

Whittingham Callaly & Alnham Parish Council
Acting Clerk: Councillor Karen Armstrong, Sayer Cottage, Whittingham, NE66 4UP
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PARISH COUNCIL MEETING
MINUTES

Minutes of the meeting of the Whittingham, Callaly & Alnham Parish Council held on Tuesday, April 19th 2022, at 7.00pm at Whittingham Memorial Hall.

Present: B Wood (BW) Chair, C Durie (CD), K Armstrong (KA) Acting Clerk, Elidh Gardner (EG), Prof. J Clark (Prof. JC), R Bateson (RB), K Turvey (KT), N Riordan (NR)

In attendance:

ITEM	DISCUSSION
44/22 Apologies for Absence & Declarations of Interest	N Riordan (NR), S Gray (SG), J Renner (JR) A Whincup (AW) Declaration of interest Point 50/22 item iii by KA
45/22 Public Participation	No questions received
46/22 Minutes of the Previous Meeting	The Minutes of the meeting on March 15th, 2022, were APPROVED as a true record.
47/22 Matters Arising	<p>i. General Risk Assessment - The parish council has received 1 quote from Chris Breeze (CB) in response to our invitation re odd jobs. On the basis CB has quoted an hourly rate of £15 in the first instance we have agreed to tackle some benches and notice board next to phone box which CD will agree with CB and revert back. A Budget of £500 was suggested which we will monitor in line with the hourly rate. ACTION - CD</p> <p>ii. Risk Assessment Tree Survey Village Green - Survey completed with a couple of recommendations to remove dead wood from canopies T5/T6 and inspect cavity on T6 during summer months. AY offered to pass onto Tree Surgeon, Matthew Charleton to see if he can review when he is next in the village. ACTION - AY</p> <p>iii. Quotes for Village Noticeboards. AW proposed deferring the purchase for the time being as timber costs are extremely high owing to supply chain issues. Ongoing Agenda item. ACTION - AW</p>
48/22 Neighbourhood Plan	Neighbourhood or Parish Plan Designation - We have not heard anything back as yet from either NCC or the Northumberland National Park to formally confirm acceptance. Once this has been received the Parish Council can apply for funding and the Steering Group can recruit other members outside of the Parish Council and discuss the next steps. Sarah Brannigan from NCC has already confirmed that she will be able to help with suggestions for community consultation and publicity. ACTION - CD, JC & SB
49/22 Highways Matters	i. Speed Surveys - Response from NCC Highways Officer, Richard McKenzie (RM) confirmed he could not agree to the suggested changes to the speed limit (detailed in earlier minutes) but would look to undertake speed request surveys to be conducted on all 3 main approaches to the village.

ITEM

DISCUSSION

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RM also confirmed that any request to extend the 20mph limit within the village would also need to be supported by speed data, and that he would organise the required survey. Once received this may corroborate our bridge safety request detailed below.

Structural review of the Bridge - RM referred the PC's enquiry regarding bridge safety and speed issues to Patrick Smith, Principle Structural Engineer at NCC who has confirmed that the Bridge is fully inspected every 2 years unless there is a particular issue we wish to raise.

ACTION - Acting Clerk KA & AW

ii Vehicle Activated Sign (VAS) Request - Councillor Steven Bridget has confirmed to Acting Clerk KA he is able to honour his promise and is happy to provide funding from his new budget to provide an electronic speed sign to be used in Whittingham. This has now been passed for ordering and we await update for receipt.

The PC would like to position the speed sign at the main entrance to the village down the hill from the A697 in the first instance but would like to have the option to move this to the Bridge End of the village as well as the Glanton exit so will look to address sighting of poles and any power requirements once further details become available.

ACTION - Acting Clerk KA

Please note that at the meeting JC has asked to be present at any meeting/site visit AW has with RM and/or NCC Officers in relation to 49/22 matters above. This opportunity will also be extended to any other Councillors that wish to be involved.

50/22 Planning Applications

- i. **22/00779/LBC** Land South West of Lorbottle Hall, Whittingham - **Supported**
- ii. **22/00773/FUL** Land South West of Lorbottle Hall, Whittingham - **Supported**
- iii. **22/01089/FUL** Land South of Hope Cottage, Whittingham - **Supported**
- iv. AY requested a discussion around the timing of planning applications and the process for their review/discussion as they can be received very late on especially in August and December. To ensure we have time in hand and where appropriate we will ask NCC for extension to response dates and where possible all Councillors will review plans online to ensure an informed decision is made.

ACTION - Acting Clerk KA

51/22 Finance

- i. The monthly finance report for April was received.
- ii. The following payments were APPROVED
 - a. Clerk's' salary & expenses not required in April - See 57/22 below
 - b. Following late receipt of invoice from NALC for National Affiliation Fees and Annual Website Fee for total of £234.19 - Approved

52/22 Queens platinum Jubilee June 2nd - 5th

As AW was unable to attend the meeting we are unaware of further discussions with residents as this is not a PC led Event. We are aware however that there is likely to be a party on the village green and potential road closure request.

ACTION - AW @ next meeting

53/22 Vote of thanks Hilton Moffitt

Letter sent to Hilton Moffitt to thank him for his efforts in supplying a new village noticeboard on the Village Hall following destruction from Storm Arwen. Thank you

ACTION - Acting Clerk KA

**54/22 Armed Forces
Covenant Briefing
Invitation**

Possible update on briefing session to follow.

ACTION - AW

**55/22 Whittingham
Show**

CD handed out leaflets for the Whittingham Show which included details and Schedule of Classes which take place on Saturday 20th August 2022. Date for your diaries to start preparing exhibits!

ACTION - Everyone

55/22 Correspondence

None

**57/22 Any General
Matters**

Update on recruitment of the Parish Clerk - In view of the lack of interest from our advertising, Councillor Karen Armstrong has agreed to cover the role free of charge in the short term but will look to share out important issues to other Councillors where appropriate. Possible applicant opportunity within the village which will be explored.

**58/22 Time and Date of
Next Meeting**

Tuesday May 17th, 2022, at 7.00pm. Whittingham Memorial Hall.

Signed as a True Record of the Meeting Chair _____ Date _____