

FELTON PARISH COUNCIL RECREATION FIELD COMMITTEE

Clerk: Clair Lewis
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To the members of Felton Parish Council Recreation Field Committee:

You are summoned to attend a meeting of the Recreation Field Committee on Thursday 19 May 2022, at 7:30pm. The Meeting will be held in the Coquet Room, Felton Village Hall.

Yours sincerely

Clair Lewis

15/5/22

AGENDA

1. To elect a Chairman
2. To elect a Vice-Chairman (if required)
3. To co-opt additional Councillors and non-councillors on to the Committee as voting members (if any)
4. To adopt non-councillor members onto the Committee as non-voting members (if any)
5. Apologies for Absence
6. Declarations of Interest
7. To approve the Minutes of the Meeting on 28 April 2022 (Pages 2 and 3)
8. Finance – To receive update on current position
9. Play Area
 - a. Bark – to receive update and agree actions as required
 - b. Strimming – to receive update and agree actions as required
 - c. To receive report on monthly inspection (to the extent not covered above) and to agree actions as required
10. Recreation Field
 - a. Drainage issues – to receive update and to agree actions as required
 - b. Football Playing Surface – to discuss requirements and to agree actions as required
11. Recreation Field and Play Area Regeneration Project
 - a. MUGA – to discuss quotes and agree any actions
 - b. Recreation Field Regeneration Project – to receive update and to agree any actions
 - c. Facilities Building – to receive update if any and to agree actions as required
12. Woodland Walk – to receive update and to agree any actions
13. To review Action List (to the extent not covered above) and to agree actions as required (circulated as separate document)
14. Items for the next Agenda
15. To agree Date of Next Meeting – 16 June 2022 at 7:30pm

ITEM 7 – DRAFT MINUTES

At the Meeting of the Recreation Field Committee held at Felton Village Hall on Thursday 28 April March 2022 at 7:30pm.

Voting Members Present: Cllrs Cruden and Sowter (Felton Parish Council), Mr Haddow and Mr Harrison

Non-Voting Members Present: None

In attendance: C Lewis (Clerk), Mr Hogg

41. Apologies for Absence – Mrs Clark, Cllr Cuthbert, Marshall (Thirston Parish Council).

42. Declarations of Interest – None

43. Co-option of a new Member – not required

44. The Minutes of a meeting held on 17 March 2022 were approved as a true record subject to the following amendments:

- a. Adding in whether members are voting or non-voting members.
- b. **Minute 61d** – Addition of “This has been added to the monthly check list”.

45. Finances

The new financial year has now commenced, the budget for which includes allocations of £4,000 for the Recreation Field, £6,000 for the play area, and £1,000 for drainage. County Cllr Thorne has indicated that he will make a contribution of £5,000 towards the play area. Cllr Cruden submitted receipts for the purchase of mole traps and the two dumpy bags of bark.

46. Play Area

Cllr Sowter reported as follows:

- a. Bark – Travis Perkins can supply bark in 500/600L bags for £70/bag, which it is thought includes VAT. IT may be possible to order direct through the same supplier for a lower price but haulage costs will then need to be taken into account. Delivery in bags is very convenient as these can be manoeuvred around the park to where bark is needed, without the need to shovel and barrow bark.
- b. Cllr Sowter reported on the monthly inspection. There has been no change.

47. Recreation Field

- a. **Drainage** – Cllr Cruden is planning to put in the drain offshoot on Saturday.
- b. **Football Playing Surface** – Cllr Cruden has spoken to some farmers but unfortunately their equipment is too wide to bring down Recreation Lane. It may be possible to use a broadcast sprayer behind a quad bike, both of which Cllr Cruden could supply. Cllr Cruden will speak to Mr Stewart to ascertain whether he has the correct ticket to carry out the work. Cllr Cruden is also encountering difficulty finding a solution for rolling the Field which can be brought down Recreation Lane. The Committee discussed rolling a trial patch with Cllr Cruden’s small roller.

48. Recreation Field Regeneration Project

- a. The Clerk has received quotes from two companies and is expecting a third. The Committee will consider these before the next meeting and raise any questions they may have. The Committee discussed whether they should ask for a presentation from the preferred supplier.
- b. The Clerk is awaiting play area quotes.
- c. The Clerk is still to follow up on the toilet quotes.

49. Recreation Field Facilities Building

Mr Hogg, Cllr Cruden and the Clerk measured the area at the entrance to the Field, which it was agreed was big enough to take a building between the boundary fencing on the East side and the play park. Mr Hogg has prepared further plans. The Committee discussed these at length, including the impact on the play area and whether the play

area hedges and/or equipment would need to be moved; access to toilets; and the layout and rooms to be included in the building. The Committee also discussed the end-users of the building and agreed it is likely to be a sports facility with community ancillary use. The Committee considered whether such a facility can be self-sustaining financially or whether it will need an additional source of income: the Committee discussed Nelsons at Swarland and noted that the business uses the space originally planned as a sports hall/community space. The Committee discussed the next steps. A full site plan and business plan are needed. The Clerk will speak to other similar facilities to ask for sight of their accounts, so that the Committee can gain an insight into potential running costs.

50. Woodland Walk

The Committee discussed the possibility of creating a woodland walk through the south bank of the Field which leads down to the river. Initially this could be a footpath and could later be developed into a wheelchair accessible route. The river forms part of the SSSI and will benefit from zoned protection around the SSSI itself. The Clerk will contact the Ecologist at NCC for advice.

51. Action List

2020/1	The brambles are being kept in check.
2020/9	The arrangement with Mr Stewart is informal and the Clerk will check if he is happy to continue.
2021/12	New quotes are still needed and the Clerk will follow this up.
2021/17	The Clerk has signs for the gates and will liaise with Cllr Sowter to install these.
2022/5	New traps have been purchased and will be passed to Coquet Pest Control.

52. Items for the next Agenda

- Strimming in the Play Park – it was noted that about one third of the park had recently been strimmed but not weeds.

53. Date of Next Meeting – Thursday 19 May 2022 at 7:30pm, Felton Village Hall

The Chairman closed the meeting at 8:50pm