GREENHEAD PARISH COUNCIL

Meeting on 22nd January 2024

Draft Minutes

Present	Cllr H Maxted Cllr B Mason Cllr E Switzer	Cllr M Wood Cllr S Mason Cllr Whitington	Clerk -Susan Saunders
	Start 7.00pm		
01/24	**Apologies of Absence –** Cllr Sharp		
02/24	**Declarations of Interest** In accordance with Section 31 of the Localism Act 2011, members to declare any Pecuniary Interests in items on this agenda – None declared		
03/24	**Minutes of the meetings to be approved held on** Monday 20th November 2023 **PROPOSED Cllr S Mason SECONDED Cllr M Wood AGREED**		
04/24	**Matters arising from previous Minutes not dealt with elsewhere in the current agenda** No Matters		
05/24	**Correspondence received since the last council meeting.** There was also a letter of thanks from GNAA for the donation. Cllr Mason offered to attend the Town and Parish meeting along with the clerk. Members agreed to contact Cllr Sharp and ask about the possibility of a bus shelter on the A69 as requested by a resident.		
06/24	**Northumberland County Council** **06/24.01** Finger Post - to approve cost. The cost is £738 inclusive of VAT. Cllr Sharp has had a grant of £500 approved towards the cost but not until the new financial year. Members were grateful for this and happy to approve the balance. The clerk will inform the company that the order will be actioned in April. **PROPOSED Cllr B Mason SECONDED Cllr M Wood AGREED** **06/24.02** Meeting with Highways – the meeting is to take place on 29th January so a report will be brought back to the next meeting. **06/24.03** Actions from last meeting – no reports. **06/24.04** Northumberland Communities Together – Cllr's B & S Mason met with Delia Faran who is the Northumberland Communities Together officer. NCT offer support to community groups starting up and with any adult social care issues.		
07/24	**General Greenhead Matters** **07/24.01** Play Park - An inspection sheet will be produced and, a rota set up for members to inspect. Cllr Maxted reported that there was a rotten plank and he offered to fix it. It was agreed he could purchase the materials and be re-imbursed. **07/24.02** Land at Milburn Terrace – no response has been received from the letters sent out. This situation will need to be resolved before the lease expires in 2025. Another letter will be sent out later this year. **07/24.03** Millennium Green – to approve request to manage the village green. **PROPOSED Cllr M Wood SECONDED Cllr S Mason AGREED** **07/24.04** Notice board at Bankfoot. The board is in a state of disrepair. It was agreed to obtain quotes and options for the replacement. Members also agreed that an agenda should be placed at Blenkinsopp Park.		
08/24	**Code of Conduct 2020** Members agreed to approve and accept the latest version. **PROPOSED Cllr B Mason SECONDED Cllr M Wood AGREED**		
09/24	**Planning Applications** **09/24.01** <u>NCC To Determine - no plans.</u> **09/24.02** National Park Planning Land East of Walltown Lodge – Appeal Process. Council comments will be forwarded. Change of used from residential to children's home, Burnhead – to be discussed by development committee - Council comments will be forwarded.		

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Signed: Date:

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10/24 **Haltwhistle & District Burial Committee**

10/24.01 Melkridge Updates – no updates

10/24.02 Land ownership and wall next to railway. The transfer of the land to Haltwhistle Town Council (HTC), as the host authority, has still not been resolved. The solicitors have only just replied to the HTC clerk. Cllr E Switzer has been advising the clerk.

The Burial Committee (JBC) wrote to Network Rail who claimed the wall belongs to the committee. However, Cllr Maxted has had a look and, it would appear, that a tree on their side is pushing the wall over. He will send this information over to the JBC clerk.

11/24 **Grant Requests**

11/24.01 Greenhead Village Hall – As the bank balance for the hall is greater than that of the council due to some grants recently received, it was agreed to review the finances at the year end before a decision will be made.

PROPOSED Cllr B Mason **SECONDED Cllr L Whitington** **AGREED**

11/24.02 Greenhead Youth Club – It was agreed to write back and suggest that if the club could raise the money, or obtain a grant from elsewhere, the council would match it up to the value of £500.

PROPOSED Cllr S Mason **SECONDED Cllr L Whitington** **AGREED**

12/24 **Reports on Financial Matters:**

12/24.01 Bank Balances: Reconciliation, Inc & Exp as at 31st December 2023

12/24.02 Accounts for payment at 22nd January 2024

Appendix 2 12/24.02

	Bank Reconciliation			
	For Current Account			
Bank Balance as at		**31 December 2023**		**6466.12**
Plus	o/s Lodgements			
	o/s Payments	HSBC		8.00
Less				8.00
				6458.12
	Bal b/f 1st April 2023		3403.34	
	Receipts in the year		9047.33	
	Payments in the year		5992.55	
	Balance at	**31 December 2023**		**6458.12**
Payments to approve	as at 22nd January 2024			
		HSBC	24.00	Jan-March
		A Newall	1.00	Greenhead Play Area rental
		J Dixon		Awaiting invoice for grass cutting
	Total Payments for Approval		25.00	
	Current Account Forecast			
	Balance at 31/12/23		£6,458.12	
	Forecast plus estimate for J Dixon £570		**£5,863.12**	

The payments of £25.00 were approved and the clerk can pay J Dixon when the invoice is received.

PROPOSED Cllr H Maxted **SECONDED Cllr M Wood** **AGREED**

13/24 **Risk Assessments –** the assessments were approved with the addition of a risk assessment of the play park and The Millenium Green. Cllr Switzer offered to take photos of all the parish seats for a record.

PROPOSED Cllr B Mason **SECONDED Cllr S Mason** **AGREED**

14/24 **Any Other Matters**

It was reported that there is a large hole by the post box at Blenkinsopp Park. The clerk will report it.

15/24 **Dates and times of next meetings**

Council Meeting, Monday 18th March 2024 from 7.00pm in the Village Hall.

It was agreed to hold the May meeting on Wednesday 22nd May 2024.

The meeting closed at 8.45pm.

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Signed: Date: