

# Minutes of the Annual Meeting of Shilbottle Parish Council held on Wednesday May 18<sup>th</sup> 2022

## IN ATTENDANCE

Councillors Mrs Y Douglas, Mrs E Haddow, Mrs.E Hood, Mrs. C Lewis, & Mrs S Robertson,  
Councillors D Aitchison, S Elliott and B Storey

Apologies

Councillor Huggins and County Councillor T Thorne

1. Minutes of last Annual meeting May 9<sup>th</sup> 2021 which had been previously distributed to Councillors were unanimously agreed.

### **2. The Chairman's Report**

The Chairman gave a vote of thanks to County Councillor for his hard work during the past year. She thanked all members of the Parish Council for the amount of hard work they had undertaken.

She stressed the hard work of the many committees which had been formed and their success in keeping us up to date with planning, risk assessment, asset management, cemetery matters and Welfare Charity issues.

Mrs Haddow gave special praise to Shilbottle Forum who had undertaken the onerous task of financing and organising a village raffle, keeping a weekly update of events leading to the coronation and would be responsible for distributing funding for street parties. Mrs Haddow declared an interest as she is Chair of the Forum. Our partnership with the school continues to thrive and [plans are in hand to work with the School Council throughout the coming year.

Thanks, were extended to all village organisations, with a special thanks to those who organise events for the Youth.

The viability of all playgrounds must be looked into carefully as they are a major drain on finances. Villagers at Hampeth are very keen to maintain this provision, so we must monitor very carefully.

Councillor Mrs Haddow, gave a vote of thanks to the Clerk. He has grown in strength over the years and has kept us up to date with finances and all important issues.

Mrs Haddow then asked for the Clerk to give his financial report for the year 2021 - 2022.

### **3. Financial Report - Clerk**

The Clerk gave a full and accurate update of Council finances prior to the internal audit. A definitive statement cannot be made until all cheques are cleared for the financial year. However, a complete list of all transactions was presented to Councillors. In addition, all outgoings are listed every month and

approved by Councillors and all cheques are signed and countersigned by two Councillors. Councillors are also given a full account quarterly.

External auditors had been appointed and they have already sent their detailed information on the external audit.

**4. Public Speaking Time**

There was no Public speaking, therefore Councillor Mrs Haddow concluded the Annual Meeting of Shilbottle Parish Council.

**5. End of meeting**

This meeting was followed by the ordinary monthly meeting of the Council