

EMBLETON PARISH COUNCIL

MINUTES FOR THE PARISH COUNCIL ANNUAL MEETING

Thursday 23rd May 2024 at 7.00pm, Methodist Church Hall, Christon Bank

Chair: Cllr Terry Howells
Present: Cllrs Andrew Chillingsworth (Vice Chair), Raymond Carrs, Ray Imeson, Karen Greenhoff, James Robertson, John Young
Attendees: County Councillor Wendy Pattison
Clerk: PC Clerk, Sarah Trushell

1. Apologies for Absence

Cllrs Cornall and Cooper
No apology was received by Cllr Manners

2. Election of Chair

Cllr Greenhoff proposed Cllr Howells as Chair, this was seconded by Cllr Robertson and it was unanimously agreed. It was therefore RESOLVED that Cllr Howells be appointed as Chair.

3. Election of Vice Chair

Cllr Robertson proposed Cllr Chillingsworth as Vice-Chair, this was seconded by Cllr Young and it was unanimously agreed. It was therefore RESOLVED that Cllr Chillingsworth be appointed as Vice Chair.

4. Minutes of the Meetings of 22nd May 2023

It was RESOLVED that the minutes of the annual meeting of 22nd May 2023 be AGREED and ACCEPTED as a true record of the meeting.

5. Election/Nomination of Members of Working Groups

Creighton Hall: Cllr Greenhoff
Embleton Joint Burial Committee: Cllrs Chillingsworth, Cooper and Howells
Quarry Working Group: Cllrs Carrs, Chillingsworth and Howells
Playpark Working Group: Cllrs Chillingsworth and Robertson
Staffing Committee: Cllrs Greenhoff and Young

6. Receipt of Declaration of Acceptance of Office for Chair

The Clerk received and witnessed the Declaration of Acceptance of Office from Cllr Howells.

MINUTES FOR THE PARISH COUNCIL ORDINARY MEETING

Chair: Cllr Terry Howells
Present: Cllrs Andrew Chillingsworth (Vice Chair), Raymond Carrs, Ray Imeson, Karen Greenhoff, James Robertson, John Young
Attendees: County Councillor Wendy Pattison
Clerk: PC Clerk, Sarah Trushell

58/24 Apologies for absence:

Cllrs Cornall and Cooper
No apology was received from Cllr Manners

59/24 Declaration of interests

63/24 (2) Cllr Imeson

60/24 Minutes of last meeting:

It was RESOLVED to amend item 50/24(1) to reflect the resolution to replace the damaged boards. With this amendment it was RESOLVED that the Minutes of the meeting held on 22nd April 2024 be agreed and accepted as a true record of the meeting.

61/24 Public Participation:

No members of the public attended the meeting.

62/24 Reports

(1) County Councillor Wendy Pattison

The report was distributed to all Cllrs and is displayed on the website.

Cllr Pattison noted that the new bus service is averaging 8-10 passengers and thanked Cllr Copper who supported the bus on its first trip.

(2) Embleton Joint Burial Committee

It was RESOLVED to discuss this report in camera. The item was moved to the end of the meeting.

(3) Embleton Quarry Working Group

the Chair of the Working Group gave the following update:

The QR code problems for donations boxes has been solved and the first one should be installed in the next few days. Collection boxes for the hotel and other businesses are still required. The success of the playpark box in the Greys Inn shows what can be done. The interpretation panel for quarry house is currently being mounted and water samples from the lake are being analysed. Results are awaited. The Bio blitz event was quite well supported although the weather wasn't that good. Arrangements for the National Meadows Day (6th July) event is in hand. The ponies are in their summer home and the introduction of 'Flexigraze' using goats is being investigated for the autumn. Grants are being sought for the purchase of a quarry dedicated laptop and power station (about £600).

63/24 Matters arising from minutes of last meeting (unless a separate agenda item)

(1) Charging Points in Christon Bank

The Clerk used the link provided by NCC to identify if any proposed sites would be appropriate and to get a quote from Northern Powergrid for connection. They will resend this link to Cllrs for them to also check this information.

the PC will look at quotes to install and try and find any supporting grants.

(2) Land on Greyfield Estate

The Clerk is to chase NCC for a response regarding the enforcement action

(3) Parish Flooding

The Clerk is to contact NCC's gully's team regarding Christon Bank and will speak to NCC regarding other properties that have issues with flooding in bad weather to see if anything more can be done.

64/24 Community Matters

(1) Playpark Repairs & Working Group

Work has been completed. It was NOTED that the basket swing still needs fixing.

A sign is to be made for the donation box in the playground.

(2) North Farm Style

Cllr Manners was not available to give and update, this item will be discussed at the next

meeting.

65/24 Parish Council Administration Matters

(1) Biodiversity Plan

The Clerk is to invite NCC's County Ecologist to a future meeting.

66/24 Financial Matters

(1) Insurance Quote

It was RESOLVED to accept the quote of £2,316.01 , this is within the budgeted amount.

(2) Parish Rooms Grant Request

The PC noted that this did fulfil the requirements to be able to fill in a Grant Request form. The Clerk will forward this

(3) Spent and Received Since Last meeting (reconciled with 66/24(4))

The cashbook was available at the meeting, and this was reconciled against 66/24(4) by Cllr Chillingsworth.

(4) Account Balances

Cllr Chillingsworth has checked the Bank Reconciliations of the Parish Council bank accounts and confirmed that the accounts reconcile as of 23rd May 2024

EJBC £5,777.14

Quarry £7,717.46

Parish Council £14,018.27

Savings £40,176.73

(5) Payments to be approved:

Insurance £2315.01

Meeting £20

Microsoft 365 £79.99

ICO £40

Clerk Wages (Gross) [REDACTED]

Clerk Travel £16.65

Clerk Expenses £5.40

It was RESOLVED that the above payments be APPROVED.

(6) End of Year Accounts

The Clerk confirmed that the accounts were almost complete and the next step is approval by the internal auditor

67/24 Planning Matters

(1) 24/01393/HEGRMN - Land West Of Dunstan Steads Farm, Hedgerow Removal
The PC voted to SUPPORT this application with the comment that an appropriate gate should be installed.

(2) 24/01130/FUL - Land North West Of 12 Christon Bank Village, Change of use
the PC voted to OBJECT to this application (Object: 6 Support: 0 Abstain: 1)

(3) To note: 24/00787/FUL – 5 Mandell Place, NCC Granted Permission

(4) To note: 24/00203/LBC - Embleton Tower, NCC Granted Permission

68/24 Clerk / Chair Updates (for information only)

There were no updates that had not been discussed in other agenda items

69/24 AOB / Agenda Items for Next Meeting

- Land on Greyfield Estate
- EOY Accounts

70/24 Time, Date and Venue of next meeting

24 June 2024 [Creighton Hall, Embleton]

Future Meeting Dates (Please note that the locations and dates are subject to change with full notice)

22 July 2024 [Methodist Church, Christon Bank]

23 September 2024 [Creighton Hall, Embleton]

28 October 2024 [Methodist Church, Christon Bank]

25 November 2024 [Creighton Hall, Embleton]

The Parish Council went into a closed session to discuss agenda item 62/24 (2)

The meeting closed at 21:18

—