

Explanation of variances – pro forma

Name of smaller authority: **Rennington Parish Council**
 County area: **Northumberland**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	10,309	11,761				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	4,120	4,120	0	0.00%	NO		
3 Total Other Receipts	989	1,322	333	33.67%	YES		Three payments of £425.00 from the Village Hall Committee for the lease held as Custodian Trustee by the Council were received in the financial year. Usually two payments are received but one of the payments for the financial year 20-21 was not received until May 2021.
4 Staff Costs	1,800	2,122	322	17.89%	YES		For the first two months of the financial year two clerks were paid for a staff handover period between incoming and outgoing clerk. In addition, to make the workload more manageable, the Clerk's contractual hours were increased from June 2021 from 10 hpm to 17hpm (agreed at the Council meeting, including the backdating, at the Council Meeting of 7th Oct 2021 Minute 160/21 7.10.21 and on 3rd February 2022 Minute 45/22).
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	1,857	4,701	2,844	153.15%	YES		Expenses were higher in 21/22 owing to payments for various services and purchases not made in 20/21 including three payments of £425 for the Village Hall Lease (in 20/21 there was only one payment for the lease); £464 for a dual dog waste/litter bin plus £60 installation costs; meeting room hire of £198 (conducted by Zoom in 20/21 due to Covid); spending on Clerk training of £159 (nil in 20/21); on councillor training and expenses £52 (nil in 20/21); Resources for Clerk £117 (nil in 20/21); Defibrillator costs of £145 and spend on PC newsletter of £400; spend on Neighbourhood Development Plan of £736 and Emergency Plan of £36).
7 Balances Carried Forward	11,761	10,381			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	Explanation on reserves tab.
8 Total Cash and Short Term Investments	11,761	10,381				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	1,038	4,369	3,331	320.91%	YES		One asset was purchased in 2021/22 valued at £464. The register of assets had not been recently updated and the new Clerk carried this out to include all assets held by the Council.
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable