PLENMELLER WITH WHITFIELD PARISH COUNCIL
14th February 2022
Draft Minutes

Present	Cllr J Blackett-Ord Cllr O Norris Cllr A Johnston	Cllr J Johnston Cllr J Cousin Cllr A Dale	 Cllr I Hutchinson - County Susan Saunders - Clerk
Time	7.30pm		
1/22	**Apologies for absence**		
2/22	**Declarations of Interest** The chair reminded councillors to declare their interests at the appropriate time and declared an interest himself in any Whitfield Estate and church matters that may arise.		
3/22	**Public Questions** no questions		
4/22	**Minutes of the meetings to be approved held on:** Monday 8th November 2021 **PROPOSED Cllr J Cousin SECONDED Cllr J Johnston AGREED**		
5/22	**Matters arising from previous Minutes not dealt with elsewhere in the current agenda** The seat can be painted in the better weather but, in the meantime, the clerk is still trying to obtain prices for hard wood. The potholes along the Unthank Road have not been filled in yet. Some of the potholes along Dodd Bank have been filled and the others will be addressed once NCC come back to clear the ditches. The drain near the church has sunk in creating a pothole with potential for damage to a car. Vehicles have to move into the middle of the road to avoid it.. Cllr Hutchinson will look into these matters.		
6/22	**Northumberland County Council –** **6/22.01** County Councillor reports – Cllr Hutchinson spoke about county matters. **6/22.01** Plenmeller speed request **–** Cllr Hutchinson has offered to fund a speed sign from his capiral allowance scheme. Members accepted the offer with gratitude.		
7/22	**Risk Assessments** The assessments were discussed and approved. **PROPOSED Cllr A Johnston SECONDED Cllr O Norris AGREED**		
8/22	**Correspondence received since the last council meeting.** • CAN/NALC newsletters • Storm Arwen and Malik info from NCC • NCC – email about grant funding available for the Jubilee • NCC – Library services and internet training information. • Healthwatch – GP access survey • GLEAM – Green Lanes consultation on the Glover Landscapes Review. Members agreed to send comments to request an end to recreational motorised vehicles on green lanes. **PROPOSED Cllr A Johnston SECONDED Cllr O Norris AGREED**		
9/22	**Planning Applications - no plans**		
10/22	**Haltwhistle & District Burial Committee** To approve 5% budget levy request for 2022-2023. Members approved the request. **PROPOSED Cllr J Johnston SECONDED Cllr J Cousin AGREED**		
11/22	**Reports on Financial and Administration Matters** **11/22.01** Bank Balances & Income and Expenditure as at 15th January 2022 **11/22.02** Bank Reconciliation and Accounts for Payment 14th February 2022		

Appendix 2	**Plenmeller with Whitfield**					11/22.02
Bank Reconciliation	**For Current Account**					
Bank Balance as at			**15-Jan-22**			**2735.90**
Plus	o/s Lodgements					0
Less	o/s Payments					0
						2735.90
	Bal b/f 31st March 2021			**2045.73**		
	Receipts in the year			2682.00		
	Payments in the year			1991.83		
	Balance at		15-Jan-22			**2735.90**
	Payments For Approval at 14th February 2022					
	Mrs S M Saunders	Wages		346.00	No pay increase agreed to date	
	Mrs S M Saunders	Expenses		86.63	Mileage, paper, ink, stamps	
	Unipart Dorman	Spped sign service		420.00	SMS Paid Direct	
	HSBC	Bank Charges		17.00	Jan & Feb plus 1 cq	
	GNAA	Donation		50.00	SMS to pay direct	
	ICO	Data sunscription		35.00		
				954.63		
	Balance Forecast to 31st March 2022					**2127.27**

The payments for £954.63 were approved.
PROPOSED Cllr A Johnston SECONDED Cllr J Cousin AGREED

11/22.03 HSBC bank charges – It was agreed that online banking was not required at this time. The mandate will be updated to take off Marion Sowler as a signatory.
PROPOSED Cllr J Johnston SECONDED Cllr A Dale AGREED

11/22.04 Precept
The precept was agreed with a 3% increase to £2750.00.
PROPOSED Cllr A Johnston SECONDED Cllr A Dale AGREED

11/22.05 Great North Air Ambulance **–** A donation of £50 was approved.
PROPOSED Cllr A Dale SECONDED Cllr J Johnston AGREED

11/22.06 War Memorial **–** It was agreed to insure the war memorial. For this year there is no additional charge.
PROPOSED Cllr A Johnston SECONDED Cllr J Johnston AGREED

12/22 **Any Other Business**

It was reported that the drains in Whitfield are not taking water away as the gullies are blocked. The leaves have not been swept as yet. Cllr Hutchinson will address the issues.
Members discussed the Queen's Jubilee as Haltwhistle Town Council are to purchase china mugs for their school children and had asked if the council would like to purchase alongside as, that would bring the price down. Members agreed to this and, the clerk will ask the school how many children attend. The clerk will also apply to NCC for grant funding.
These items will be formally approved at the May meeting.

13/22 **Dates and times of next meetings:**

Annual Parish Meeting followed by the council meeting, Monday 16th May 2022 7pm at The Elks Head, Whitfield.