

Haltwhistle Town Council Meeting
6th November 2023
APPROVED MINUTES

212/23	Planning Applications.	<p>23/03864 Springwell House, Park Road – Proposed flat roof extension with new pitched roof over existing outbuilding – No objection was agreed. PROPOSED Cllr M Ridley SECONDED Cllr D Rogan-Mackie AGREED</p>																																																																																																				
	Other Planning Matters	<p>23/02583 Water Tower –Change of Use - GRANTED 23/02583/LBC Water Tower – Change of use for listed building – GRANTED LJ/021765 Revocation of TPO St Wilfreds House 23/02450 – Barclays Bank, removal of all signage -GRANTED</p>																																																																																																				
213/23	Co-option of Councillors Policy	<p>As there are a number of vacancies on the council members agreed to formally adopt a policy for co-option. It will be placed on the website and a recruiting campaign will be held in the new year. PROPOSED Cllr M Ridley SECONDED Cllr D Rogan-Mackie AGREED</p>																																																																																																				
	Environmental Matters	<p>214/23.01 Carbon Literacy for Town and Parish Councils. Members agreed that at £130 per person with a minimum of 10 attendees that it was not viable to facilitate this event. 214/23.01 Northumberland Environment & Stakeholder Toolkit. – <i>this was noted.</i> 214/23.03 Tynedale Flood Forum event invite 30th November in Hexham – It was suggested that the flood representatives Cllr C Banks and Cllr T Christie may want to attend this. The clerk will make sure they have the details.</p>																																																																																																				
215/23	Grant Requests	<p>Great North Air Ambulance - Members agreed that this is a continuing annual donation as it is a very important service in the areas and, as such, they do not require a formal application. It was agreed to donate £500. PROPOSED Cllr A Sharp SECONDED Cllr J Hunter AGREED</p>																																																																																																				
216/23	Reports on Financial Matters	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left;">Financial Matters:</th> <th style="text-align: center;">£</th> <th></th> </tr> </thead> <tbody> <tr> <td style="width: 15%;">216/23.01</td> <td>Bank and cash balances as at 30th October 2023</td> <td></td> <td></td> </tr> <tr> <td></td> <td>Current Account</td> <td style="text-align: right;">69864.53</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>TOTAL</td> <td style="text-align: right;">69864.53</td> <td></td> </tr> <tr> <td>216/23.02</td> <td>Chamber of Trade Xmas lights contribution</td> <td style="text-align: right;">2782.40</td> <td>Included above</td> </tr> <tr> <td></td> <td>JBC - Sept PAYE& Pension</td> <td style="text-align: right;">655.90</td> <td></td> </tr> <tr> <td></td> <td>JBC clerk Recharge - Sept</td> <td style="text-align: right;">388.50</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>216/23.03</td> <td>Accounts for payment as at 6th November 2023</td> <td style="text-align: center;">£</td> <td>Included in Balance Above</td> </tr> <tr> <td></td> <td>NALC</td> <td style="text-align: right;">30.00</td> <td>Clerk Procurement Online Training 28 Nov</td> </tr> <tr> <td></td> <td>David Benson</td> <td style="text-align: right;">25.00</td> <td>Orchard Garden Grass Cutting</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Total</td> <td style="text-align: right;">55.00</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>SMS Exp</td> <td style="text-align: right;">210.16</td> <td>Not Included Above Printer ink, toner & paper recharge from JBC £51.43, Home allowance & travel</td> </tr> <tr> <td></td> <td>South Tyne Railway</td> <td style="text-align: right;">59.51</td> <td>Items from grant allowance bal remaining £456.03</td> </tr> <tr> <td></td> <td>Broxap</td> <td style="text-align: right;">1299.48</td> <td>2 bins invoice to follow</td> </tr> <tr> <td></td> <td>GNAA</td> <td style="text-align: right;">500.00</td> <td>Donation</td> </tr> <tr> <td></td> <td>Monthly Amounts</td> <td style="text-align: right;">4028.11</td> <td></td> </tr> <tr> <td></td> <td>Total</td> <td style="text-align: right;">6297.26</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>TOTAL</td> <td style="text-align: right;">6352.26</td> <td></td> </tr> </tbody> </table> <p>The payments of £6352.26 were approved and included the amounts agreed for GNAA grant.</p>	Financial Matters:		£		216/23.01	Bank and cash balances as at 30th October 2023				Current Account	69864.53							TOTAL	69864.53		216/23.02	Chamber of Trade Xmas lights contribution	2782.40	Included above		JBC - Sept PAYE& Pension	655.90			JBC clerk Recharge - Sept	388.50										216/23.03	Accounts for payment as at 6th November 2023	£	Included in Balance Above		NALC	30.00	Clerk Procurement Online Training 28 Nov		David Benson	25.00	Orchard Garden Grass Cutting						Total	55.00											SMS Exp	210.16	Not Included Above Printer ink, toner & paper recharge from JBC £51.43, Home allowance & travel		South Tyne Railway	59.51	Items from grant allowance bal remaining £456.03		Broxap	1299.48	2 bins invoice to follow		GNAA	500.00	Donation		Monthly Amounts	4028.11			Total	6297.26							TOTAL	6352.26	
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		PROPOSED Cllr M Ridley	SECONDED Cllr D Rogan-Mackie	AGREED
		216/23.04 Bank Reconciliation/Inc & Expenditure as at 30 th October 2023 – Noted		
		216/23.05 Other Financial Matters Members to consider special projects for next year before the December meeting.		
	217/23	Haltwhistle & District Joint Burial Committee 217/23.01 Budget Levy for 24-25 – there will be no increase this year apart from the slight adjustment due to Band D figures being updated. 217/23.02 Melkridge – Report is still to go to cabinet. 217/23.03 Land Registration – Cllr Sharp suggested writing to Peter Stafford at Cartmell Shepherd as the clerk has had no response to her requests for advice on transferring the land register trusteeship.		
	218/23	Haltwhistle Leisure Centre – Cllr Sharp will produce the accounts for consideration for the December meeting.		
	219/23	Haltwhistle Partnership The Partnership is considering changing the format so there are 3 trustees only and then a management committee which will be made up with the representatives from the various bodies. This will enable an easier election to the Partnership for council members in the future as they will not have to become trustees.		
	220/23	Correspondence received since last Council meeting. Noted. Members are invited to the Church Service on Remembrance Sunday.		
	221/23	<p>Nomination Requests for Granting Honorary Freedom of Haltwhistle Section 249 (5) of Local Government Act 1972, as amended by Section 29 of the Local Democracy, Economic Development & Construction Act 2009, allows the Council of a relevant authority (including a Town Council) to admit to be an honorary freemen or honorary freewomen of the place or area for which it is the authority: <i>Resolution to Exclude Press and Public</i> <i>To consider a resolution to exclude the public and accredited representatives of newspapers from the following item relevant to a subject which affects the Council's area.</i></p> <p><i>Resolution</i> <i>"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and, they are instructed to withdraw."</i></p> <p><i>This resolution is moved under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</i></p> <p>PROPOSED Cllr M Ridley SECONDED Cllr J Hunter AGREED Cllr A Sharp nominated Cllr J Clark and Dr G Ridley for the Honorary Freedom of the town. He presented a case for both and, members approved the nominations. PROPOSED Cllr A Sharp SECONDED Cllr J Hunter AGREED</p>		
	222/23	Dates and times of next meetings Town Council meeting Monday 4 th December 2023 at 6.30pm Grounds Meeting Monday 27 th November 2023 – 10.00am in the library. The meeting closed at 8.45pm.		