

Whittingham, Callaly & Alnham Parish Council

Parish Clerk – Linda Pullan
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NOTICE of PARISH COUNCIL MEETING

There is a Meeting of the Parish Council on **Tuesday 19 March 2024, at 7.00 pm at Whittingham Memorial Institute Hall**. Members of the public and press are welcome to attend. The Parish Council wish to confirm they are adhering to Parish Council guidelines and are happy for members of the public to attend. Each member of the public will be allowed 5 minutes, or a spokesperson to be nominated if the same topic is to be discussed. Members of the public can stay after the public session (025/24) as observers but may be excluded for specific items which need to be discussed in confidence.

AGENDA

024/24 Apologies for Absence, Declarations of interest

025/24 Public Questions

026/24 Minutes of the Meeting of the Parish Council held on Tuesday 20 February 2024, to approve (*Circulated with Agenda*)

027/24 Matters Arising :

- i. Neighbourhood Plan

028/24 Highways Matters :

- i. Restoration of historic cast iron road signs – BW

029/24 Planning Applications :

24/00316/FUL Low Barton Farm, Whittingham – Single storey garden room side extension to west elevation. **NCC GRANTED permission.**

To consider any applications received since the agenda was prepared.

030/24 Finance :

- i. To receive the monthly finance report for March (*Circulated with Agenda*)
- ii. To approve invoices and expense claims received prior to, or during the meeting
- iii. Clerk's salary 1 – 31 March '24 15 hours @ £15.00 per hour = £225 to be approved
- iv. Financial Risk Assessment reviewed and updated (*Circulated with Agenda*)

031/24 General Risk Assessment and Asset Register : General Risk Assessment conducted 23 February 2024 by LP/KA. Circulated to all prior to meeting and displayed on Parish Council website. Asset Register reviewed and updated.

032/24 Donation : Endowment Fund – Vote

033/24 Correspondence (not covered elsewhere on the Agenda) :

- i. Grateful thanks have been received from the 3 organisations awarded the S137 Grants. All grateful for the Parish Council generous support.
- ii. Whittingham Memorial Institute Committee have agreed to increase the hire charges by £1.00 per hour from 1st March 2024. This is due to the rising costs of electricity, insurance and maintenance.
- iii. Letter received from resident Hilary Durie regarding flooding (*Circulated with Agenda*)

034/24 Any General Matters

035/24 Time and Date of Next Meeting - Tuesday 16 April 2024 at 7.00pm. Whittingham Memorial Hall.

ALL MEETING DATES FOR 2024

- Tuesday 16 April 2024
- Tuesday 21 May 2024
- Tuesday 18 June 2024
- Tuesday 16 July 2024
- Tuesday 17 September 2024
- Tuesday 15 October 2024
- Tuesday 19 November 2024
- NO MEETING IN DECEMBER 2024