

# Togston Parish Council

## Annual Return Year Ending 31 March 2022

	BOX	Year Ending	
		31-Mar-21	31-Mar-22
		£	£
Balances Brought Forward	1	8,184 R	6,965
Annual Precept	2	4,000	4,000
Other Receipts	3	2,534	2,051
Staff Costs	4	2,944	2,251
Other Payments	6	4,809	6,619
Balances Carried Forward	7	6,965	4,145
Total Cash & Investments	8	6,965	4,145
Total Fixed Assets	9	7,150	15,173

### Notes

*Box 1 for the Year Ended 31 March 2021 has been restated due to an error in rounding.*

# Togston Parish Council

## Receipts and Payments Year Ending 31 March 2022

**BALANCE CARRIED FORWARD at 1 April 2021**

**6,965.20**

	<b>Budget</b>	<b>Actual</b>
<b>Receipts:</b>		
Rents	1,571.00	1,702.50
Interest received	-	0.44
Petty Cash Adjustment <sup>1</sup>		98.58
Precept	4,000.00	4,000.00
VAT Refunds	100.00	-
Wayleave	250.00	249.14
	<b>5,921.00</b>	<b>6,050.66</b>
<b>Payments:</b>		
Allotments and Garages	850.00	4,053.00
Audit fee	90.00	117.00
Christmas Lights	-	432.87
Clerk's Expenses	50.00	72.09
Clerk's Salary	2,950.00	2,251.29
Donations	150.00	25.00
Gordon Terrace Car Park	-	500.00
Insurance	750.00	708.76
Misc	200.00	2.29
Room Hire	50.00	50.00
Stationery	-	61.28
Subscriptions and Training	170.00	259.98
Togston in Bloom Competition	150.00	123.96
Togston in Bloom Plants	150.00	63.00
Website	75.00	75.00
Recoverable VAT	-	74.86
	<b>5,635.00</b>	<b>8,870.38</b>

**BALANCE at 31 March 2022**

**4,145.48**

<sup>1</sup> Petty cash held at 31 March 2021 was not included in the bank reconciliation for the year 2020/21. The petty cash carried forward is therefore included as an adjustment in this year's figures.

**Togston Parish Council**

**Assets held at 31 March 2022**

Asset No	Description / Location	Date Acquired	Disposal Date	Acquisition Value £
1	Allotment garden and garage sites at Togston North Broomhill, Title Number ND124066	2003		3,800
2	Allotment fencing and gates	2007		1,990
3	Computer	2008	Unknown	-
4	Noticeboard, Togston Road	May-09		773
5	Kodak Printer	Sep-09	Jul-15	-
6	Seat at Guyzance Avenue	Aug-10		695
7	Planters at Guyzance Avenue and Togston Crescent (x4)	Aug-10	Unknown	-
8	Dog Waste Bin	Sep-10		49
9	Stone Planter at Togston Road	Feb-11		645
10	Hedge Cutter (petrol)	Sep-11	Jul-19	-
11	Strimmer (petrol)	Oct-11	Jul-15	-
12	Bus Shelter, Togston Crescent	Apr-12		1
13	Bus Shelter, Togston Court	Apr-12		1
14	Hedge Cutter	Sep-12	Jul-19	-
15	Noticeboard, Allotments	Oct-12		581
16	Acer Laptop	Mar-13		333
17	Litter Bin	Dec-13		145
18	Grit Bin	Jan-14		151
19	Christmas Lights	Nov-14	Unknown	-
20	Grasscutter	Mar-15	Aug-21	-
21	Printer (HP Envy)	Jul-15		42
22	Strimmer	Aug-15	Aug-21	-
23	Seat	Sep-15		353
24	Christmas Lights	Nov-15	Unknown	-
26	Christmas Lights	Dec-16	Unknown	-
0	Christmas Lights	Nov-17	Unknown	-
28	Village Planters	May-18		80
29	Christmas Lights	Nov-18	Unknown	-
30	Hedge Cutter	Jul-19	Aug-21	-
31	Defibrillator	Mar-20		1,750
32	Christmas Lights	Nov-20		180
33	Fencing, Togston Parish Allotments	Jul-21		700
34	Christmas Lights	Nov-21		227
35	Fencing, East View Allotments	Nov-21		1,450
36	Fencing, Car Park	Jan-22		500
37	Fencing, Allotments	Jan-22		600
38	Bollards, Queen Street	Jan-22		125
39	Dog Waste Bins (x2)	Unknown		2
<b>Total Value</b>				<b>15,172.91</b>

**Fixed Asset Valuation Policy**

Fixed asset valuation at first registration on the asset register is at acquisition cost. Once recorded on the asset register, the recorded value of the asset will not change from year to year unless the asset is materially enhanced. Commercial concepts of depreciation, impairment adjustments, and revaluation are not required and will not be applied and therefore, for reporting purposes, the original value of fixed assets will remain constant throughout their life until disposal. This policy is in line with guidance issued by the Joint Panel on Accountability and Governance, in its publication Governance and Accountability for Smaller Authorities in England (2021).