

**Haltwhistle & District Joint Burial Committee
Clerks Report & Correspondence
Up to the 16th of July 2024.**

Clerks Report:

Started the Introduction to Cilca course and making progress. Hoping after completing this I would be able to move onto the Cilca course which is approx. £450 ex vat. Finding the training beneficial. I also would like to purchase a Clerks Manual from SLCC as it full of the latest information and support for clerks again approx. cost is £47 ex vat. Attended my appraisal with Gemma new to Haltwhistle Town Council and I can report it went well and Gemma seems like a great connection, full of knowledge. Regularly meeting with Sean and communicating.

Attended an AI training course on the 13th of June 2024 via zoom, with Becky Walsh. I found it was beneficial and seen it could be something that could be used in assistance when drafting documents and such. The training was informative and really useful.

COOP Updates.

Overall, very quiet however, keeping in touch more the Funeralcare and since setting up the BACS process invoicing and payments are being processed a lot quicker/easier, for both us and the Funeralcare.

Correspondence up to 16th July 2024:

- Onebill updates – contract finishing in 29 days as of Wednesday 3rd July 2024
- Email received from Featherstone Parish Council regarding Melkridge matter – clerk to bring along print out.

Latest response from network rail:

Message received from network rail 11th June 2024 – have since sent another email to see if there were any further updates that I could report at this meeting.

'I am really sorry that you've had to chase us about the damaged wall. I'm sincerely grateful for your ongoing patience, as I know how long it's been since you first contacted us about it.

We have a meeting planned with the Asset Liabilities Manager later today. I've flagged the damaged wall as something we need to discuss. Hopefully, following this meeting, I will be able to provide you with a response, or at least a proper update.

Again, I'm very sorry for how long this it is taking, it's not the service we aim to provide.'

Clerk: Miss Katie Heaney

Email: burialclerk@haltwhistleanddistrictjointburialcommittee.org

www.northumberlandparishes.uk/haltwhistleanddistrictjointburialcommittee