

Haltwhistle & District Joint Burial Committee

Wednesday 7th June 2023 at Whitfield Village Hall

Approved Minutes

Cllr E Walton was concerned that the cheque from Coanwood, for the budget levy, had not been banked until June although it had been handed to the clerk in May. Cllr E Walton also asked if a cheque that was issued last year for a refund to a funeral director had been banked. It was not showing as unrepresented in the year end accounts. The clerk was instructed to investigate this and to bank cheques and cash in a timely manner, especially in light of Barclays Bank closing.

The committee also discussed outstanding invoices – the committee instructed clerk to chase up outstanding invoices with red letter as soon as possible. Clerk to update sales invoices spreadsheet to see outstanding invoices. The committee also discussed the closure of the local Barclays bank with concerns for our banking, Cllr A Sharp has suggested he can assist with taking banking through to Hexham if necessary.

63/23.04 Payments for approval as of the 7th June 2023 – Noted & Approved with additional invoices of JA Ogle, PPH, DBS Cost & Lloyds. The Burial Committee also agreed to charge allotment plot .31 half a year's rent for the time of year and condition of the plot when starting £50. And the committee agreed under the cemetery report the charge of £1,450 (plus VAT) for the tree surgeon work to go ahead.

Financial Matters:			£	
	Bank and cash balances as at 31st May 2023		£24,850.85	Included in balance above
Receipts				
	Burial fees banked		£4,360.00	Burial fees from D10423-310523
	Grave Purchase & Inscriptions		£1,550.00	
	H Bridge		£210.00	2 Cremation
	Parish Work		£159.75	Parish work received
	HMRC		£1,362.33	VAT Claim
	Parish Levies		£10,689.85	Haltwhistle & Thirlwall
			£18,331.93	
				Not included in balance above
	Parish Levies		3,476.97	Plenmeller, Greenhead, Coanwood (full amount), Featherstone Banked 1/6/23
	Grave Purchase		500.00	Banked 1/6/23
	2 Allotments		100.00	Banked 1/6/23
	Play Inspections		39.40	Greenhead Banked 1/6/23
	Inscriptions		500.00	Banked 1/6/23
	Grave Purchase		£890.00	Invoice Payment not received
	V Jones Invoice - Interment of Ashes		£670.00	Invoice Payment not received
	Play Inspections		£200.05	Henshaw, Haltwhistle
			£6,376.42	
Payments				
	For Approval 070623			£ Included in above balance
	Htc Clerk Expenses		£144.00	March hours
	S M Saunders Exp		£234.00	New Grave book
	ICCM		£95.00	Subscription
	E Lawns		£33.60	Fuel
	Rickerby's		£175.42	Machine parts
	Tyne Valley Woodlands		£1,116.00	Tree work in cemetery
	Total		£1,798.02	
				Not Included in above balance
	Htc Clerk Expenses		£135.00	April hours
	NCC HR Services		£240.61	NCC HR Services
	BHIB Insurance share		£451.98	BHIB Insurance share @ .33%
	Lloyds Carlisle		£158.92	New parts & new blade
	HTC Paye & Pension		£563.50	May PAYE & PENSION
	Edens Lawn		£153.04	Approx Amount Invoice not received yet
	PPH		£15.00	22" MED Bacho Hand Saw
	JA & L Ogle		£300.00	Grass Collection - 160522,210622 & 010623
	Sainsbury		£200.00	Volunteer Vouchers
	Miss K Heaney		£171.59	14 meetings and 3 x travel for papers (Aug 21 June 23)
	Monthly Agreed Payments		£5,474.08	Jun & July
	Total		£7,863.72	
	Total For Approval		£9,661.74	

Signed Chair: The above payments of £9,661.74 were approved.

PROPOSED Cllr E Walton

SECONDED Cllr M Ridley

Date:

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AGREED

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Next Meeting Tuesday 18th July 2023 Venue – Featherstone Village Hall – 7pm

Meeting closed @ 9.20pm