

# Shilbottle Parish Council

Notice is hereby given that a meeting of Shilbottle Parish Council due to be held on

**Wednesday 12 April 2023 at 18:30 hrs**

**In The Haven Community Room, The Haven, Shilbottle**

## **AGENDA**

- **Public speaking**
- **Welcome by Chair**
- **Those Present**
- **Apologies for Absence**
- **Minutes of last meeting**
- **Matters arising for discussion**
- **Declaration of Interest**
- **Correspondence**
  - Community Woodland
  - Smartwheelie – Speed awareness sign (marketing)
  - NCC – Photo ID for Elections.
  - NCC - Great British Spring Clean 2023
  - TNC – Reading Room update
  - NCC - The Carbon Literacy Project
  - Northumberland Coast Area of Outstanding Natural Beauty Partnership - "KEEP - Castles, Coast, Coal and Climate"
  - Gordon Ellis & Co - Coronation Range (marketing)
  - Noticeboard Company Cumbria – Coronation Noticeboard (marketing)
  - Flagmakers.co.uk – Coronation flags (marketing)
  - Bart Endean – Memorials cemetery
  - SAAA – AGAR 2022/23
  - Greaves Grindle – FY end
  - Noticeboards Online –(marketing)
  - Electric Car Guide - (marketing)
  - NCC - SLA 2023
  - Greaves Grindle – FY2022/23 Audit
  - Storey&Son – 2023 Gardening Quotation
  - Royal British Legion - Coronation (marketing)
  - Changing Places Toilets - (marketing)
  - Royal Coronation Print - (marketing)
  - NCC – SLA Quotation

**Finance: The following accounts for 28 Feb to 04 April 2023 will be presented for approval**

**Outgoings**

|                           |                                  |         |
|---------------------------|----------------------------------|---------|
| SPC Clerk                 | Wages (Feb23)                    | £715.00 |
| The Northumberland        | Rent (Play Area – annual fee)    | £50.00  |
| Greaves Grindle Chartered | PAYE                             | £48.00  |
| Storey and Son Landscape  | Maintenance                      | £755.00 |
| Kidd Garden Design        | Play Area Maintenance (Feb23)    | £120.00 |
| SPC Chair                 | Inks                             | £9.99   |
| SPC Clerk                 | Wages (Mar 23)                   | £715.00 |
| SPC Clerk                 | Expenses Q4 22/23                | £40.82  |
| Storey and Son Landscape  | Play Area Maintenance            | £132.50 |
| Shilbottle Village Forum  | Refreshments - Cemetery workshop | £35.20  |
| SPC Clerk                 | Cemetery payment -Records update | £480.00 |
| Shilbottle First School   | Donation - Coronation            | £300.00 |
| Kidd Garden Design        | Play Area Maintenance (Mar23)    | £120.00 |
| SPC Chair                 | Inks                             | £9.99   |
| Elliott Odd Job Man       | Caretaker - Burials              | £160.00 |

**Incomings**

|           |               |          |
|-----------|---------------|----------|
| SPC Clerk | Cemetery Fees | £225.000 |
|-----------|---------------|----------|

- SAAA, AGAR 2022/23 Financial Year Audit - Annual Governance Statement
- **Planning** Clerk report
- **Feedback on play areas** Councillor Huggins monthly report.
- **Liaison with NCC** County Councillor Thorne/ Councillor Lewis. Update.
- **Liaison with Police** Councillors Haddow, Hood. Update.
- **Bus Shelters** Councillor Storey. Update.
- **Dog Fouling / Litter** Update by all Councillors for designated areas.
- **NCC Housing and Public Protection** Councillor Hood Update.
  
- *Any further items at the discretion of the Chair.*
  - *Coronation Newsletter*
  - *New councillors*
  - *Election of new councillors*
  - *Organise village meeting in new financial year for update of Parish Plan.*
  - *Council permission for budget for Parish Plan*
  - *Confirm seats to be purchased for the village as previously discussed.*
  - *Cemetery working party – finalisation of revised Rules and Costs updates following workshop 22/03/22*

**Paul Burns, Clerk to the Parish Council (05 April 2023)**