

# Shilbottle Parish Council

Minutes of a meeting of Shilbottle Parish Council held on  
**Wednesday 10 January 2024 at 18.30**  
**In The Haven Community Room**

## 1. **Public Speaking**

- 1.1. Meeting began earlier at 17:30 however councillors were on site until 18:45 in the event that there was public presence on the night.

## 2. **Welcome by Chair**

- 2.1. The Chair welcomed everyone in attendance and wished everyone a Happy New Year.
- 2.2. Christmas celebrations were very successful and there had been good feedback on the lighting and decorations in the Memorial garden
- 2.3. There will be requests for donations in the coming year from various bodies and this is something we need to consider carefully in light of the current financial status and expenditure required to maintain our current service levels to the community. Topic will be discussed in depth later this evening under the 2024/25 budget.

## 3. **Those Present**

- 3.1. Councillor C. Lewis, E. Hood, S. Robertson, Y. Douglas, S. Bailey and The Chair, Councillor Mrs Haddow, Clerk P. Burns.

## 4. **Apologies for Absence**

- 4.1. Received from Cllr. G. Huggins, S. Elliott, K. McCann.
- 4.2. Cllr B. Storey as well as County Councillor T. Thorne did not attend due to unforeseen circumstances.

## 5. **Minutes of meeting held 13 December 2023**

- 5.1. The Minutes were presented for approval.
- 5.2. Minutes were discussed with update on various points raised at last meeting discussed.
- 5.3. Minutes proposed Cllr Hood and seconded by Cllr Bailey. Unanimously approved.

## 6. **Matters arising for discussion**

- 6.1. Councillors acknowledged budget proposals for 2024/25 and would discuss during this evening's meeting.
- 6.2. Aim in the new year will be to foster closer links with the church and school and other community groups.
- 6.3. There is an immediate need to discuss with NCC financial support for cemetery following response received before Christmas following Cllr Mrs Haddow challenging NCC on equality within the county for maintenance of such facilities as was promised by NCC on the formation of the unitary body.

## 7. **Declaration of interest**

- 7.1. None.

## 8. Correspondence

- 8.1. Northumbria Police – Speeding in Village data. Councillors acknowledged that Swarland have a 20mph limit on main road. Why can't we? This is to be investigated further with NCC.
- 8.2. Molecatcher – Cemetery Issues.
- 8.3. NCC - Planning Consultation 23/04601/FUL 22 Hawthorn Terrace.
- 8.4. NCC - TPC Spring Conference
- 8.5. Storey & Son – Bus Shelter Cleaning
- 8.6. Warkworth PC - Neighbourhood Plan: Regulation 16 Publicity
- 8.7. Storey & Son – Quote Widows Row Fence Repair
- 8.8. Storey & Son – Issue with tree in Welfare park
- 8.9. Storey & Son – Issue with brambles in Welfare park
- 8.10. Storey & Son – Issue with dog fouling in cemetery
- 8.11. Resident – MUGA and Football pitch request Support to raise monies and see if they are grants (Sport England?) Senior Youth Club initiative via NCC Community Chest? Cllr Mrs Haddow will raise with County Cllr Thorne

## 9. Finance (for Dec 2023)

### OUTGOINGS

Storey and Son Landscape Gardening	Service Level Agreement	£855.00
Kidd Garden Design	Play Area Maintenance	£120.00
Shilbottle Primary School	Printing	£95.00
SPC Chair	Inks	£9.99
SPC Clerk	Wages	£715.00

### INCOMINGS

Nil		£0.00
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- 9.1. Financial situation FY23/24 end Q3 (December 2023)
  - 9.1.1. This was reviewed and proposed for acceptance. Proposed Cllr Robertson seconded Cllr Lewis, vote unanimous
- 9.2. Report from Finance Comte
  - 9.2.1. The Clerk submitted to the Finance Comte budget proposal for 2024/2025. Clerk explained the forecast for the coming financial year based upon data published by Office for Business Regulation (OBR), International Monetary Fund (IMF) Bank of England, et al on expected inflation trends into 2025. This has resulted in proposing to increase the precept by a percentage based upon these economic forecasts. The submission was reviewed and

the increase was agreed. Proposed Cllr Robertson seconded Cllr Lewis, vote unanimous

9.3. **VAT Update**

9.3.1. FY 2022/23 has been submitted. Clerk to submit 2021/22 to HMRC next.

9.4. **Tender for SLA 2024/25**

9.4.1. Will be issued by end of January for return early March ahead of March 2024 meeting. Will be published on website and sent to previous and current contractors for their updated quotation for 2024/25 financial year

10. **Planning** – Clerk advised the following feedback over past month:

10.1. Planning Consultation 23/04601/FUL 22 Hawthorn Terrace, Demolition of single storey rear extension; Construction of two storey rear extension; Installation of roof mounted photo voltaic panels.

11. **Feedback on play areas** - Councillors Huggins/Bailey

11.1. Clerk to instruct fence repair at Widows Row playground.

12. **Liaison with NCC** - Cllr Lewis on liaison with County Councillor Thorne

This section was led by Cllr Thorne providing feedback on various updates within NCC.

12.1. Nothing to report.

13. **Liaison with Police** - Councillors Douglas, Hood.

13.1. See correspondence above on speeding.

13.2. Email received from Northumbria Police with report on last month. No events have taken place.

14. **Bus Shelters** - Councillor Storey.

14.1. Nothing to report this month.

15. **Dog fouling/Litter** - Update by all Councillors for designated areas

15.1. Litter on Grange Road has been noted.

16. **NCC Housing and Public Protection** - Councillors Hood, Bailey

16.1. Email from RAF Boulmer looking for jobs within Shilbottle has been received by Cllr Mrs Haddow.

17. **Environment & Sustainability** - Councillor McCann

17.1. Nothing to report this month.

18. **Liaising with School and Church** - Councillor Mrs Haddow

18.1. Meeting with church to be organised and continuation with the initiative for school council is ongoing.

This concluded all items on the Agenda.

19. **Further items at discretion of the Chair**

19.1. Cemetery Funding.

19.1.1. Cemetery meeting to be arranged to review NCC response on funding based upon Band D properties. Clerk to request number of properties in the Parish within Band D category.

19.2. Clerk tasked with finding out date for next full meeting at County Hall and advise at next meeting

19.3. No further comments from attendees.

**20. Date of next meeting:**

The date of the next meeting is Wednesday 14 February 2024 at 18:30 in The Haven Community Room

20.1. Meeting ended 18:10