

# Haltwhistle & District Joint Burial Committee

Friday 15<sup>th</sup> March 2024 Haltwhistle Library, Room 2. APPROVED MINUTES

Present	Cllr M Ridley Cllr A Dale Cllr H Maxted Cllr A Whitehead	Cllr A Sharp Cllr E Walton Cllr D R-Mackie	Clerk – Miss K L Heaney Cemetery Keeper – Sean Glenton
19.00			
<b>13/24</b>	<b>Meeting Started at 19:07pm, Apologies for absence – N/a.</b>		
	Thirlwall Parish Council absent – However, no appointment made yet.		
<b>14/24</b>	<b>Declarations of Interest</b>		
	The chair reminded members of the Council of their duty to declare an interest in each agenda item.		
<b>15/24</b>	<b>Minutes of the meeting for approval held on:</b>		
	Minutes from 23 <sup>rd</sup> January 2024 were signed and approved – Members happy to accept the minutes as a true record of the meeting.		
	<b>PROPOSED Cllr M Ridley</b>	<b>SECONDED Cllr A Sharp</b>	<b>AGREED</b>
<b>16/24</b>	<b>Matters arising from previous Minutes not dealt with elsewhere in the current agenda.</b> No matters. Cllr A Sharp network rail updates – Greenhead. Updates included in Clerks report Minute Ref <b>17/24.</b>		
<b>17/24</b>	<b>Clerks Report</b>		Noted
	Members received Clerks report- no comments to make. Clerk to keep members updated with Network Rail regarding the wall at Greenhead Cemetery. And members also agreed that The Clerk should investigate Carbon grant for the cemetery lodge.		
	<b>PROPOSED Cllr A Dale</b>	<b>SECONDED Cllr D R-Mackie</b>	<b>AGREED</b>
<b>18/24</b>	<b>Cemetery Matters</b>		
	<b>18/24.01</b> Exclusive Rights – Exclusive rights 4219 & c/s 10 were signed and approved.		
	<b>PROPOSED Cllr M Ridley</b>	<b>SECONDED Cllr A Dale</b>	<b>AGREED</b>
	<b>18/24.02</b> Cemetery Report up to 7 <sup>th</sup> March 24 - Noted		
	Members accepted the cemetery report and had no comments to raise. The Burial Committee agreed that the purchase for a new grave book was necessary – Clerk to organise. Approx £150 + vat.		
	<b>PROPOSED Cllr A Dale</b>	<b>SECONDED Cllr M Rodley</b>	<b>AGREED</b>
	<b>18/24.03</b> Cemetery rules & Memorial testing policy - Deferred until next meeting.		
	<b>PROPOSED Cllr M Ridley</b>	<b>SECONDED Cllr A Dale</b>	<b>AGREED</b>
	<b>18/24.04</b> Memorial Plaque Enquiry – Members provisionally approved a memorial and will consider the request once it is known what is proposed.		
	<b>18/24.05</b> Greenhead Cemetery & Haltwhistle Cemetery updates – n/a. All updates included in either Clerks report or Cemetery report – attached.		
	<b>18/24.06</b> Any other matters – NA.		
	<b>18/24.07</b> To approve prices for 2024 – 2025.		
	After discussing and comparing the price comparisons between last year and the current year. The Burial Committee agreed to increase the Burial Fees by 5%. Clerk will amend the current price list, attach the cemetery rules, and forward draft around members. It was agreed to round up the fees to the nearest pound. Once circulated and members are happy clerk will start forwarding them to masonry's/funerals directors/surround parish clerks.		
	<b>PROPOSED Cllr D R-Mackie</b>	<b>SECONDED Cllr A Whitehead</b>	<b>AGREED</b>
	<b>18/24.08</b> Fencing Quotes – The Burial Committee received 3 quotes. After discussing, The Burial Committee have decided to accept the quote received from Allan Teasdale £2560.00 –The burial Committee agreed this quote as it as competitive and they have been happy with previous work, Mr Teasdale has undertaken.		
	<b>PROPOSED Cllr M Ridley</b>	<b>SECONDED Cllr A Dale</b>	<b>AGREED</b>





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<b>25/24</b>	<b>Date and Time of next Meeting.</b> <b>Wednesday 24<sup>th</sup> April 2024.</b> <b>Venue – Greenhead Village Hall – Clerk to confirm once booked.</b> Meeting closed @8.50pm
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Reconvened Meeting Tuesday 2<sup>nd</sup> April 2024 – Present Cllr’s A Sharp, E Walton, A Dale, and M Ridley.

It was agreed that The Cemetery Keeper’s overtime is to be paid in with April’s wages. Cllr E Walton proposed that any future overtime should be authorised by 2 Committee members via the clerk but after some debate this was deemed long-winded and unworkable, and it was agreed that for clarity, The Cemetery Keeper should let the Committee know the overtime he intends to take by letting one Committee member know in advance. Cllr M Ridley proposed that Cllr A Dale be the point of contact.

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