



# Haltwhistle Town Council Meeting

## 5<sup>th</sup> February 2024

### APPROVED MINUTES

		<p><b>24/24.04</b> The Burn Footpath – The grounds meeting on 26<sup>th</sup> February will start here so members can look at the erosion issues.</p>																																																																																																																																				
	<b>25/24</b>	<p><b>Northumberland County Council</b> Town &amp; Parish Spring Conference – 14 March from 5pm. 2 councillors invited. The clerk is attending. Cllr Hutchinson will be asked what is on the LTP for this year for Haltwhistle.</p>																																																																																																																																				
	<b>26/24</b>	<p><b>Police in Haltwhistle</b> No report has been received.</p>																																																																																																																																				
	<b>27/24</b>	<p><b>Neighbourhood Plan</b> The new steering group will meet on 14<sup>th</sup> February 2024 at 6pm in the Comrades.</p>																																																																																																																																				
	<b>28/24</b>	<p><b>Procurement Policy</b> The policy was approved and, it was agreed to look at increasing the threshold in the standing orders at the meeting in April. <b>PROPOSED Cllr M Ridley                      SECONDED Cllr M Bowes                      AGREED</b></p>																																																																																																																																				
AS	<b>29/24</b>	<p><b>Planning Applications.</b> 23/04572 – Variation Land west of Park Road. <i>AS declared an interest and took no part in the vote.</i> Members had no objection. <b>PROPOSED Cllr M Ridley                      SECONDED Cllr M Bowes                      AGREED</b></p>																																																																																																																																				
		<p>24/00234 – Change of use to holiday let -Church Hall – <i>AS declared an interest and took no part in the vote.</i> Members had no objection as long it was to be for holiday accommodation as stated in the application. <b>PROPOSED Cllr M Bowes                      SECONDED Cllr M Ridley                      AGREED</b></p>																																																																																																																																				
		<p><b>Other Planning Matters</b></p>																																																																																																																																				
	<b>30/24</b>	<p><b>Grant Requests</b> The Methodist Church is running the Warm Spaced initiative so, it was agreed to donate £250. <b>PROPOSED Cllr M Ridley                      SECONDED Cllr J Hunter                      AGREED</b></p>																																																																																																																																				
	<b>31/24</b>	<p><b>Reports on Financial Matters</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Financial Matters:</th> <th></th> <th style="text-align: center;">£</th> <th></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">31/24.01</td> <td><b>Bank and cash balances as at 26th January 2024</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Current Account</td> <td></td> <td style="text-align: right;">16,063.93</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td><b>TOTAL</b></td> <td></td> <td style="text-align: right;">16,063.93</td> <td></td> </tr> <tr> <td></td> <td><b>Receipts Since last Meeting</b></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: center;">31/24.02</td> <td>Haltwhistle Carnival</td> <td></td> <td style="text-align: right;">665.00</td> <td>Seat &amp; Fitting donation</td> </tr> <tr> <td></td> <td>HMRC-VAT</td> <td></td> <td style="text-align: right;">13,238.55</td> <td>1488.17 - JBC</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Pay \method</td> <td style="text-align: center;">Incl VAT</td> <td></td> </tr> <tr> <td style="text-align: center;">31/23.03</td> <td><b>Accounts for payment 9th January 2023</b></td> <td></td> <td style="text-align: center;">£</td> <td style="text-align: center;"><b>Included in Balance Above</b></td> </tr> <tr> <td></td> <td>ICO</td> <td style="text-align: center;">DDR</td> <td style="text-align: right;">35.00</td> <td>Data subscription</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td><b>Total</b></td> <td></td> <td style="text-align: right;">35.00</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;"><b>Not Included Above</b></td> </tr> <tr> <td></td> <td>NCC</td> <td></td> <td style="text-align: right;">2,000.00</td> <td>Toilet winter opening</td> </tr> <tr> <td></td> <td>Bonnies</td> <td></td> <td style="text-align: right;">39.00</td> <td>Litter Pick refreshments</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>Monthly Amounts</td> <td style="text-align: center;">Direct</td> <td style="text-align: right;">4,130.98</td> <td></td> </tr> <tr> <td></td> <td>Methodist Church</td> <td></td> <td style="text-align: right;">250.00</td> <td>Donation to Warm Spaces initiative</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td><b>Total</b></td> <td></td> <td style="text-align: right;">6,419.98</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td><b>TOTAL</b></td> <td></td> <td style="text-align: right;">6,454.98</td> <td></td> </tr> </tbody> </table> <p>The payments of £6454.98 were approved and included the amounts agreed for NCC, Methodist Church and Bonnies.</p>			Financial Matters:			£		31/24.01	<b>Bank and cash balances as at 26th January 2024</b>					Current Account		16,063.93								<b>TOTAL</b>		16,063.93			<b>Receipts Since last Meeting</b>				31/24.02	Haltwhistle Carnival		665.00	Seat & Fitting donation		HMRC-VAT		13,238.55	1488.17 - JBC													Pay \method	Incl VAT		31/23.03	<b>Accounts for payment 9th January 2023</b>		£	<b>Included in Balance Above</b>		ICO	DDR	35.00	Data subscription												<b>Total</b>		35.00						<b>Not Included Above</b>		NCC		2,000.00	Toilet winter opening		Bonnies		39.00	Litter Pick refreshments							Monthly Amounts	Direct	4,130.98			Methodist Church		250.00	Donation to Warm Spaces initiative							<b>Total</b>		6,419.98								<b>TOTAL</b>		6,454.98	
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APPROVED MINUTES

		<b>PROPOSED Cllr D Rogan-Mackie</b>	<b>SECONDED Cllr M Bowes</b>	<b>AGREED</b>
		<b>13/24.04</b> Bank Reconciliation/Inc & Expenditure as at 26 <sup>th</sup> January 2024 – Noted		
		<b>Other Financial Matters</b> – no matters		
	<b>32/24</b>	<b>Haltwhistle &amp; District Joint Burial Committee</b>		
		<b>32/24.01</b> Melkridge updates – The cabinet will be meeting shortly to make a decision.		
		<b>32/24.02</b> Land registry updates – Cartmell Shepherd have now responded and ask for a Deed of Appointment or Retirement which have still not been found.		
		<b>32/24.03</b> Fuel card account request. – It was agreed to ask if the cemetery keeper would be able to pay for the fuel and that the burial clerk be given authority to re-imburse upon the receipt being received.		
	<b>33/24</b>	<b>Haltwhistle Partnership</b>		
		The management group have now met and will meet every two months with the trustees meeting monthly.		
	<b>34/24</b>	<b>Training</b>		
		Carbon Literacy Training – request made by Cllr Cheverst to attend. It was agreed that Cllr Cheverest could attend on behalf of the council. There is no cost to the training.		
		<b>PROPOSED Cllr A Sharp</b>	<b>SECONDED Cllr D Rogan-Mackie</b>	<b>AGREED</b>
	<b>35/24</b>	<b>Correspondence received since last Council meeting.</b> Noted.		
	<b>36/24</b>	<b>Dates and times of next meetings</b>		
		Town Council meeting Monday 4 <sup>th</sup> March 2024 at 6.30pm – The library		
		Grounds meeting Monday 26 <sup>th</sup> February 2024 – 10.00am Along The Burn.		
		The meeting closed at 9.00pm.		