

# Shilbottle Parish Council

Minutes of a meeting of Shilbottle Parish Council held on  
**Wednesday 08 February 2023 at 18.30**  
**In The Haven Community Room**

## 1. Public Speaking

- 1.1. Resident advised of safety issue beside bus stop at Hawthorn Terrace when daughter was crossing road (Coquet View) where electric car travelling uphill at speed almost resulted in pedestrian being hit. This has been reported to Northumbria Police (NP). Can the PC take this up with NCC on investigating measures of restricting vehicle speeds on main road. PC will raise with NCC on receipt of outcome of meeting between resident and NP.

## 2. Welcome by Chair

- 2.1. Welcome to visitors.
- 2.2. Chair discussed precept and comparison with local PC's and how we are keeping our costs down by in relation to much higher precepts being recorded by PC's in our locale.
- 2.3. SLA refund has been received via revised invoice.

## 3. Those Present

- 3.1. Councillor, Shelia Robertson, Yvonne Douglas Stephen Elliott, Edith Hood, Graham Huggins, Celia Lewis, Brendan Storey and The Chair, Councillor Mrs Elisabeth Haddow, Clerk Paul Burns.

## 4. Apologies for Absence

- 4.1. None.
- 4.2. NB - Closing date 10 Feb 2023 for current vacancies.

## 5. Minutes of meeting held on 11 January 2023

- 5.1. The Minutes were presented for approval.
- 5.2. Proposed Cllr Lewis and seconded by Cllr Hood. Unanimously approved on vote.

## 6. Matters arising for discussion

- 6.1. Outstanding Actions from January 2023
  - 6.1.1. Welfare Playground carry out remedial work. CS has been asked to carry out
  - 6.1.2. Signage to be reviewed in Playparks. Cllr Huggins to discuss with KGD.
  - 6.1.3. Contact with Dog Warden -Warden regularly comes around but will look into the issues and put up stickers regarding fouling.
  - 6.1.4. Empty bungalows – Waiting feedback from NCC
  - 6.1.5. Cemetery drainage – Not underground spring – just surface water Need a dry spell to resolve. Complete
  - 6.1.6. School safety scheme – implemented late January 2023 – Complete
  - 6.1.7. Closure of Council office in Greenwell Lane Alnwick – letter sent to NCC showing dissatisfaction as to how this has been surreptitiously implemented without local consultation

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## 6.2. Outstanding Actions from December 2022

- 6.2.1. Cemetery Rates. EH advised that the rates had been paid. Information that has been provided by NCC does not answer the question requested. Further correspondence with NCC required

## 6.3. Outstanding Actions from November 2022 meeting:

- 6.3.1. Three seats to be ordered and delivered to 30 Grange Road. Clerk to arrange for Spring 2023.

## 7. Declaration of interest

- 7.1. None.

## 8. Correspondence

- 8.1. Community Woodland
- 8.2. Char.gy - Vehicle charging points (marketing).
- 8.3. NCC - Meeting re "Reading Room" planning
- 8.4. NCC - SLA - Reduction.
- 8.5. NCC - Planning Consultation 22/03455/FUL 1 Garden Terrace Shilbottle
- 8.6. NCC - Precept submission deadline.
- 8.7. Boundary Commission - Feedback request for proposed boundary changes
- 8.8. NCC - Requirement for Photo ID for Electors
- 8.9. NCC - Revised SLA invoice
- 8.10. NCC - Revised Charter between NCC and the Town and Parish Councils
- 8.11. TNE - Grange Road Development - update
- 8.12. Euroshell- Bus shelter (marketing)
- 8.13. 22/04440/FUL Chalets, Village Farm Middle Road Shilbottle
- 8.14. NCC - CLIMATE CHANGE TEAM - funding communities to purchase water drinking fountains.
- 8.15. NCC - (Dog Control) Public Spaces Protection Order – Extension to Jan 2026
- 8.16. 22/04051/FUL Application for the erection of a stable and summerhouse and use of land for grazing horses Deanrise 1 Deanmoor Shilbottle
- 8.17. NCC – Elections Office - Register.
- 8.18. NTCA – Precept
- 8.19. NCC Environmental – Burning of waste on Grange Road. NCC have been helpful in resolving this issue.

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## 9. Finance (for January 2023)

### Outgoings

Kidd Garden Design	Play Area Maintenance	£120.00
SPC Chair	Inks	£9.99
SPC Clerk	Wages	£715.00

### Incomings

SPC Chair	Cemetery Fees	£75.00
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Clerk reported still awaiting feedback regarding signatories from bank. Visited bank 08 February 2023 and found this has been cancelled by bank for overrunning 28 day timeline. Bank internal procedural failure. Old form signed again and to be submitted to bank this week.

Finance reports put to meeting. Proposed by Cllr Huggins, seconded by Cllr. Storey Passed unanimously

## 10. Planning – Clerk advised the following feedback over past month:

- 10.1. 22/00741/FUL, Land South Of Grange Road Grange Road Shilbottle, Development of 54no. residential dwellings – update “Agreed Expiry Date Fri 30 Dec 2022” (as per Planning Portal 07/02/23).
- 10.2. 22/04440/FUL Kielder Chalet, Pine Chalet, Coquet Chalet And Cedar Chalet 1, 2, 3 And 4 Village Farm Middle Road Shilbottle – GRANTED
- 10.3. 22/04051/FUL Application for the erection of a stable and summerhouse and use of land for grazing horses Deanrise 1 Deanmoor Shilbottle - GRANTED

## 11. Finance Committee

### 11.1. Precept

11.1.1. Precept report was issued to all Councillors with recommended 9.7% increase as indicated by OBR forecast. This 9.7% increase was accepted as being within the 5%-10% band discussed at January 2023 meeting.

11.1.2. Clerk has issued Precept form to NCC on this basis.

## 12. Feedback on play areas - Councillor Huggins monthly report

12.1. Jungle climber – stakes at Welfare Playground are starting to rot at ground level. Minor at this time but needs to be monitored and possible preventative measures performed. Consider possible solutions. GH to talk with KGD to look at possible solutions.

## 13. Liaison with NCC - Update on communications from Cllr Lewis on liaison with County Councillor Thorne

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- 13.1. Clerk to re submit to Cllr Thorne the list issued back in October for status update.
- 13.2. Path at Fish shop has been cleaned and this has made improvement to pedestrian walkway.
14. **Liaison with Police** - Councillors Haddow, Hood. Update on communications
  - 14.1. No feedback this month. Suggested that letter to Chief Inspector to register disappointment on the service of our community service since there has been no presence at PC monthly meeting now for a considerable time to air concerns and look at potential ways of working together.
15. **Bus Shelters** - Councillor Storey. Update.
  - 15.1. Nothing to report this month.
16. **Dog fouling/Litter** - Update by all Councillors for designated areas
  - 16.1. Dog Warden See 6.1.3 above..
17. **NCC Housing and Public Protection (formerly “Homes for Northumberland”)** - Councillor Hood update
  - 17.1. See 6.1.4 above.
18. **Further items at discretion of the Chair**
  - 18.1. Finance Committee.
    - 18.1.1. Meeting to discuss expenditure for coming year. Meeting agreed to take place Wednesday 22 February 2023
  - 18.2. Cemetery Committee
    - 18.2.1. Cemetery records need to be brought up to date. Need to sanction to get records up to date as not updated for over 18 months. Proposal to council to move that 3 days of Clerk time to undertake this work. Proposed Cllr Haddow seconded Cllr Lewis vote unanimous. Any additional time will be put to PC before proceeding further.
    - 18.2.2. It should also be noted that the current fallow plot needs to be measured and plot layout and pathways considered sometime soon.
    - 18.2.3. Existing cemetery plot maps need to be updated since the existing copies are difficult to read and use. This task also needs to be undertaken sometime soon.
  - 18.3. Newsletter Committee
    - 18.3.1. Cllr’s Hood Lewis Haddow and Douglas –newsletter scheduled to be issued before Easter.
  - 18.4. Discuss restricted parking in village with County Councillor
    - 18.4.1. Parking on bends on Grange Road. Propose asking Cllr Thorne and to have the long outstanding village walkabout where this and other concerns are highlighted. Clerk to contact Cllr Thorne to arrange date.

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## **19. Date of next meeting:**

The date of the next meeting is Wednesday 08 March 2023 at 18:30 in The Haven Community Room

19.1. Meeting ended 19:35