## Haltwhistle Town Council Meeting 5<sup>th</sup> June 2023 APPROVED MINUTES

Present	Cllr A Charn	Cllr J Hunter	Clerk – Susan Sa	oundors				
18.30	- · · ·	Cllr M Hodgson	Cierk – Susaii Sa	aunders				
108/23	<b>Apologies for absence</b> , Cllr G Ridley, Cllr M Forrest, Cllr C Banks, Cllr J Elliott, Cllr J Clark Cllr I Hutchinson.							
109/23								
110/23	Declarations of Interest  The Chair reminded members of the Council of their duty to declare an interest at each agenda item, and he informed everyone that that the initials of Councillors declaring an interest will be listed in a column on the Minutes.							
111/23	Minutes of the meeting for approval held on:  Monday 15 <sup>th</sup> May 2023 – A discussion was undertaken about item 87/23.03. It was agreed the following wording would be used:  Police Liaison Officer – Cllr Forrest was nominated to continue the role.  The minutes were approved with the amendment.  PROPOSED Cllr M Ridley SECONDED Cllr M Hodgson AGREED							
112/23				ewhere in the current				
	agenda - No matters.							
113/23	plans.  The clerk will result of the clerk will of the school and if the school and if the the clerk will in it is to be noted land.  PROPOSED CIIT M Rid 113/23.02 Public Seati	rite to Glen Sander rite to Glen Sander riply to Paul Jones frontact Wise Acader e transfer is progre struct Gavin Reicha , the council does  ley  SECO ng and Bus Shelter	son and ask for clarity or any updates on The mies to ask about the passing.  For the prune the cherry not own and takes no in the community serons and takes on the community s	on the toilet refurbishment  Working Men's Club. Diece of land in front of the  tree in Wapping Garden but, responsibility for this piece of  AGREED  vice team will be starting on				
	the seats along the main street. However, as there are quite a few seats to be re-painted, it was agreed to find another contractor who might undertake them all.  113/23.03 Public Footpaths, Lighting and Amenities  113/23.04 Flagpole –Cllr M Ridley suggested that the flag could possibly go in the cemetery with a Northumberland flag fitted. He will find out exactly how tall it is and report back.							
444155								
114/23	The clerk was asked to email Andy Olive from NCC about the flooding at the corner of Aesica Road and the Main Street and, also mention the corner of Park Road again.							
115/23	Police in Haltwhistle - no matters or report.							
116/23	T-PPO-Memoria de Carier Douise de Carier de Ca							
117/23	Planning Application 23/01622/FUL Gilside F No Objection. PROPOSED CIIr A Sha Other Planning Matt Local Stakeholder Cons The council have receiv Blenkinsopp Estate. The	rp SECONI ers ultation: Blenkinso red proposals for a ere is a section of i	DED CIIr M Ridley  pp Long Term Forest P plan for the woodland t that falls in the Haltw	Plan. management on the whistle parish but the				
	proposals to not indicate what type of trees are to be planted there. Members asked for clarification of this.							

Signed Chair: Date: 3<sup>rd</sup> July 2023 Page **1** of **3** 

## Haltwhistle Town Council Meeting 5<sup>th</sup> June 2023 APPROVED MINUTES

118/23		APPROVI										
,	Grant F	Requests										
	Citizens Advice - £250 was agreed.											
	PROPOSED Clir A Sharp SECONDED Clir M Hodgson AGREED											
	New Hadrian Singers - £250 was agreed											
	PROPOS	SED Cllr M Ridley SECC	NDED CII	r M Hodg	son AGREED							
		rnival committee has sent a letter to appeal for funding so, members agr										
	the £500 approved at the last meeting and included on the list of payments.											
	PROPOS	SED Cllr A Sharp SECO	NDED Cllr	M Ridley	y AGREED							
119/23	Town C	Office										
	Proposal that The Council will no longer use the Old Estate office as their main office with the											
	hope they will be able to return to the library in the near future. The clerk will work from											
	home and meetings will be booked at the library.											
	PROPOSED CIIr M Ridley SECONDED CIIr M Hodgson AGREED											
		Members expressed thanks to Cllr John Clark for helping them out with a room when the										
	council was asked to vacate the library.											
120/23	Report	s on Financial Matters										
	Financial M											
				£								
	120/23.01	Bank and cash balances as at 26th May 2022		_								
		Current Account		76,697.74								
				.,								
		TOTAL		76,697.74								
	120/23.02	Receipts since last meeting		.,	Included above							
		MAY Pens/PAYE JBC		563.5								
		Apr PAYE/Pens JBC		568.3								
					Not Included Above							
		Clerks Hours for JBC		135.00								
		Coronation Mugs sold		135.00								
		Insurance JBC		451.98								
		HR Services		206.00	Accounted for in 2022-2023							
				927.98								
			Pay \method	Incl VAT								
	120/23.03	Accounts for payment 6th June 2022	7		Included in Balance Above							
		BHIB Insurance										
				1.369.65	3 year LTA							
					3 year LTA Extra hours for JBC in April paid in May salary							
		Mrs S M Saunders			3 year LTA Extra hours for JBC in April paid in May salary							
		Mrs S M Saunders		112.65	Extra hours for JBC in April paid in May salary							
				112.65 1,482.30	Extra hours for JBC in April paid in May salary							
		Mrs S M Saunders  Total		112.65 1,482.30	Extra hours for JBC in April paid in May salary  Not Included Above							
		Total  The Carnival Committee		1,482.30 500.00	Extra hours for JBC in April paid in May salary  Not Included Above  Donation							
		Total  The Carnival Committee M Rogan		1,482.30 500.00 15.00	Extra hours for JBC in April paid in May salary  Not Included Above  Donation Windows							
		Total  The Carnival Committee M Rogan Kompan		1,482.30 500.00 15.00 1,509.31	Extra hours for JBC in April paid in May salary  Not Included Above  Donation Windows Tyre Swings							
		Total  The Carnival Committee M Rogan Kompan HDJBC		1,482.30 500.00 15.00 1,509.31 177.65	Not Included Above Donation Windows Tyre Swings Apri maintenance and inspections							
		Total  The Carnival Committee M Rogan Kompan HDJBC R Boyd		1,482.30 500.00 15.00 1,509.31 177.65 100.00	Extra hours for JBC in April paid in May salary  Not Included Above  Donation Windows Tyre Swings Apri maintenance and inspections Entertainment for picnic in park							
		Total  The Carnival Committee M Rogan Kompan HDJBC R Boyd H Partnership		1,482.30 500.00 15.00 1,509.31 177.65 100.00 150.00	Extra hours for JBC in April paid in May salary  Not Included Above  Donation Windows Tyre Swings Apri maintenance and inspections Entertainment for picnic in park Coffee morning & ceilidh contribution							
		Total  The Carnival Committee M Rogan Kompan HDJBC R Boyd H Partnership Mrs S M Saunders		1,482.30 500.00 15.00 1,509.31 177.65 100.00 150.00 106.89	Extra hours for JBC in April paid in May salary  Not Included Above  Donation Windows Tyre Swings Apri maintenance and inspections Entertainment for picnic in park Coffee morning & ceilidh contribution Epson Ink & Stamps							
		Total  The Carnival Committee M Rogan Kompan HDJBC R Boyd H Partnership Mrs S M Saunders Citizens Advice		1,482.30 500.00 15.00 1,509.31 177.65 100.00 150.00 106.89 250.00	Extra hours for JBC in April paid in May salary  Not Included Above  Donation Windows Tyre Swings Apri maintenance and inspections Entertainment for picnic in park Coffee morning & ceilidh contribution Epson Ink & Stamps Donation							
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		Total  The Carnival Committee M Rogan Kompan HDJBC R Boyd H Partnership Mrs S M Saunders Citizens Advice		1,482.30 500.00 15.00 1,509.31 177.65 100.00 150.00 106.89 250.00	Extra hours for JBC in April paid in May salary  Not Included Above  Donation  Windows  Tyre Swings  Apri maintenance and inspections  Entertainment for picnic in park  Coffee morning & ceilidh contribution  Epson Ink & Stamps  Donation  Donation							
		Total  The Carnival Committee M Rogan Kompan HDJBC R Boyd H Partnership Mrs S M Saunders Citizens Advice The New Hadrian Singers		1,482.30 500.00 15.00 1,509.31 177.65 100.00 150.00 250.00 250.00 3,983.75	Extra hours for JBC in April paid in May salary  Not Included Above  Donation  Windows Tyre Swings Apri maintenance and inspections Entertainment for picnic in park Coffee morning & ceilidh contribution Epson Ink & Stamps Donation  Donation							
		Total  The Carnival Committee M Rogan Kompan HDJBC R Boyd H Partnership Mrs S M Saunders Citizens Advice The New Hadrian Singers  Monthly Amounts		1,482.30 500.00 15.00 1,509.31 177.65 100.00 150.00 250.00	Extra hours for JBC in April paid in May salary  Not Included Above  Donation  Windows Tyre Swings Apri maintenance and inspections Entertainment for picnic in park Coffee morning & ceilidh contribution Epson Ink & Stamps Donation  Donation							
		Total  The Carnival Committee M Rogan Kompan HDJBC R Boyd H Partnership Mrs S M Saunders Citizens Advice The New Hadrian Singers  Monthly Amounts		1,482.30 500.00 15.00 1,509.31 177.65 100.00 150.00 250.00 250.00 3,983.75	Extra hours for JBC in April paid in May salary  Not Included Above  Donation  Windows  Tyre Swings  Apri maintenance and inspections  Entertainment for picnic in park  Coffee morning & ceilidh contribution  Epson Ink & Stamps  Donation  Donation							

The payments of £8524.90 were approved and included the amounts agreed for grants.

PROPOSED CIIr M Ridley SECONDED CIIr M Hodgson AGREED

120/23.04 Bank Reconciliation/Inc & Expenditure as at 26<sup>th</sup> May 2023 – Noted

Signed Chair: Date: 3<sup>rd</sup> July 2023 Page **2** of **3** 

## Haltwhistle Town Council Meeting 5<sup>th</sup> June 2023 APPROVED MINUTES

		ATTROVED MITOTES						
		Other Financial Matters						
		120/23.05.01 Annual Governance and Accountability Return for 2022/2023						
		<b>120/23.05.02</b> To consider and agree any actions arising from the report of the internal						
		auditor. The asset register had an incorrect value due to spreadsheet error, it was updated						
		on the AGAR to the correct total.						
		PROPOSED CIIr M Ridley SECONDED CIIr M Hodgson AGREED						
		120/23.05.03 To approve the Annual Governance Statement						
		PROPOSED Clir M Hodgson SECONDED Clir J Hunter AGREED						
		120/23.05.04 To approve the draft annual accounts for 2022/2023						
		PROPOSED Cllr A Sharp SECONDED Cllr J Hunter AGREED						
		<b>120/23.05.05</b> To approve the Accounting Statement and Explanation of Variance						
		PROPOSED Clir A Sharp SECONDED Clir J Hunter AGREED						
		The chair and RFO signed the AGAR and the notices for the confirmation of rights will be						
		available from 7 <sup>th</sup> June 2023 for 30 days.						
	121/23	Haltwhistle & District Joint Burial Committee						
		No matters were raised.						
122/23 Correspondence received since last Council Meeting								
		The council received a report for the Partnership which was noted.						
		A company has been in touch to offer training. It was suggested that this could take place on						
		Wednesday 5 <sup>th</sup> July with a social chat and drink afterwards. The costs of the training is £425						
		which the council will pay for. Other councils in the area will be invited along.						
		There is a new NCC Locality Coordinator which members asked to invite to a council meetin	g.					
	Neil Snowden from NCC replied about the speed survey on Comb Hill. Members asked the							
		clerk to write back to thank him and get an estimated date of when it is to take place.						
	123/23	<b>Dates and times of next meetings</b> Grounds Meeting –26 <sup>th</sup> June 2023 Room 2						
	Neighbourhood Plan meeting 5pm Monday 3rd July followed by the Town Council meeting							
		6.30pm.						
		Council Training Wednesday 5 <sup>th</sup> July at 6pm. Venue to be agreed.						
		The meeting closed at 8.40pm.						
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Signed Chair: Date: 3<sup>rd</sup> July 2023 Page **3** of **3**