

# NORTH SUNDERLAND PARISH COUNCIL

## MINUTES of the Annual Meeting for North Sunderland Parish Council held on Monday 16<sup>th</sup> May 2023 at 7.00pm at The Community Building, Stone Close, Seahouses

### 01/2023 PRESENT

Cllr Alan Trotter, Vice Chairman  
Cllr Maureen Bramley  
Cllr David Donaldson  
Cllr Sylvia Hillan

Cllr David Fordy  
Cllr Steve Williams  
Cllr Jane Scott

### In attendance

Kerren Rodgers – Clerk & RFO

### 02/2023 APOLOGIES

Cllr David Shiel, Chairman, Cllr Louise Dawson, Cllr Ailsa Shiel,

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| 03/2023        | <b>CONSIDERATION OF MINUTES of the Annual Parish Meeting for North Sunderland Parish Council held on 6<sup>th</sup> June 2023</b> were confirmed as a true record, proposed by Cllr Trotter, seconded by Cllr Bramley and signed by the Vice Chairman  |
| 04/2023        | <b>CHAIRMAN'S REPORT</b><br>In the absence of the out going Chairman, no report read   |
| 05/2023        | <b>ELECTION OF CHAIRMAN</b><br>Cllr Donaldson nominated <b>Cllr Alan</b> Trotter, Cllr Jill Hall seconded all agreed   |
| 06/2023        | <b>ELECTION OF VICE CHAIRMAN</b><br>To be held over until next meeting as 3 cllrs absent   |
| 07/2023<br>(i) | <b>APPOINTMENT OF REPRESENTATIVES OF OTHER BODIES</b><br><u>Buses Representative</u><br><br>This position involves checking timetables are up to date, notices are published etc - <b>Cllr Sylvia Hillan</b> agreed to take on this role   |
| (ii)           | <u>Cemetery Committee</u><br><br>This position involves discussion where necessary of items relating to cemetery which will then be brought to full council.<br>Current members of committee – Cllr Sylvia Hillan, Cllr Maureen Bramley, Cllr David Shiel, Cllr Trotter - <b>meeting agreed that Cllr Jane Scott to join</b> |

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| (iii)   | <u>Festive Lights Representative</u><br><b>Chairman Alan Trotter</b> to continue in post with <b>Cllr Louise Dawson</b> assisting where required – all agreed   |
| (iv)    | <u>Landscape Representatives</u><br><b>Cllr Alan Trotter agreed to act as representatives</b> and liaise with volunteers on owned planters as well as checking on maintenance of other owned equipment  |
| (v)     | <u>NALC Northern Area Representative</u><br><b>Cllr Sylvia Hillan will continue in this position</b> – it should be noted that this is a 3 year role and is voted on at NALC AGM due Oct 2023   |
| (vi)    | <u>Policy and Resources Committee</u><br><b>Full Council</b>  |
| (vii)   | <u>Seahouses Development Trust Representative</u><br><b>Cllr Hillan to remain as representative</b>   |
| (viii)  | <u>Neighbourhood Plan Representatives</u><br>Currently Cllrs Donaldson, Williams & Bramley – all agreed   |
| 09/2023 | <b>CONFIRMATION OF STANDING ORDERS AND POLICIES</b> -all agreed   |
| 10/2023 | <b>DATES AND TIMES OF COUNCIL MEETINGS</b><br>First Monday of each month unless a Bank Holiday when meeting will be held on the following Monday.<br>Time: 7.00pm<br><br>.....<br>Chairman North Sunderland Parish Council<br><br>MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT MEETING |