

# NORTH SUNDERLAND PARISH COUNCIL

## Draft Minutes of the Parish Council Meeting held on

**Monday 2<sup>nd</sup> December 2024 at The Community Building, Stone Close, Seahouses**

### **Police Report**

*No report received – The meeting agreed that the Clerk should email Insp Swan & Sgt Budge to ask for a police presence at the next PC meeting to address the rise in crimes.*

**The advice from police is if member of the public sees a crime being committed – a 999 call should be made to report it. If the crime has already happened and the perpetrators have left, then this should be reported either on the website or 101.**

### **097/2024 PRESENT**

Cllr Maureen Bramley (Chair)	Cllr David Fordy
Cllr Sylvia Hillan (vice Chair)	Cllr Ailsa Shiel
Cllr Jane Scott	
Cllr David Shiel	

### **IN ATTENDANCE**

Kerren Rodgers, Clerk & RFO

### **098/2024 APOLOGIES FOR ABSENCE**

Cllr Louise Dawson – work commitments

### **099/2024 DECLARATION OF INTEREST**

None

### **100/2024 PUBLIC COMMENTS:** None

### **101/2024 AGREEMENT OF AGENDA 2<sup>nd</sup> December 2024 – all agreed**

### **102/2024 CONSIDERATION OF:**

Minutes of the Parish Council Meeting 4<sup>th</sup> November 2024 – Proposed acceptance by Cllr David Shiel, seconded Cllr Fordy - all agreed

### **103/2024 MATTERS ARISING**

1. Insurance renewal considerations – The Clerk noted that insurance covered the cost of rebuild of the gates and pillars of both cemeteries and should a quote be obtained from a local builder to ensure we are fully covered? It was agreed that Cllr Hillan review archived minutes to ascertain if/why both cemeteries are insured. To be discussed at the next meeting.
2. Donation to RBL – The Chair noted that historically, a donation of £40 had been made for the poppy wreath annually, however the cost of the poppy wreath this year was only £25.00. The Chair proposed making a further donation of £15 to the RBL, Cllr Hillan seconded – all agreed.
3. Permission to check on computer upgrade to windows 11 – The Chair proposed that the Clerk be given permission to get the PC laptop checked for upgrade to allow migration to windows 11 – all agreed.

1. **24/03877/ADE** Advertisement Consent for installation of various illuminated signage **Land At West Of Seafield Apartments, Seafield Road, Seahouses** – No objections with consideration to dark skies policy
2. **24/03894/FUL** Conversion, alteration, extension and part-demolition of hotel (use Class C1) and associated garage structure into nine self-contained holiday lets (sui generis) with associated landscaping and parking. The lets include 4 apartments accessed from communal lobby and five houses with individual ground level entrances. **Longstone House Hotel, 182 Main Street, North Sunderland, NE68 7UA** – The meeting raised concerns over safety given the location of this site which is on a bus route, in close proximity to the industrial estate and road infrastructure not considered suitable. The PC felt more information was needed and a site meeting was to be requested with Highways department and the County Councillor to discuss the PC concerns.
3. **24/03940/VARYCO** Variation of Condition 2 (approved plans) on approved application 24/01688/FUL in order to make alterations to the Sunroom/Summer Room and 1<sup>st</sup> floor bedroom. **Westfield Farmhouse, Seahouses, NE68 7UR** – The meeting had no objections to this application in as much as it remains in keeping with the existing building and with respect to the dark skies policy.
4. **24/03623/LBC** Listed Building Consent for the replacement of sliding sash and casement windows **Brockburn, 1 Monkhouse, Seahouses, NE68 7SY** – The meeting objected to this application as not being in keeping with the existing windows.
5. **24/03541/FUL** Single Storey glass room located on the rear of the property **The Dunes, St Aidans, NE68 7SS** – the meeting had no objections to this application
6. **24/03630/ADE** Advertisement Consent: Installation of one fascia sign and 2 wall mounted board signs **1 Seafield Road, Seahouses, NE68 7SJ** – The meeting objected to this application as the colour of the signs are not in keeping with the conservation area or the neighbouring properties. It was also noted that this application was retrospective which was not noted on the application.
7. **23/04329/FUL** Refurbishment works to provide five apartments, replacement of potting shed with dwelling, refurbishment of the Crows Nest to dwelling, and demolition and replacement of the Office Building to dwelling (amended description 04.11.24) **Shoreston Hall Seahouses, NE68 7SX** – The meeting raised concerns about the level of work that had already been carried out without planning permission and this was not clear from this application as to what permissions were being asked for. Further information is to be requested from the planning officer.
8. **24/00612/PREAPP** Development of 108 dwellings across part of housing allocation ref. HOU4 criterion (c)(v) and land immediately to the South **Land North And East of Seafield Sports Park, Broad Road, Seahouses** – The meeting noted that whilst the PC did not object to this project, there was no information as to what type of houses were to be built and also note that the infrastructure would be stretched beyond capacity and further information was needed as to how this was to be dealt with prior to the PC making a decision. It was also noted that access to the site was a further area where more information was required.

## **Out of Area Applications – No comment required, for information only**

9. **24/03625/FUL & 24/03626/LBC** Retention of existing residential unit and division of existing single unit into 2no. retail units. Alterations to residential unit into 2no. retail units, alterations to residential unit to create a self contained unit. Replacement of non-original top hung casement windows and side hung casement window, installation of wood burner and flue to residential unit, construction of canopy over the rear door, replacement of rear door with stable door, redecoration of rear pebble dashed elevations with white paint as existing  
**County Folk, 22 Front Street, Bamburgh, NE69 7BW**

10. **24/03276/LBC** Listed building consent to repair/replacement of broken glass in ground floor windows and the wooden framed single glazed casement windows 7 on the ground floor and 11 on first and second floors to be replaced with wooden double glazed casement windows similar to original **The Old Vicarage, 7 The Wynding, Bamburgh, NE69 7DB**

11. **24/03688/FUL** Construction of single storey extension to East elevation **Hillcrest Cottage, West Fleetham, Chathill, NE67 5JX**

**Application withdrawn** – None

## **Permission Granted:**

1. Proposed partial conversion of and extension to existing agricultural building to create reception and visitor centre building to include activity space/education room, takeaway café and shop, re-alignment of existing road surfacing, and creation of formalised car parking area and duck pond, addition of solar panels **Land West of Springhill Farm Caravan Site, Seahouses**

**Permission Refused:** - None

**105/2024 CEMETERY** – Quote for grave markers – a quote had been received for new grave markers and the Chair proposed that a further quote should be obtained – Cllr Shiel to contact local supplier and bring figures to next meeting.

**Overhanging trees** – The Chair noted that this work would cost the Parish Council a considerable amount of money if the owner of the trees is now not prepared to maintain their trees and it was proposed that getting the trees inspected for safety by NCC tree inspector (or the cost of getting this done if there is to be a charge) and bring this forward to the next meeting.

**Moles** – The Chair informed the meeting that traps had been set to act quickly on this problem. Although a quote had been requested it had not yet been received. The meeting agreed that it was necessary to deal with the problem.

**Emptying of Claypit** – the Chair noted that the clay pit needed emptying and Cllr David Shiel agreed to contact David Smith to see if he would give a price again for emptying – all agreed

## **106/2024 FINANCE**

1. New cashflow format for monthly review  
The updated cashflow had been circulated – no questions raised  
It was noted that the Clerks annual salary review needed to be considered at the next meeting as it involved a backdated payment to April '24. The budget figures had also been circulated for consideration and any additional amounts should be notified to the clerk for addition before the next meeting when the precept will need to be agreed.
2. Monies paid into General Current Account since last meeting: £0

3. Monies to be paid from General Account:

	£ VAT	£ incl vat
HP Instant Inks – Monthly charge	.92	5.49
NCC – Clerks salary Nov '24		796.74
NCC Admin costs	1.67	10.00
Poppy Wreath – RBL	4.08	24.49
Contribution to Clerk Membership of SLCC (£190)		98.80
Forvis Mazars – Audit	42.00	252.00
Christmas Tree Purchase for Village	100.00	600.00
<b>Total</b>	<b>148.67</b>	<b>1,787.52</b>

4. Monies paid into Cemetery Current Account since last meeting: £1900

5. Monies to be paid from Cemetery Account:

	£ VAT	£ incl VAT
Cemetery Maintenance Nov + £0 due from Oct		1,000.00
<b>Sub Total</b>		<b>1,000.00</b>
<b>TOTAL</b>		<b>1,000.00</b>

- All payments agreed

#### **107/2024 CORRESPONDENCE – Added inscription to Iris Pyle – Bart Endean -**

All agreed

#### **108/2024 COUNTY COUNCILLORS REPORT - n/a**

**109/2024 REPORTS AND COMMENTS** – Cllr Fordy raised the issue of blocked drains/gulleys – and that one or two had been cleaned but not fully. The meeting agreed that the Clerk email Cllr Renner-Thompson to ask for help in securing gully wagons to attend the area and clean all drains/gulleys properly.

Cllr Ailsa Shiel noted that concerns had been raised about dog walking on the old school playing field - meeting agreed that this was a green site and NCC property.

It was also noted that the festive lights looked lovely again this year and thanks to all who had helped.

**110/2024 ITEMS FOR NEXT AGENDA:** Precept/Budget considerations

**111/2024 CONFIRMATION OF NEXT PARISH COUNCIL MEETING:**

**MONDAY 6<sup>th</sup> January at 7.00pm at Community Building, Stone Close, Seahouses**

Signed.....

Chairman