached)
 - (ii) to approve the annual governance statement 2021-22 (draft copy attached)
 - (iii) to approve the draft annual accounts for 2021-22 (draft copy attached)
 - (iv) to approve the accounting statement and explanation of variances 2021-22 (draft copies attached)
 - (v) to approve the certificate of exemption form 2021-22 (copy attached)
- 10. Discussion following the Platinum Jubilee celebration events in the parish**
- 11. Update on Experimental Traffic scheme in Craster**
- 12. Local Transport Plan 2023-24 Programme Consultation** – documents attached.
- 13. Progressing the back-up power to Craster Village Hall**
- 14. Planning Matters:**
 - 22/01906/FUL** | Side and rear Extension | White Lodge Dunstan Village Dunstan Northumberland NE66 3TB
 - 22/01746/VARYCO** | Variation of condition 2 (approved plans) on approved application 18/02026/FUL to allow changes to fenced garden area as has been built and isn't in accordance with approved plans | Gatehouse Cottage Spitalford Embleton Alnwick Northumberland NE66 3DW
 - 22/01324/FUL** | Proposed demolition of conservatory and removal of front porch; construction of a two storey side and rear extension and alterations; construction of a first floor glazed balcony to the east elevation; Installation of an air source heat pump. | Seahaven 37 Dunstanburgh Road Craster Northumberland NE66 3TT
 - 22/01372/FUL** | Resubmission: Change of use of agricultural grazing land to mixed tourist use and siting of three glamping pods | Land North East Of Howick Scar Craster Northumberland
 - 21/02775/FUL** | Construction of 2no houses for rent with associated landscaping | Dunstan House C74 Dunstan Village Main Road Dunstan NE66 3SY
- 15. Items for next Agenda**
- 16. Date and time of next meeting**

21st July 2022 – 6:30pm in Craster Memorial Hall.

And pursuant to the provisions of the above-named acts, I hereby summon you to attend the said meeting.

Adam Shanley
Clerk of Craster Parish Council

MINUTES OF MEETING OF CRASTER PARISH COUNCIL
Thursday 19th May 2022– 6.30pm in the Hall

Councillors present:

Chair: Martin Smith

Parish Council members: Margaret Brooks, Michael Craster, Michael Doherty, Alan Gregory, Elizabeth Pearson and Rosie Robson.

In attendance: 3 members of the public and County Councillor Wendy Pattison.

Clerk: Adam Shanley

1. Election of Chair

Councillor M Smith was elected as Chair of the Parish Council. Nominated by Cllr M Craster and seconded by Cllr E Pearson.

2. Election of Vice-Chair

Councillor M Brooks was elected as Vice-Chair of the Parish Council. Nominated by Cllr M Craster and seconded by Cllr A Fettis.

3. A one minute silence for Councillor Michael Doherty

The Council held a one minute silence for the late Councillor Michael Doherty following his sad passing. The Chair paid tribute to Councillor Doherty for his work in the community and as a much-loved Member of the Council. The Council sent its love and prayers to Mrs Jennifer Doherty and her family at this sad time.

4. Apologies for absence

None received.

5. Declarations of interest

Councillors E Pearson, A Gregory and M Craster all declared an interest in application 22/01372/FUL and took no part in the discussion or vote on this application.

6. Confirmation of the minutes for the meeting held on 21st April 2022

The minutes of the meeting held on 21st April 2022 were unanimously agreed as a true and accurate record of proceedings.

7. Matters arising

None received.

8. Public participation

None received.

9. Report by County Councillor Wendy Pattison

County Councillor Wendy Pattison reminded all present that a £150 Council tax rebate will be paid to all owners of properties in Council tax Bands A-D. Councillor Pattison advised that this is central Government funding which the Council must pay to residents in those tax bands. Cllr Pattison advised that the Council has until September 2022 to pay all eligible residents and this is being worked through alphabetically.

Councillor Pattison also advised that Northumberland County Council's Communities Together scheme is also able to provide additional financial support to any resident who is struggling with the cost of living at the moment and encouraged anyone in this situation to get in touch.

Councillor Pattison also advised that she was aware that Coastal Care is currently looking for volunteers and encouraged anyone able to give some of their time, to get involved.

10. Report from Embleton Joint Burial Committee representative

Councillor M Brooks advised Members that the Committee had not met since the last Parish Council meeting, however Councillor Brooks updated Members that the lime tree to the entrance of the cemetery must be removed as it is diseased and at risk of falling. Councillor

Brooks advised that the Council's Trees Officer had also visited the tree and confirmed this to be the case.

Councillor M Brooks also advised that the Committee is looking into the letter from planning enforcement regarding the installation of the fence and she hoped to provide an update to a future meeting on this matter.

11. Report from Craster Community Trust representative

Councillor M Craster advised that the Trust is currently looking at upgrading the lights in the Hall as well as looking at the sound system in the Hall.

Councillor M Craster also advised that the Trust is looking for grant funding – in conjunction with the Parish Council – to have solar panels and a back-up battery to the Hall too.

Councillor E Pearson remarked that the Hall is looking fantastic and thanked all Trustees for their hard work in achieving this.

12. Progressing plans for the Platinum Jubilee celebration events

The Clerk advised that he was having regular meetings with the Jubilee organising committee, made up of volunteer local residents, on a series of events for the Queen's Platinum Jubilee celebrations over the Bank Holiday weekend.

The Clerk reminded Members that £1,500 (incl. the £500 from NCC) has been agreed towards these events.

Councillor R Robson highlighted that funding would be needed for catering at the beacon lighting event in the harbour on 2nd June 2022 and Members unanimously agreed this.

The Clerk also reminded Members that the Parish Council had agreed that all funds raised from the weekend would go towards the purchase of a Jubilee bench – replacing the blue bench by the RNLi lifeboat station.

13. Follow-up correspondence with NCC regarding the Experimental Traffic scheme in Craster

The Clerk advised that he was awaiting a response from NCC on the latest correspondence from the Parish Council on the Experimental Traffic scheme in Craster and he would be reporting back as soon as this is received.

14. Progressing the mobile phone mast in Craster

The Clerk advised that the Parish Council is expecting a planning application to come forward in July 2022 for the mobile phone mast in the quarry car park and advised that he was in continuing dialogue with the relevant officers at NCC on this.

The Clerk also took the opportunity to thank Sylvia Pringle (NCC iNorthumberland officer) for her excellent presentation at the parish meeting this week.

15. Progressing the back-up power to Craster Village Hall

The Clerk and Mrs Jackie Reeves advised that two quotations had now been received for the installation of solar panels and the battery to the Hall and that they are both looking at funding options. The Clerk advised that the Parish Council has now received approx. £3,000 from the holiday let appeal towards this project and work is ongoing on its delivery.

16. The annual meeting of the parish in May 2022

The Chair took the opportunity to thank all Members for their support for a very positive meeting of the parish. The Chair advised that this was an excellent opportunity to highlight to residents all the work the Parish Council is undertaking to make community life better.

17. Planning Matters:

22/01324/FUL | Proposed demolition of conservatory and removal of front porch; construction of a two storey side and rear extension and alterations; construction of a first floor glazed balcony to the east elevation; Installation of an air source heat pump. | Seahaven 37 Dunstanburgh Road Craster Northumberland NE66 3TT. It was **agreed** to object to this application. The Clerk **agreed** to draft the Council's response.

22/01372/FUL | Resubmission: Change of use of agricultural grazing land to mixed tourist use and siting of three glamping pods | Land North East Of Howick Scar Craster Northumberland. It was **agreed** to object to this application. The Clerk **agreed** to draft the Council's response.

21/02775/FUL | Construction of 2no houses for rent with associated landscaping | Dunstan House C74 Dunstan Village Main Road Dunstan NE66 3SY. It was **agreed** to maintain the Council's objection to this application.

18. Items for next Agenda

The Chair reminded Members to contact the Parish Clerk should they wish to have any items of business on the next Council Agenda.

19. Date and time of next meeting

16th June 2022 – 6:30pm in Craster Memorial Hall.

There being no further business, the Chair thanked all for their attendance and contributions and closed the meeting.

Signed,

**Chair of Craster Parish Council
(16th June 2022)**

CRASTER PARISH - COUNTY COUNCILLOR REPORT



County Councillor Wendy Pattison

wendy.pattison@northumberland.gov.uk - Tel. 07779 983072 and on Facebook
– Cllr Wendy Pattison
CRASTER PARISH



A1 Morpeth to Ellingham Development Consent Order (DCO) process update

Next decision date – 6 June 2022

In January, the Secretary of State for Transport asked for more information on some aspects of the proposed A1 Morpeth to Ellingham dualling improvement scheme. At that time, he indicated that the next date he would make any comment on the approval, or otherwise, of the scheme would be on 6 June 2022.

What we're doing to prepare

Although we are not in any way pre-judging what the Secretary of State's decision will be, we are continuing to finalise our detailed designs. This is so that, should the decision be favourable, we can progress matters more quickly.

Even if the decision is favourable, there are still a few other approvals needed before work can start. We'll also continue talking direct to landowners, agents, residents and businesses directly affected by our work.

How can you stay updated?

You can sign up for alerts at our webpage –

<https://nationalhighways.co.uk/our-work/yorkshire-and-north-east/a1-morpeth-to-ellingham-dualling/> follow our Twitter feed @HighwaysNEAST or our

FaceBook page - <https://www.facebook.com/HighwaysNEast>

You can also email us at – A1inNorthumberland@nationalhighways.co.uk and we'll sign you up to our email mailing list.

How will we let you know what is planned?

Part of our planning is to prepare a series of public information events. These would be held in a variety of settings along the length of the scheme and would cover weekdays, evenings, and weekends, so that as many people as possible can find out more.

We will publish the dates of these events once we have approval to hold them.



About this event – Contact your library to book in advance

Come along to Alnwick Library to enjoy a royal story and Jubilee-worthy craft!

All materials will be provided and all children must be accompanied by an adult at all times.

Date and time - Sat, 28 May 2022, 11:00 – 12:00 BST - **Location** Alnwick Library, Bondgate Without, Alnwick, NE66 1PQ

Homes for Ukraine scheme

The Homes for Ukraine sponsorship scheme allows people to offer Ukrainians fleeing the war a home, even if they have no ties to the UK.

If you would like to find out more about hosting Ukrainians in your home or another property visit the [GOV.UK website](https://www.gov.uk).

You can visit GOV.UK to find some of the most common queries and some specific guidance which has been issued by the government for hosts: [Homes for Ukraine scheme](#):

Once you have a named contact in Ukraine and have applied:

- the government will send us your details and your guests' details
- we will contact you to arrange checks
- we will ask you to notify us once you have more details on when you expect your guests to arrive

Once you have been matched with a guest we will contact you to complete the following:

Property inspections

We are required to carry out a check on the property where Ukrainian guests will be living. We will contact you to arrange a suitable time to do this.

Your accommodation needs to be free from serious health and safety hazards. You should make sure your home is safe for your guests and that it is in a suitable condition.

If it is a room in your home the Northumberland Fire and Rescue Service will complete a Safe & Well Home Safety Check.

If the accommodation is an empty, or self-contained, property then the Private Sector Housing Team will complete an Accreditation Check which will include requesting a Gas Safety Certificate.

We will share the outcome of the property inspection with the Home Office.

DBS Checks

We are required to complete DBS checks on anyone who has applied to be a host and who has been matched with a potential guest.

The guidance says that we can complete a Basic check if there are no children or vulnerable adults coming to stay with you. We have a duty to safeguard our residents and we have made the decision that we will complete **Standard** DBS checks as we believe this is in everyone's best interests.

If there are any children or vulnerable adults coming to stay with you, we will ask for an **Enhanced** DBS check. We will ask for checks on anyone in the host's household who is over 16.

When the property checks are completed, our officers will also collect DBS information for all adults in the host household to enable that process to begin. This will include viewing ID documents, utility bills etc. to prove residency and identification. This DBS check will be paid for by the Council from the funds it receives from the DLUHC.

We must complete a new DBS check for every potential host, and we cannot accept existing DBS certificates. We will share the DBS outcome with the Home Office.

Visas

The Home Office is processing visas for all those arriving to the UK. We are not involved in issuing visas. Currently, there are delays for those arriving through both the Homes for Ukraine scheme and Ukraine Family Scheme. The government is working to resolve this backlog.

Payments to hosts and guests

You must tell us when your guest(s) arrive; email us at asylumseekerrefugeeteam@northumberland.gov.uk

Hosts can opt in to receive £350 a month tax free for up to 12 months. This will be one payment made per address, not per individual. We will pay this one month in arrears once the guest has arrived.

When contact has been made with the guest, the Resettlement Officer will then request the bank account details required for payment of the £350.00 to the host. This will then be arranged via the Council's Finance Team.

We will also provide Ukrainian guests with a one-off payment of £200 per person.

Please note that you cannot charge your guest rent.

Your Council Tax whilst hosting

It will not affect your council tax if you are a sponsor registered under the Homes for Ukraine scheme. This includes council tax discounts for single persons.

There will be a 50% discount for empty or second homes used to house Ukrainians on the scheme.

Hosting a child

If you are hosting children in need of a school place, find out more at [School Admissions](#)

Applications:

- must be made with the consent of the parent or guardian, but you can help them to complete the form
- can be sent in advance but we will not process them until we have all the documentation

School Admissions will need:

- copies of their entry visas as soon as they are available
- something from yourself as the host to confirm the family is living with you
- a utility bill to confirm your home address

School Admissions cannot guarantee that school places will be close to the host's accommodation. Places will be given based on availability within schools.

What to do if you are concerned about something

If you are concerned about the welfare of a vulnerable adult, you can find more information on our [Safeguarding adults](#) web pages.

If you are concerned about the welfare of a child or young person, you can find out what to do on the [Safeguarding Children](#) in Northumberland website.

Guests no longer arriving -

If your guests are no longer arriving and you would like to host another Ukrainian guest or family we recommend you use the [Reset Homes for Ukraine matching service](#).

Further Advice - If you have any further enquiries please email asylumseekerrefugeeteam@northumberland.gov.uk

Morpeth car park set for September completion

Good progress is being made on constructing a new car park for Morpeth town centre.



The Goosehill carpark, on the site of the former first school, will contain 128 standard parking bays, eight disabled bays and six electric charging bays. When excavations started, a number of issues were discovered that led to delays including the need for a redesign of the proposed drainage system and electric cables found not buried to the right depth.

These issues are now resolved, with the works to the existing culvert line complete and all hazardous waste now removed from the site.

A retaining wall will start to be constructed later this month. Once complete the team will be moving to the final stages of construction, including surfacing the carpark and the installation of electric vehicle charging points. The work is set for completion in mid-September.

Work is now continuing at pace, with the finished carpark, including EV charging points, set to be ready in the coming months, which will provide some much-needed extra town centre parking for Morpeth.

Walking for health

May has been Walking Month and Northumberland County Council is encouraging residents to continue to lace up their shoes and take up the challenge of 20 minutes of walking as part of daily exercise every day (and beyond)!

Now the evenings are lighter for longer, it is the perfect time to head outdoors. Walking is simple, free and one of the easiest ways to get more active, lose weight and become healthier.



Liz Morgan, Director of Public Health at Northumberland County Council, said: “Walking can lower blood pressure and prevent high blood pressure which will lower the risk of heart problems and help to prevent all sorts of other diseases like cancer and stroke. If you are new to exercise, or maybe trying to lose weight gradually, then walking is a great form of exercise for you. It boosts your circulation and increases the oxygen supply around your body, which in turn will keep you feeling alert and awake.

“It is also great for lifting your mood and it can really make a difference if you are suffering from depression, anxiety or feeling stressed. Walking with a friend is even better because you get the added benefit of connecting with someone else”

Northumberland County Councillor Wendy Pattison, cabinet member for Adult Wellbeing, said: “After the last couple of years, we are appreciating the chance to get out of the house for a walk more than ever.

“It's so important to keep being active. A brisk walk every day is an easy way to improve your health. Whether you head out at lunchtime, or start your day with a walk, why not try it and feel the benefits for yourself.”

There are free health walks available in the county too where trained walk leaders and safe walking routes will help to get everyone on their way to a healthier lifestyle. Suitable for all levels of ability, they take between half an hour and an hour and a half. Those who wish to get involved are encouraged to turn up at one of the venues wearing sensible footwear and appropriate outdoor clothing and bring a drink if it is hot.

For further information about organised health walks, log on

to: <https://www.northumberland.gov.uk/Care/Integrated-Wellbeing-Services/Health-Trainers.aspx#organisedhealthwalks>

Or if you would like to contact the Health Trainers with questions about the walks, please email: healthtrainers@northumberland.gov.uk or call 01670 623 840.

Active Northumberland also organise weekly health walks. For full details of their walks, times and distances go to: <https://www.activenorthumberland.org.uk/HealthWalks> or call 01670 620 200