

Shilbottle Parish Council

Minutes of a meeting of Shilbottle Parish Council held on
Wednesday 08 March 2023 at 18.30
In The Haven Community Room

1. **Public Speaking**
 - 1.1. None.
2. **Welcome by Chair**
 - 2.1. Welcome by the Chair.
3. **Those Present**
 - 3.1. Councillor Yvonne Douglas, Edith Hood, Celia Lewis, Brendan Storey and The Chair, Councillor Mrs Elisabeth Haddow, Clerk Paul Burns.
4. **Apologies for Absence**
 - 4.1. Cllr's Sheila Robertson, Stephen Elliott, Graham Huggins.
 - 4.2. County Cllr Trevor Thorne.
5. **Minutes of meeting held 08 February 2023**
 - 5.1. The Minutes were presented for approval.
 - 5.2. Proposed Cllr Hood and seconded by Cllr Douglas. Unanimously approved on vote.
6. **Matters arising for discussion**
 - 6.1. Outstanding Actions from February 2023
 - 6.1.1. Feedback to be received from resident re discussion with Northumbria Police with respect to safety issue on Coquet View.
 - 6.1.2. Bank signatories – Form delivered to bank. Visit 08 March 23 to bank. Current status - in process
 - 6.1.3. Jungle climber – stakes at Welfare Playground. Cllr Huggins advised
 - 6.1.4. NCC action list for Cllr Thorne from October 2022 reissued 20 February 23. Waiting Cllr Thorne response.
 - 6.1.5. Police – Update – See section 14 below
 - 6.1.6. Finance Committee meeting held – see section 11 below
 - 6.1.7. Cemetery Committee – undertake update – see 18 below
 - 6.1.8. Newsletter Committee – Newsletter to be issued before Easter.
 - 6.1.9. Village Parking – Email to Cllr Thorne to arrange village walkabout. Cllr Thorne to engage with Highways and date to be agreed
 - 6.2. Outstanding Actions from January 2023
 - 6.2.1. Welfare Playground carry out remedial work. CS has been asked to carry out. Completed February 2023
 - 6.2.2. Signage to be reviewed in Playparks. Cllr Huggins to discuss with KGD.
 - 6.2.3. Empty bungalows – Waiting feedback from NCC Empty because going to go or air heat pumps to install before re-letting. NCC are to send a representative to discuss this strategy.

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6.2.4. Closure of Council office in Greenwell Lane Alnwick – letter sent to NCC showing dissatisfaction as to how this has been surreptitiously implemented without local consultation. Awaiting NCC response

6.3. Outstanding Actions from December 2022

6.3.1. Cemetery Rates. Further correspondence with NCC required

6.4. Outstanding Actions from November 2022 meeting:

6.4.1. Three seats to be ordered and delivered to 30 Grange Road. Clerk to arrange for Spring 2023. Proceed to order

7. Declaration of interest

7.1. None.

8. Correspondence

8.1. Smartwheelie - Speed awareness sign (marketing)

8.2. NCC - Devolution Deal - public event.

8.3. Dash UK - Coronation Memorabilia (marketing)

8.4. NCC - Coronation Community Fund.

8.5. NCC - Climate Mailbox - Funding opportunities.

8.6. Gordon Ellis & Co - Street furniture (marketing)

8.7. NCC - Planning Consultation 22/04729/FUL 5 The Crescent Shilbottle

8.8. NCC - Wheels for All Northeast.

8.9. Hargreaves Industrial Services - Grounds maintenance (marketing)

8.10. Northumbria Police - Introduction of new PCSO

8.11. NCC - Voter ID awareness

8.12. NCC - North East Screens 'Filming Friendly Charter'

8.13. OpusXenta – Bereavement services (marketing).

8.14. NCC – Cllr Thorne – Village Walkabout

8.15. NCC – SLA 2023-24 quotation

8.16. Royal Horticultural Society/Northumbria in Bloom - "It's Your Neighbourhood Awards" 2023.

8.17. Community Woodland Project – Walkaround proposal

8.18. St James Church - Churchyard Hedge.

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9. Finance (for February 2023)

Outgoings

SPC Clerk	Cemetery payment	£50.00
SPC Clerk	Expenses	£30.72
NCC	Service Level Agreement	£4966.80
Kidd Garden Design	Play Area Maintenance	£120.00
SPC Chair	Inks	£9.99

Incomings

SPC Clerk	Cemetery Fees	£600.00
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Finance reports put to meeting. Proposed by Cllr Lewis, seconded by Cllr. Storey Passed unanimously

10. Planning – Clerk advised the following feedback over past month:

10.1. 22/00741/FUL, Land South Of Grange Road Grange Road Shilbottle, Development of 54no. residential dwellings – update “Agreed Expiry Date Fri 30 Dec 2022” (as per Planning Portal 07/02/23 – down for service 07/03/23).

10.2. 22/04729/FUL 5 The Crescent, 2 storey rear extension and detached garden room – permission GRANTED.

11. Finance Committee

11.1. Presentation given to committee by Clerk 08 March 23 of precept budget for 2023/24

11.2. Comparison between local Parishes bounding Shilbottle shows that Shilbottle has the second lowest precept fee/capita spend of all adjacent councils. Highest is almost 3 times greater per capita than Shilbottle's!.

12. Feedback on play areas - Councillor Huggins monthly report

12.1. Jungle climber – stakes at Welfare Playground are starting to rot at ground level. GH to talk with KGD to look at possible solutions.

12.2. Signage to be agreed. Clerk to discuss with Cllr Huggins

13. Liaison with NCC - Update on communications from Cllr Lewis on liaison with County Councillor Thorne

13.1. Clerk to re submitted list from October 2022 to Cllr Thorne on 20 Feb 23. Awaiting feedback.

14. Liaison with Police - Councillors Haddow, Hood. Update on communications

14.1. Cllr Haddow has had introduction to new PCSO who will cover the area going forward.

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15. **Bus Shelters** - Councillor Storey. Update.

15.1. Nothing to report this month.

16. **Dog fouling/Litter** - Update by all Councillors for designated areas

16.1. This is an ongoing issue and the community are being unhelpful in failing to respect their neighbours in failing to pick up after their pets.

17. **NCC Housing and Public Protection (formerly “Homes for Northumberland”)** - Councillor Hood update

17.1. See 6.2.3 above.

18. **Further items at discretion of the Chair**

18.1. Election of new Councillor

18.1.1. It was discussed and unanimously agreed that Kelly McCann was to be co-opted as a new Councillor

18.2. Cemetery Committee.

18.2.1. Date to be set to update records 22 March 2023 at 10 o'clock

18.3. Village Meeting – Parish Plan

18.3.1. To be discussed after Easter break.

18.4. Budget for Parish Plan

18.4.1. To be discussed after Easter break.

18.5. Purchase of seats for village

18.5.1. Proceed to as agreed previously.

18.6. Annual General Meeting

18.6.1. Scheduled Wednesday 17 May 2023

19. **Date of next meeting:**

The date of the next meeting is Wednesday 12 April 2023 at 18:30 in The Haven Community Room

19.1. Meeting ended 19:05