

Haltwhistle Town Council Meeting

5th June 2023

APPROVED MINUTES

118/23	<p>Grant Requests Citizens Advice - £250 was agreed. PROPOSED Cllr A Sharp SECONDED Cllr M Hodgson AGREED New Hadrian Singers - £250 was agreed PROPOSED Cllr M Ridley SECONDED Cllr M Hodgson AGREED The Carnival committee has sent a letter to appeal for funding so, members agreed to pay the £500 approved at the last meeting and included on the list of payments. PROPOSED Cllr A Sharp SECONDED Cllr M Ridley AGREED</p>																																																																																																																																																				
119/23	<p>Town Office Proposal that The Council will no longer use the Old Estate office as their main office with the hope they will be able to return to the library in the near future. The clerk will work from home and meetings will be booked at the library. PROPOSED Cllr M Ridley SECONDED Cllr M Hodgson AGREED Members expressed thanks to Cllr John Clark for helping them out with a room when the council was asked to vacate the library.</p>																																																																																																																																																				
120/23	<p>Reports on Financial Matters</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: left;">Financial Matters:</th> <th style="text-align: center;">£</th> <th></th> </tr> </thead> <tbody> <tr> <td style="width: 10%;">120/23.01</td> <td>Bank and cash balances as at 26th May 2022</td> <td></td> <td></td> </tr> <tr> <td></td> <td>Current Account</td> <td style="text-align: right;">76,697.74</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>TOTAL</td> <td style="text-align: right;">76,697.74</td> <td></td> </tr> <tr> <td>120/23.02</td> <td>Receipts since last meeting</td> <td></td> <td>Included above</td> </tr> <tr> <td></td> <td>MAY Pens/PAYE JBC</td> <td style="text-align: right;">563.5</td> <td></td> </tr> <tr> <td></td> <td>Apr PAYE/Pens JBC</td> <td style="text-align: right;">568.3</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td>Not Included Above</td> </tr> <tr> <td></td> <td>Clerks Hours for JBC</td> <td style="text-align: right;">135.00</td> <td></td> </tr> <tr> <td></td> <td>Coronation Mugs sold</td> <td style="text-align: right;">135.00</td> <td></td> </tr> <tr> <td></td> <td>Insurance JBC</td> <td style="text-align: right;">451.98</td> <td></td> </tr> <tr> <td></td> <td>HR Services</td> <td style="text-align: right;">206.00</td> <td>Accounted for in 2022-2023</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">927.98</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>120/23.03</td> <td>Accounts for payment 6th June 2022</td> <td style="text-align: center;">£</td> <td>Included in Balance Above</td> </tr> <tr> <td></td> <td>BHIB Insurance</td> <td style="text-align: right;">1,369.65</td> <td>3 year LTA</td> </tr> <tr> <td></td> <td>Mrs S M Saunders</td> <td style="text-align: right;">112.65</td> <td>Extra hours for JBC in April paid in May salary</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Total</td> <td style="text-align: right;">1,482.30</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td>Not Included Above</td> </tr> <tr> <td></td> <td>The Carnival Committee</td> <td style="text-align: right;">500.00</td> <td>Donation</td> </tr> <tr> <td></td> <td>M Rogan</td> <td style="text-align: right;">15.00</td> <td>Windows</td> </tr> <tr> <td></td> <td>Kompan</td> <td style="text-align: right;">1,509.31</td> <td>Tyre Swings</td> </tr> <tr> <td></td> <td>HDJBC</td> <td style="text-align: right;">177.65</td> <td>Apri maintenance and inspections</td> </tr> <tr> <td></td> <td>R Boyd</td> <td style="text-align: right;">100.00</td> <td>Entertainment for picnic in park</td> </tr> <tr> <td></td> <td>H Partnership</td> <td style="text-align: right;">150.00</td> <td>Coffee morning & ceilidh contribution</td> </tr> <tr> <td></td> <td>Mrs S M Saunders</td> <td style="text-align: right;">106.89</td> <td>Epson Ink & Stamps</td> </tr> <tr> <td></td> <td>Citizens Advice</td> <td style="text-align: right;">250.00</td> <td>Donation</td> </tr> <tr> <td></td> <td>The New Hadrian Singers</td> <td style="text-align: right;">250.00</td> <td>Donation</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Monthly Amounts</td> <td style="text-align: right;">3,983.75</td> <td></td> </tr> <tr> <td></td> <td>Total</td> <td style="text-align: right;">7,042.60</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>TOTAL</td> <td style="text-align: right;">8,524.90</td> <td></td> </tr> </tbody> </table> <p>The payments of £8524.90 were approved and included the amounts agreed for grants. PROPOSED Cllr M Ridley SECONDED Cllr M Hodgson AGREED 120/23.04 Bank Reconciliation/Inc & Expenditure as at 26th May 2023 – Noted</p>	Financial Matters:		£		120/23.01	Bank and cash balances as at 26th May 2022				Current Account	76,697.74							TOTAL	76,697.74		120/23.02	Receipts since last meeting		Included above		MAY Pens/PAYE JBC	563.5			Apr PAYE/Pens JBC	568.3									Not Included Above		Clerks Hours for JBC	135.00			Coronation Mugs sold	135.00			Insurance JBC	451.98			HR Services	206.00	Accounted for in 2022-2023			927.98										120/23.03	Accounts for payment 6th June 2022	£	Included in Balance Above		BHIB Insurance	1,369.65	3 year LTA		Mrs S M Saunders	112.65	Extra hours for JBC in April paid in May salary						Total	1,482.30					Not Included Above		The Carnival Committee	500.00	Donation		M Rogan	15.00	Windows		Kompan	1,509.31	Tyre Swings		HDJBC	177.65	Apri maintenance and inspections		R Boyd	100.00	Entertainment for picnic in park		H Partnership	150.00	Coffee morning & ceilidh contribution		Mrs S M Saunders	106.89	Epson Ink & Stamps		Citizens Advice	250.00	Donation		The New Hadrian Singers	250.00	Donation						Monthly Amounts	3,983.75			Total	7,042.60							TOTAL	8,524.90	
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	<p>Other Financial Matters</p> <p>120/23.05.01 <u>Annual Governance and Accountability Return for 2022/2023</u></p> <p>120/23.05.02 To consider and agree any actions arising from the report of the internal auditor. The asset register had an incorrect value due to spreadsheet error, it was updated on the AGAR to the correct total.</p> <p>PROPOSED Cllr M Ridley SECONDED Cllr M Hodgson AGREED</p> <p>120/23.05.03 To approve the Annual Governance Statement</p> <p>PROPOSED Cllr M Hodgson SECONDED Cllr J Hunter AGREED</p> <p>120/23.05.04 To approve the draft annual accounts for 2022/2023</p> <p>PROPOSED Cllr A Sharp SECONDED Cllr J Hunter AGREED</p> <p>120/23.05.05 To approve the Accounting Statement and Explanation of Variance</p> <p>PROPOSED Cllr A Sharp SECONDED Cllr J Hunter AGREED</p> <p>The chair and RFO signed the AGAR and the notices for the confirmation of rights will be available from 7th June 2023 for 30 days.</p>
121/23	<p>Haltwhistle & District Joint Burial Committee</p> <p>No matters were raised.</p>
122/23	<p>Correspondence received since last Council Meeting</p> <p>The council received a report for the Partnership which was noted.</p> <p>A company has been in touch to offer training. It was suggested that this could take place on Wednesday 5th July with a social chat and drink afterwards. The costs of the training is £425 which the council will pay for. Other councils in the area will be invited along.</p> <p>There is a new NCC Locality Coordinator which members asked to invite to a council meeting. Neil Snowden from NCC replied about the speed survey on Comb Hill. Members asked the clerk to write back to thank him and get an estimated date of when it is to take place.</p>
123/23	<p>Dates and times of next meetings Grounds Meeting –26th June 2023 Room 2</p> <p>Neighbourhood Plan meeting 5pm Monday 3rd July followed by the Town Council meeting at 6.30pm.</p> <p>Council Training Wednesday 5th July at 6pm. Venue to be agreed.</p> <p>The meeting closed at 8.40pm.</p>