

# HUMSHAUGH PARISH COUNCIL

## Annual Parish Council Meeting \*7.00PM on THURSDAY, 12 MAY 2022



## AGENDA

\*The start time indicated is for guidance only. This meeting will follow on immediately after the closure of the preceding meeting (so it may start earlier or later than the time stated). Anyone wishing to attend is advised to be present in good time, or that they may need to wait for the meeting to start.

### 1 APOLOGIES FOR ABSENCE

### 2 ELECTION OF CHAIR AND VICE CHAIR

- 2.1 Chair
- 2.2 Vice Chair

### 3 SCHEDULE OF DATES [Schedule of meetings 2022-23 \(HPC\)](#)

- 3.1 Six month rule reminder

### 4 ROLES

- 4.1 Notice Boards updated
- 4.2 Groundsman contact person

### 5 MEMBERSHIP OF PARISH COUNCIL SUB-COMMITTEES

- 5.1 Neighbourhood Plan Sub-Committee
- 5.2 Emergency Planning Sub-Committee

### 6 PARISH COUNCIL REPRESENTATIVES TO OUTSIDE BODIES

- 6.1 Evans Trust
- 6.2 Giles Heron Trust
- 6.3 Humshaugh First School Playing Field Trust
- 6.4 Humshaugh Net Zero
- 6.5 Humshaugh Village Hall Committee

### 7 REPRESENTATIVES FROM OUTSIDE BODIES

If required.

### 8 ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR, PART 2) **to be tabled at the meeting**

- 8.1 To consider and agree to any actions arising from the report of the internal auditor.
- 8.2 To approve the Annual Governance Statement (AGAR p5)
- 8.3 To approve the draft annual accounts for 2021/22 (draft copy attached) [5\) AGAR draft 21/22 \(HPC\)](#)
- 8.4 To approve the Accounting Statement and Explanation of Variances AGAR p6)
- 8.5 To confirm and approve the Certificate of Exemption (AGAR p3)

- 8.6 Accounting Statement AGAR, p6)
- 8.7 Exercise of Public Rights 2021/22(attached)  
[19-Confirmation-of-the-dates-of-the-period-for-the-exercise-of-public-rights-2021-22-1.docx](#)

## **9 REVIEW OF POLICIES & PROCEDURES**

- 9.1 Proposed schedule of policy and procedure review [Policy Schedule](#)
- 9.2 Standing Orders [Standing Orders - Revised May 2019](#)
- 9.3 Financial Regulations [Financial Regulations HPC](#)

## **10 PARISH COUNCIL TIMETABLE [Parish Council Timetable 22\\_23 \(HPC\)](#)**

## **11 ANY OTHER BUSINESS**