

Haltwhistle & District Joint Burial Committee
 Tuesday 12th December 2023
 Haltwhistle Library, Room 2.
 APPROVED MINUTES

Present	Cllr M Ridley Cllr A Dale Cllr A Whitehead Cllr H Maxted	Cllr A Sharp Cllr D Rogan- Mackie	Clerk – Miss K L Heaney Cemetery Keeper – Sean Glenton
19.00			
140/23	Meeting Started at 19:03pm - Apologies for absence – Chair Mr Ridley Opened the meeting. Apologies – Apologies received from Cllr E Walton & Cllr M Barwick.		
141/23	Declarations of Interest The chair reminded members of the Council of their duty to declare an interest in each agenda item.		
142/23	Minutes of the meeting for approval held on: Minutes from Tuesday 24 th October 2023 was approved and signed. PROPOSED Cllr M Ridley SECONDED Cllr H Maxted AGREED		
143/23	Matters arising from previous Minutes not dealt with elsewhere in the current agenda. No matters.		
144/23	Clerks Report <i>Noted</i> The committee received the clerks report. Members had no comments. Cllr A Sharp happy with report and issues to be raised. PROPOSED Cllr D R Mackie SECONDED Cllr M Ridley AGREED		
145/23	Cemetery Matters 145/23.01 Exclusive Rights – <i>Signed exclusive right 4235. Clerk reported that another transfer is be started and progress with transfer is going very well.</i> PROPOSED Cllr M Ridley SECONDED Cllr A Dale AGREED 145/23.02 Cemetery Report up to 5 th December 2023 - Noted Members received the cemetery report. After discussing the topics involved Cllr A Sharp moved motion on the Bunds, compound gate and fence – to receive quotes and only bring back to meeting/circulate around members if price is really high, all members agreed. The Cemetery keeper reported part of the back wall at Greenhead Cemetery is looking unstable in two parts. Clerk agreed to get in touch with network rail and report this as the wall is right next to the train tracks. PROPOSED Cllr A Sharp SECONDED Cllr H Maxted AGREED 145/23.03 Cemetery rules & Memorial testing policy Members happy with the memorial testing policy, however clerk is going to do a final grammar check. However, members are happy to approve the memorial testing policy once final check is done. Members happy with the cemetery rules – the committee agreed to keep the rule in regarding glass in the cemetery and also agreed to keep the kerbstones/decorative fencing rule as these are standards rules in most cemeteries. The committee discussed cemetery rule no.11 – clerk agreed the wording needed looked at and the clerk agreed to update members once it has been looked at. Clerk will send the documents back around to members once amended. PROPOSED Cllr M Ridley SECONDED Cllr A Dale AGREED 145/23.04 Tree Quotes – The committee decided to defer the tree work decision until the next meeting as we only received two quotes and we are awaiting a few more. Clerk to inform the tree surgeons that have sent in quotes already that the decision will be made in the new year at the next meeting. PROPOSED Cllr D R Mackie SECONDED Cllr A Sharp AGREED 145/23.05 Greenhead Cemetery & Haltwhistle Cemetery Updates – No updates however the clerk read out and email received from Greenhead Parish Clerk informing the committee that they will be undertaking their own play park inspections along side ROSPA. Cllr H Maxted reported to the committee that the residents of Greenhead are happy with the last cut done in Greenhead Cemetery.		

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148/23.02 Payments for Approval as of 12th December 2023 -

Burial Fees & Grave Purchases since 241023-121223	£410.00	Burial Fees banked between 241023-01223
Parish Work received	£21.95	Thirlwall Playpark inspection
Allotments Received	£575.00	Allotments received for 24/25 £
Parish Levies	£1,568.13	Levies banked - Thirlwall & Greenhead PC
	£2,575.08	
		Not included in balance above
	£0.00	
For Approval 121223		£ Included in above balance
Pension & Paye	£461.81	Pension & Paye for October 23
Pension & Paye	£1,348.53	Pension & Paye for November 2023
David Benson Business	£275.00	Strimming 4 days - 031123, 091123, 151123 & 161123
David Benson Business	£200.00	1 days of strimming - 211123 And 2 days Hedges, 271123 & 281123
Total	£2,285.34	
		Not Included in above balance
Edens Lawn Service Station	£53.19	Diesel Nov-Dec23
Stationery	£51.43	JBC Share of stationery (printer paper, ink & folders)
HTC Clerks hours Oct 23	£367.50	Audit work & clerking oct 23
HTC Clerks hours Nov 23	£154.00	Audit work & clerking Nov 23
S Saunders expenses	£59.88	A4 Diary for Sean & HAV Gloves
New 10 mph Sign for cemetery		
NCC	£30.00	Locking up fee - ncc Hwhistle Library
Katies Mileage & Home Allowance	£35.20	Mileage for meetings, Papers & Home Allowance up to 121223
Monthly Agreed Amounts	£2,737.04	
Total	£3,488.24	
Total For Approval	£5,773.58	

The amounts of £5,773.58 were approved.

Cllr A Dale

SECONDED Cllr A Whitehead

AGREED

148/23.03 Any other updates – Clerk informed members that the account for diesel won't be available after the 31st of December 2023. Members asked the Clerk to contact Henshaw/Low Row garage to see if they offer fuel account, the Clerk will update members once information is received. The committee also discussed updates in relation to receiving cheques from the coop instead of by BAC's. The committee asked The Clerk to send a letter requesting information/update as the BAC's information has been requested for already, but not steps taken.

148/23.04 Approve pay scale for 2023-2024

Members formally approved but requested to see the figures at the next meeting. Clerk to organise.

Cllr A Dale

SECONDED Cllr A Whitehead

AGREED

148/23.05 Dignity funerals Report – noted.

Members received the report in relation to dignity funerals - burial fee query. The committee discussed at length and agreed that unless any paperwork was sent from dignity funerals itself to show the fee if

