

**DRAFT MINUTES OF KNARSDALE WITH KIRKHAUGH PARISH COUNCIL MEETING HELD MONDAY 13TH MAY 2024**

**Meeting commenced at 7.30p.m. following on from the Annual Meeting.**

**Present:** Cllrs M Mennie (Chair), A Armstrong (Vice Chair), J Grieves, JJ Raine, J Reed, W Watson & I Hutchinson (NCC).

**Apologies:** Cllr J Styne.

Two parishioners were in attendance.

**Public Question** – Must be submitted in writing prior to Parish Council meetings to allow for a detailed and accurate response. None received.

**1. Chair & Vice Chair:**

Chair: M Mennie - proposed by A Armstrong, seconded by J Grieves, there were no other nominations.

Vice Chair: A Armstrong – proposed by J Grieves, seconded by JJ Raine, there were no other nominations.

**2. Minutes (including any ratification of decisions taken) of meetings** held 11th March 2024 were agreed and signed.

**3. Declaration of Interest:** None.

**4. Matters Arising:**

Highway Issues: Mr Harrison, NCC Highways, still to arrange to meet with M Mennie who can show/explain all the issues. Cllr Hutchinson and A Olive, NCC Highways, visited the area (as they did in other parishes), to view various issues.

Roadside verges – all chewed up alongside the Kirk Style, Highways contact details have been given for them to deal with direct – no update.

Speeding – ‘slow down’ flashing signs/collation of data, Cllr Armstrong has managed to assess the programme recently, hopefully this will allow us to collate data which will give readings on usage speeds etc, which could then be used to justify further action by the authorities to stop

Parking Burnstones Junction – This is a serious safety issue, a potential serious accident waiting to happen and will be highlighted when Cllr meets with G Harrison, NCC.

Drain (near Heatherlea) – been dealt with.

Scheduled work on Burnstones bridge – has not started, still awaiting clarification on track status – public right of way or a permission right of way. Heavy vehicles still seen travelling across the bridge which is dangerous – no further update.

Railway bridge over the Knarr (South Tyne Trail): the additional rail necessary for the safety is still to be done, Cllr Hutchinson to contact NCC Rights Of Way.

Steps on Pennine Way/Burnstones bridle path: lethal and need urgent attention, Cllr Hutchinson to contact NCC Rights Of Way.

Old School: documentation being collated for re-submission to go for adverse possession and register with Land Registry.

South Tyne Railway: No update re the field.

South Tyne Trail: vehicles using it as a road, accessing it from Burnstones, travelling at speed – churning up surface and a danger to walkers – Clerk to contact NCC Rights of Way again to ascertain what action they are taking to stop this – no update.

Wheelie Bins: NCC to proceed with installing two bins (South Tyne Trail/Burnstones & Bottle Bank) and on the route for emptying.

Public Right Of Way/Witness Statements: Cllr Armstrong no further info.

Maintenance: Maintenance of the bus shelters and seats – contact has taken place but due to other commitments assessment of work required still to take place.

Play Park Inspection: Advisory actions required, these being addressed. 2024 inspection booked.

Signed: ..... Date: .....

King Charles III Coronation: – Seat received, will be sited as soon as other commitments allow.

## **5. Planning Applications:**

**23/03758/VARYCO**: Variation of condition 2 on approved application 23/01400/VARYCO to allow changes to internal arrangements to become 1no. three bedroom residential unit , 1no. 3 bed & 2no. 2 bed holiday accommodation units (as amended 13.11) – Land South of Whitlow Alston – NCC Refused Permission.

## **6. Financial:**

Monies: £11,481.19 (includes £698 ring fenced Transparency Grant & £39.91 Powergrid payment) PLUS 1<sup>st</sup> Precept Payment £2,554.50 = £14,035.69.

LESS: Community Hall hire/donation £200.00, NALC Subs £92.71, NALC Website £75.00, Clear Councils Insurance £751.70, Bank Charges £13.00 = £12,903.28 (includes £623 ring fenced Transparency Grant).

Risk Assessments: Financial & Management Risk Assessment document – no amendments – next review May, or earlier if necessary. Fidelity Guarantee it was agreed cover for £2,000 was adequate as cheques require 3 signatures Clerk's plus two cllrs and that any additional cost on insurance is disproportionate to the risk involved.

2023/24 Audit Report:– Annual Return for the year ending 31 March 2024 and statement of assurance completed and signed as appropriate, accounts had been verified by Internal Auditor, all relevant paperwork will be displayed. Cllrs had previously reviewed internal audit procedure and the present Internal Auditor to be asked to continue for another year. The appointed independent Internal Audit, is completely unbiased and competent to carry out the audit. As part of the audit they had full access to all documentation, including Auditor's briefing notes and discussion with Parish Clerk.

Certificate of Exemption completed as gross income/expenditure did not exceed £25,000.

Online Banking: Final documentation being collated.

## **7. Transparency, Open-ness & Accountability:**

The Standing Orders are being reviewed and will be amended as necessary, with the agreement of the Council.

## **8. Tynedale Local Area Council:**

Next meeting – 21st May 2024.

## **9. Correspondence:**

None.

## **10. Any Other Business:**

Hearse House: The roof is falling in and the double doors are not secure, in need of attention.

## **11. Date of Next Meeting:** Monday 8th July 2024 at 7.30p.m.

Meeting closed at 8.15p.m.