

Whittingham, Callaly & Alnham Parish Council
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PARISH COUNCIL MEETING
MINUTES

Minutes of the meeting of the Whittingham, Callaly & Alnham Parish Council held on Tuesday 17 October 2023, at 7.00pm at Whittingham Memorial Hall.

Present : A Whincup, Chair (AW), Prof. J Clark (JC), E Gardiner (EG), D Bateson (DB), J Bolton (JB), R Bateson (RB) and A Young (AY)

In Attendance : Linda Pullan, Parish Clerk (LP)

ITEM	DISCUSSION
122/23 Apologies for Absence & Declarations of Interest	K Armstrong (KA), B Wood (BW), J Renner (JR), K Turvey (KT) and S Gray (SG) Declarations of interest – none
123/23 Public Questions	None
124/23 Minutes of the Previous Meeting	The minutes of the Meeting on 19 September 2023 were amended. 114/23 Highways Matters, wording “as agreed” was removed. The minutes were then APPROVED as a true record.
125/23 Neighbourhood Plan	JC reported there had been a positive development as the government funds had been released. Sarah Brannigan at NCC is on annual leave, but they are moving ahead with suggestions. The Steering Committee have a shortlist of consultants. AW had been asked by a Parishioner how the voting system would work. JC explained this hadn’t been decided and suggestions were welcome. AW had been asked by the Headteacher to sit on the Steering Committee to represent the School; AY expressed an interest to join. To put on November agenda to discuss further.
126/23 Highways Matters	<ul style="list-style-type: none"> i. Traffic in Whittingham : The Parish Council had received an email from a resident regarding heavy traffic along Callaly road. KA had been in contact with Highways and the Parish Council can’t ask other traffic users to use alternative roads. AW mentioned the lorries were transporting wood as a result of the storms. ii. Vehicle Activated Speed Sign : KA had been in contact with Steven Bridgett and will update at the November meeting. iii. White Railings : These are currently being repaired and repainted.

127/23 Planning Applications

23/02069/FUL Thrunton Longcrag Trout Fishery, Thrunton – Proposed conversion of existing building to tourism accommodation, and the erection of 1no. workshop/storage building. **NCC GRANTED permission.**

To consider any applications received since the agenda was prepared.

23/03785/FUL Hill Top Cottage Alnham - Demolition of detached timber framed stables. Construction of single storey two-bed timber framed holiday letting unit. Demolition of conservatory and construction of two-storey extension. Construction of first floor extension with ground floor open porch. Construction of 1no dormer window. **PC SUPPORTED.**

128/23 Finance

- i.* To receive the monthly finance report for October (*Circulated with the agenda*).
- ii.* To approve invoices and expense claims received prior to, or during the meeting.
- iii.* Clerk's salary 1 - 31 October '23 15 hours @ £15.00 per hour = £225 to be approved. **Approved.** LP updated the Parish Council re PAYE. AW to investigate the restructure of the Precept regarding Clerk's Salary.
- iv.* Clerk's Expenses - Postage for signed Loan Agreement sent to NCC £3.75 to be approved. **Approved.** Received the signed Loan Agreement from NCC today, LP to send over bank details.
- v.* Annual Data Protection Fee on Direct Debit £35.00 to be approved. **Approved.**

129/23 Matters Arising

- i.* Phone Box Refurbishment is ongoing.
- ii.* Donation – An article had been written in the Vale News about Col. Hutchinson background and his life and memories whilst living in the area. A copy of the Vale News had been posted to him and his family, and will also be put on the Parish Council website. An Endowment Fund was suggested, and CAF (Charities Aid Foundation). It was agreed to put on November Agenda and to vote on the suggestions.
- iii.* Wreath – LP to deliver the wreath to BW. BW happy to attend the Remembrance Service on 12 November '23 on behalf of the Parish Council.
- iv.* Christmas Tree – KA had been in touch with Christmas Tree Officers. They have battery lights. A suggestion was made to move the location of the Christmas Tree. To review at November meeting.
- v.* Fire Safety – LP had met with Maureen Blakey regarding users of Whittingham Memorial Institute Hall and Fire Safety update. LP named as Fire Safety Lead. 3 fire exits to be used, congregate outside Chesterford House, remove wedges from doors and close all doors when finished.

130/23 Notice Board for Alnham

Ongoing.

131/23 Correspondence

The Parish Council responded to an email received from a resident regarding hedge cutting.

132/23 Any General Matters None

133/23 Time and Date of Next Meeting Tuesday 21 November 2023 at 7.00pm Whittingham Memorial Hall.

Signed as a True Record of the Meeting Chair _____ **Date** _____