

ALLOTMENT POLICY

Underletting, Allotment Sharing and Waiting List Priority

Adopted by Togston Parish Council at its Meeting held on 14 September 2021: Minute 55/21
Review Date: May 2022

1. Underletting

- 1.1. The Parish Council defines "Underletting" as including any situation in which a person other than the Tenant is cultivating the Allotment Garden. This will breach the tenancy agreement.
- 1.2. The tenancy agreement will not be breached if a third party is helping on a temporary basis to cover (for example) sickness. The Parish Council should be informed of any temporary arrangements as soon as possible.

2. Allotment Sharing

- 2.1. Tenants may share their Allotment Garden with one other person.
- 2.2. The Sharer must be added to the tenancy agreement.
- 2.3. The Sharer will be entitled to first refusal on the Allotment Garden when it is vacated by the Tenant.
- 2.4. This must be a genuine arrangement and not to circumvent the waiting list.

3. Waiting List Priority

Vacant allotments will be allocated to applicants on the waiting list in the following order:

- 3.1. Togston Crescent Allotments Only – first refusal to the person(s) residing in the corresponding house **if** they are already on the waiting list.
- 3.2. East View Allotments Only – first refusal to the person(s) residing in the corresponding house **if** they are already on the waiting list.
- 3.3. Applicants residing within the parish who do not already have an allotment (whether in the parish or elsewhere).
- 3.4. Applicants residing within the parish who already have an allotment (whether in the parish or elsewhere).
- 3.5. Applicants residing outside the parish who do not already have an allotment (whether in the parish or elsewhere).
- 3.6. Applicants residing outside the parish who already have an allotment (whether in the parish or elsewhere).