

Whittingham, Callaly & Alnham Parish Council

Acting Clerk - Councillor Karen Armstrong
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NOTICE of ANNUAL PARISH COUNCIL MEETING

There is a Meeting of the Parish Council on **Tuesday May 17th, 2022, at 7pm at Whittingham Memorial Institute Hall. Members of the public and press are welcome to attend.**

AGENDA

59/22 Apologies for Absence, Declarations of interest

60/22. Public Questions

61/22. Minutes of the Meeting of the Council held on Tuesday 19th April 2022, to approve (*Circulated with Agenda*)

62/22 To receive the Chairman's report for 2021-2022

63/22 To appoint a Chairman for 2022-2023

64/22 To appoint a Vice Chairman for 2022-2023

65/22 To appoint a representative on the Village Hall Committee 2022-2023

66/22 Matters Arising:

- i. Risk Assessment Tree Survey March 15th - Actioned by AY to Tree Surgeon to review report and attend trees in need of attention. Need to agree and confirm maximum budget of £250 for works
- ii. Progress on Quotes for Noticeboards for Alnham & Callaly - AW

67/22 Neighbourhood or Parish Plan - Confirm that WCA application to register the Designation of the Neighbourhood Area with NCC & NNPA has been successful. Next steps and update CD & JC

68/22 Highways Matters

- i. Update from NCC Highways re speed surveys and structural status of bridge
- ii. Vehicle Activated Speed Sign for the Village - Update
- iii. Road between Whittingham Lane and Thrunton Woods & possible adoption by the local landowner

69/22 Planning Applications:

- i. 22/01319/LBC Lane Head, The Lane, Whittingham (*circulate with agenda*)
- ii. 22/01327/FUL Lane Head, The Lane, Whittingham (*circulate with agenda*)
- iii. 21/04445/LBC South Lodge, Callaly - GRANTED

To consider applications received since the agenda was prepared

70/22 Finance

- i. To receive the monthly finance report for May (*Circulated with the agenda but no transactions*)
- ii. To approve invoices and expense claims received prior to, or during the meeting

71/22 AGAR Return and End of Year Accounts

72/22/a To receive and agree the Internal Audit Report and approve the appointment of the internal auditor for 2022 - 2023

73/22/b To approve the Annual Governance Statement that there is a sound system of internal controls.

74/22/c To approve the Annual Accounts for 2021/22 (spreadsheet circulated with the agenda)

75/22/d To approve the AGAR Accounting Statement and the Explanation of Variances for the financial year ending 31 March 2022.

76/22/e To approve the Certificate of Exemption

77/22 Adoption of Phone Box - Telephony equipment request and contract was actioned October 2021 but no Updates since January 2022. Chaser E Mail sent 9 May.

78/22. Queens Platinum Jubilee - Any updates?

79/22 Update on Parish Clerk - Feedback from KA

80/22 Correspondence (not covered elsewhere on the Agenda) - unpaid Carers Week E Mail 6 - 12 June

81/22 Any General Matters

82/22 Time and Date of Next Meeting - Tuesday June 21st at 7.00pm. Whittingham Memorial Hall.

TO NOTE - Scheduled Meeting Dates for 2021 for your diaries

- July 19th @ 7pm
- September 20th @ 7pm
- October 18th @ 7pm
- November 15th @ 7pm