

Haltwhistle & District Joint Burial Committee

Tuesday 18th July at Featherstone Village Hall

Approved Minutes

		£	
	Bank and cash balances as at 12th July 2023	£29,194.11	
			Included in balance above
Receipts			
	Burial fees banked	£1,320.00	<i>Burial fees banked 010623-050723</i>
	Grave Purchase & Inscriptions	£3,060.00	<i>Grave purchases & Inscriptions</i>
	H Bridge	£700.00	<i>Haydon Bridge Burials</i>
	Parish Work	£177.65	<i>Parish work recieved</i>
	Parish Levies	£3,516.37	<i>Coanwood, Greenhead, Plenmiller & Featherstone Received June 23</i>
		£8,774.02	
			Not included in balance above
	Grave Purchase	£590.00	<i>Ina Weeks - 1 Blair Invoiced 080723 not received</i>
	Allotment Rent	£50.00	<i>plot 31 - invoice sent in post 1406 and emailed across on 100723</i>
	HTC June Work Invoices	£179.00	<i>Junes Inspections & Work - Invoiced payent not received.</i>
		£819.00	
Payments	For Approval 180723	£	Included in above balance
	Blakes Printers	£61.20	<i>2 Receipt Books</i>
	Mr K Roberts	£100.00	<i>Refund for Plot 31</i>
	NEREO	£52.40	<i>DBS Check - Paid to HSLC</i>
	Total	£213.60	
			Not Included in above balance
	JBC Clerk mileage & home allowance	£51.40	<i>June/July Home allowance & mileage</i>
	Asbestos Survey Fee	£658.80	<i>Asbestos survey for sheds, hearse house & tool shed</i>
	Rickerby	£234.63	<i>2 PTO Belt</i>
	PPH	£30.99	<i>Screws & Wood</i>
	WHM Voucher for Internal Auditor Jonny Lil	£25.00	<i>Shared with other councils.</i>
	Edens Lawn	£98.30	<i>Diesel</i>
	David Bensons	£240.00	<i>3 x strimming & hedge cutting.</i>
	Monthly Agreed Payments	£5,474.08	<i>July & Aug</i>
	Total	£6,813.20	
	Total For Approval	£7,026.80	
	Signed approval		
Signed:		£23,199.91	Balance Estimate

The above payments of £7,026.80 were approved.

Cllr A Sharp

SECONDED Cllr M Ridley

AGREED

The committee discussed organising a form of delegated authority for when invoices are coming in between meetings. It has previously been agreed that regular monthly payments and contractual invoices should be paid in a timely manner.

Cllr A Sharp thanked both Clerks for the work undertaken with the finances and reports.

80/23

Staffing Terms

80/23.01 Approve staffing Terms – The committee approved the staffing terms.

Cllr M Ridley

SECONDED Cllr A Dale

AGREED

81/23

Melkridge Parish Council

81/23.01 Melkridge Parish Council – No updates yet – HTC Clerk to email for an update.

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82/23	<p>Correspondence 82/23.01 Correspondence Report – Noted.</p>
83/23	<p>Confidential Matters: Resolution to Exclude Press and Public To consider a resolution to exclude the public and accredited representatives of newspapers from the following item relevant to a subject which affects the Council's area.</p> <p>Resolution "That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw."</p> <p>This resolution is moved under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</p> <p>83/23.01 Staffing 83/23.02 Confidential minutes from Wednesday 7th June 2023 83/23.03 Any other issues arising</p>
84/23	<p>Any Other Matters –</p>
85/22	<p>Date and Time of Next Meeting – Next Meeting Tuesday 12th September 2023 at 7pm Venue – Haltwhistle Library – Clerk to confirm. <i>Meeting closed @ 9.45pm</i></p>