

FELTON CEMETERY JOINT COMMITTEE

Chair:
Cllr T Hood

Clerk: Clair Lewis
65 Main Street
Felton
NE65 9PT
Tel: 07809 205548

18 May 2022

To the Members of Felton Cemetery Joint Committee:

Dear Councillor/Member

Your attendance is requested at the Meeting of Felton Cemetery Joint Committee on Tuesday 24 May, at 7.00 p.m. The Meeting will be held in the Main Hall, Felton Village Hall.

Yours sincerely

Clair Lewis

AGENDA

1. Election of Chairman
2. Election of Vice Chairman (if required)
3. Apologies for absence
4. Declarations of Interest
5. To approve the Minutes of the Meeting held on 2 December 2021 (Pages 2 and 3)
6. To receive update on waste disposal area and bin, and to agree any actions
7. Cemetery Clerk's report
 - a. Running of the cemetery
 - b. Works
 - c. Income
8. Finance
 - a. To receive financial summary
 - b. To approve payments made since the last meeting
9. Items for the next Agenda
10. Date of Next Meeting: 22 September 2022

ITEM 5 DRAFT MINUTES

At the Meeting of Felton Cemetery Joint Committee held at Felton Village Hall on Thursday 2 December 2021 at 7:00pm.

Present:

Felton – Cllrs Dickson and Hood
Newton and Swarland – Cllr Anderson
Thirston – Cllr Davidson

In attendance:

Mrs H Hood – Cemetery Clerk
Mrs C Lewis – Parish Clerk

1. **Apologies for Absence** – Cllr Mansfield, Mr Skelton
2. **Declarations of Interest** – None
3. **Review of Remembrance Sunday Service Arrangements**
 - a. The Committee noted that the Service had run smoothly. The Committee agreed that the current PA System arrangements work well. The Committee noted that the three year price agreement with the PA provider has now ended. Mr Skelton has informed the Clerk that the audio arrangements work very well for delivering the Service and that this greatly assists with an accurate countdown to 11:00am. The Committee noted that some speakers' voices were not picked up well by the microphone but concluded this was likely to be due to their proximity to the mouthpiece.

Resolved: To approach the current PA provider and ask for a price for continuing with the arrangement.
 - b. The Committee received positive comments from the NCC workers operating the road closure, as they felt welcomed and appreciated.
 - c. The road closure this year was issued very late by NCC, but seemed in line with the issuing of other road closures for Remembrance across the county.
4. **The Minutes of the Meeting on 12 October 2021** were approved as a true record.
5. **Waste Disposal Arrangements** – The new wheelie bin has been delivered and is being used.
6. **Cemetery Clerk's Report**
 - a. The Cemetery is running smoothly. A 'No Dogs' sign is needed when the new noticeboard is erected.
 - b. Storm Arwen has damaged several trees. Scott Clareheugh has removed the one by the entrance. There is another that appears to have exposed roots and which needs to be assessed and removed.
 - c. Income of £1,155 has been received since the last Meeting as follows:
Two new Grave Plots (at £540 and £550), Burial of Ashes (£165, not yet banked).
7. **Finance**
 - a. The financial summary to 16 November 2021 was noted.

b. Resolved: To approve the following payments

Payee	Head of Expenditure	Cost	VAT	Payment No
C Lewis	Parish Clerk's Salary	£27.09		FCJC21/22.16
ICCM	Training	£185.00	£37.00	FCJC21/22.17
Elsdon Memorials	War Memorial	£400.00		FCJC21/22.18
Felton Village Hall	Room Hire	£12.00		FCJC21/22.19
A Brown	Grounds Maintenance – other	£793.03		FCJC21/22.20
H Hood	Plants	£9.00	£1.80	FCJC21/22.21

8. Consultation on Amendments to the Environmental Permitting (England and Wales) Regulations 2016 as applied to Groundwater Activities and related Surface Water Discharge Activities

The Committee discussed the consultation as applicable to Felton Cemetery. In particular, the Committee considered whether current burial arrangements and plot size at Felton would meet the draft exemption conditions for small-scale cemetery developments in low-environmental risk settings.

Resolved:

- a. That the Committee believes Felton Cemetery could meet the draft exemption conditions.
- b. Not to submit a response to the Consultation.

9. Items for next Agenda – None

10. Date of Meetings in 2022 – Thursday 14 April, Thursday 2 June, Thursday 22 September and Thursday 24 November. All meetings to be held at 7:00pm at Felton Village Hall.

The Chairman closed the meeting at 7:57pm.