

Haltwhistle & District Joint Burial Committee

Agenda

Friday 15th March 2024 – Haltwhistle Library, Room 2

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| Notice is hereby given that a meeting of Haltwhistle & District Joint Burial Committee will be held on Friday 15th March 2024 commencing at 19.00 in Haltwhistle Library , When the following business will be considered and transacted: AGENDA | | |
| 13/24 | Apologies for absence | Chair |
| 14/24 | Declarations of Interest To receive any declarations of any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also, to receive declarations of any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct. Members are reminded that their conduct is expected to comply the Nolan principles in public life. | Chair |
| 15/24 | Minutes of the meeting for approval held on: Tuesday 23 rd January 2024 <i>Attached</i> | Chair |
| 16/24 | Matters arising from previous Minutes not dealt with elsewhere in the current agenda | |
| 17/24 | Clerks Report Clerks report & Correspondence <i>Appendix 1</i> | KH |
| 18/24 | Cemetery Matters <i>updates and resolutions arising.</i> 18/24.01 Exclusive Rights & Transfers to approve: 18/24.02 Cemetery Report – <i>New Grave book?</i> <i>Appendix 2</i> 18/24.03 Cemetery Rules & Memorial Testing Policy – to review comments. 18/24.05 Greenhead Cemetery & Haltwhistle Cemetery – <i>Any updates.</i> 18/24.06 Memorial Plaque Enquiry Haltwhistle Cemetery <i>to consider a request.</i> 18/24.07 Any other matters. 18/24.08 To Approve prices for 2024-2025. 18/24.09 Fencing Quotes to review & approve. | |
| 19/24 | Allotments <i>updates and resolutions arising.</i> 19/24.01 Discrepancy Requests – if any are received. 19/24.02 To agree first date of walkaround of the year. <i>(Beginning of April 24?)</i> | |
| 20/24 | Land Registration of Haltwhistle and Greenhead Cemeteries <i>Discuss any updates.</i> | |
| 21/24 | Reports on Financial Matters 21/24.01 Balances, Income and Expenditure as of 7 th March 2024 <i>Appendix 3</i> 21/24.02 Payments for Approval as of 15 th March 2024 <i>Appendix 4</i> 21/24.03 Fuel Card – <i>To give authority for JBC Clerk to pay cemetery keeper fuel exps upon receiving the VAT receipt.</i> 21/24.04 Budget Levy forms to sign 2024-2025. 21/24.05 Electric Provider to approve changing to EON. 21/24.06 Internal Auditor - <i>to appoint.</i> 21/24.07 Vehicle Insurance 21/24.08 Hard drive for digitalised burial information. | Chair |
| 22/24 | Melkridge Parish Council – <i>updates and resolutions arising.</i> | AS |
| 23/24 | Any Other Matters | |
| 24/24 | Confidential Matters Resolution to Exclude Press and Public To consider a resolution to exclude the public and accredited representatives of newspapers from the following | |

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| | <p>item relevant to a subject which affects the Council's area.</p> <p>Resolution "That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw."</p> <p>This resolution is moved under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</p> <p>24/24.01 Staffing matters. Cllr Dale to report from staffing committee meeting.</p> | |
| 25/24 | <p>Date and Time of Next Meeting – <i>Discuss location & time of next meeting – Possibly End of May/Early June 2024? Venue to be agreed.</i></p> | |