

**Whittingham, Callaly & Alnham Parish Council**  
**Parish Clerk: Linda Pullan, Payne Cottage, Copper Beeches, Whittingham NE66 4BF**  
 Email: [whittinghampc29@gmail.com](mailto:whittinghampc29@gmail.com)

**PARISH COUNCIL MEETING**  
**MINUTES**

Minutes of the meeting of the Whittingham, Callaly & Alnham Parish Council held on Tuesday 19 September 2023, at 7.00pm at Whittingham Memorial Hall.

**Present :** B Wood, Chair (BW), A Whincup, (AW), K Armstrong (KA), Prof. J Clark (JC), J Renner (JR), E Gardiner (EG), D Bateson (DB), K Turvey (KT), S Gray (SG)

**In Attendance :** Linda Pullan, Parish Clerk (LP) and a member of the public

<b>ITEM</b>	<b>DISCUSSION</b>
<b>110/23 Apologies for Absence &amp; Declarations of Interest</b>	J Bolton (JB), R Bateson (RB)  Declarations of interest – none
<b>111/23 Public Questions</b>	None
<b>112/23 Minutes of the Previous Meeting</b>	The minutes of the Meeting on 18 July 2023 were APPROVED as a true record.
<b>113/23 Neighbourhood Plan</b>	<p>i. <b>Monthly Update JC</b> : A monthly update was given by JC on the Neighbourhood Plan. It is moving ahead and they are at the stage of consultation with Sarah Brannigan at NCC. They are proceeding with the heading topics. Will report back with a timeframe and documents for reviewing. AW had been asked by Parishioners if they were planning on moving the Settlement Boundary/Conservation Area. JC explained this was not up to the Steering Committee but the Parishioners. There are currently 6 people on the Steering Committee, originally they had 2 Parish Councillors. Following Chris Durie resignation, AW is happy to take up this position.</p> <p>ii. <b>Neighbourhood Plan/Communication/Councillor representation</b> : It had been brought to the attention that the article in the Vale News Issue 117 August/September 20023 from the Steering Committee, looked like it had been written by the Parish Council. JC apologised for any confusion.</p>
<b>114/23 Highways Matters</b>	<p>i. <b>Traffic in Whittingham JC</b> : (memo circulated with agenda) Traffic issues had been a key discussion point during the collation of the Neighbourhood Plan comments, especially speeding. BW, AW and JC had met with Michael McMonagle from NCC in August. Discussions around extending the 20mph further in the village, yellow flashing lights around the school area during school operating times, flashing electronic speed signs, speed humps were all areas of discussion. Following the meeting, the signs around the grass triangle in Whittingham had been removed by NCC</p>

as had been confusing. The NCC is currently operating traffic measuring in areas around the village.

- ii. **Vehicle Activated Speed Sign** : KA explained that 20mph is not an enforceable speed limit in England. Michael McMonagle had sent KA plans to show where 2 solar powered interactive speed signs could be placed. KA had been in touch with Cllr Steven Bridgett, and the cost of the 2 interactive signs would be within the budget received from Cllr Bridgett. It was voted in agreement for the 2 interactive signs. KA to enquire about a possible 3<sup>rd</sup> sign on the Glanton Road.

The white railings in the village is ongoing with NCC.

## 115/23 Planning Applications

**23/02752/VARYCO Lane Head, The Lane, Whittingham** - Variation of condition 2 (approved plans) on approved application 22/01327/FUL to include for internal layout changes in annex area (ground floor), additional first floor space in annex area, installation of wood burning stove in dining area and installation of independent wall lining and insulation to ground floor areas. **Supported by Parish Council.**

**23/02744/VARYCO Lane Head, The Lane, Whittingham** – Variation of condition 2 (approved plans) to allow for internal layout changes in the annex area (ground floor), additional first floor space in the annex area, installation of wood burning stove in dining area, and installation of independent wall lining & insulation to ground floor areas (to replace defective and damp wall finishes which was a combination of directly applied gypsum plaster and sand and cement render which) on approved application 22/01319/LBC. **Supported by Parish Council.**

**23/02597/FUL The Old Butchers Shop, Whittingham** – Three conservation roof lights above kitchen. Replacement of existing ground-floor front windows and existing external door to the attached building. Internal works. **Supported by Parish Council.**

The above planning applications were supported by the Parish Council during the summer recess.

**23/02444/FUL Coeburn Thrunton Alwick** – Change of use of existing holiday let (use class C1) to dwelling (use class C3). **NCC GRANTED permission.**

**23/02250/VARYCO Land South of Hope Cottage Whittingham** – Variation of Condition 2 (approved plans) on approved application 22/01089/FUL in order to both increase the dwelling footprint and reposition it 3.3m to the east and 1.0m to the south, add double flue chimney, reposition 2no. windows and increase car port size (amended description). **NCC GRANTED permission.**

**23/01832/FUL Land West of Vale View Whittingham** - Change of use of land for the extension of neighbouring lodge site, to facilitate the siting of 8 no. mobile home compliant park homes, together with drainage, hardstandings, access road and landscaping. **NCC REFUSED permission.**

To consider any applications received since the agenda was prepared.

**23/02278/LBC Lane Head, The Lane Whittingham** – Listed building consent for removal of roof covering (and salvage roof re-use), replace rotten/defective A-frame trusses with new (like-for-like) and re-roof with salvaged pantiles. **NCC GRANTED permission.**

**23/02394/FUL 1 Garden Wing, Callaly Castle, Callaly** – Connect electric supply from substation at Callaly Castle to garage belonging to Garden Wing, 1 Callaly Castle. Installation of EV charging point within garage and meter box on rear elevation of garage. **NCC GRANTED permission.**

**23/02295/LBC 1 Garden Wing, Callaly Castle, Callaly** – Listed Building Consent to connect electric supply from substation at Callaly Castle to garage belonging to Garden Wing 1 Callaly Castle. Installation of EV charging point within garage and meter box on rear elevation of garage. **NCC GRANTED permission.**

**116/23 Finance**

- i. To receive the monthly finance report for September (circulated with the agenda).
- ii. To approve invoices and expense claims received prior to, or during the meeting.
- iii. Clerk's salary and expenses August '23 15 hours @ £15.00 per hour = £225 retrospective approval. **Approved.**
- iv. Clerk's salary and expenses September '23 15 hours @ £15.00 per hour = £225. **Approved.**
- v. NCC 3 extra grass cuts £240.28 to be approved. **Approved.**
- vi. Donation – KA had received correspondence from Alina Stanger, daughter of Lt Col Christopher Hutchinson, who wished to make a donation to the Parish. He was born Bamburgh Hall 5/5/1922 and lived at Callaly Cottage from 1929 – 1941. KA will put a write up on the Parish Website and Vale News. The Parish Council thanked Lt Col Christopher Hutchinson for his generous donation. To put on October agenda to discuss further.
- vii. Confirm agreement with all Councillors that BW and KA can sign the loan agreement with NCC following the precept error. Loan is £4435 which should have been taken in 2023/24. Repayment of capital and interest is £2,392 April 2024 & £2,297 in September 2024. Interest payment for the loan overall is £253. This payment is easily covered off as the PC have not been paying KA for covering the role as Acting Clerk therefore does not have any detrimental impact on PC finance and budget figures. Going forward the Parish Council will be paying the new Clerk £225 per month. **Approved.**

**117/23 Matters Arising**

- i. **Phone Box Refurbishment** : The phone box is in the process of being painted and starting to look great. KA to continue to liaise with Chris Breeze. RSPCA had previously enquired whether they could use the phone box for a book swap. To put on October agenda to discuss further.

**118/23 Noticeboard for Alnham**

KT explained the noticeboard had been ordered and was currently in the process of being made. It is an indoor noticeboard and will go inside Alnham Church porch. As agreed in the budget, James Hunter will invoice the Parish Council for £500.00.

**119/23 Correspondence**

- i. A budget of £35.00 was agreed to purchase a medium Poppy Wreath from Royal British Legion. LP to organise.
- ii. The cost of the hall hire for yearly Parish Council meetings £78.00 was **approved.**

**120/23 Any General Matters**

- i. Christmas tree – AW to kindly organise. KA to liaise with Christmas Tree Officers Ronnie Carr and Eileen Telfer regarding lights.
- ii. A huge thank you was given to Karen Armstrong for her hard work and dedication on taking on the role of Acting Parish Clerk.

**121/23 Time and Date of Next Meeting**

Tuesday 17 October 2023 at 7.00 pm Whittingham Memorial Hall.

Signed as a True Record of the Meeting Chair \_\_\_\_\_ Date \_\_\_\_\_