

**Warden Parish Council**  
**Chairman: Mr S Robson**

Clerk: Claire Miller  
14 Addycombe Close  
Rothbury  
Morpeth  
NE65 7QF  
Telephone: 01669 621565

Dear Councillor

You are summonsed to the annual meeting of Warden Parish Council to be held on Monday 13<sup>th</sup> May 2024 commencing at 7.15pm in Newbrough Town Hall. The public are welcome to observe.

**AGENDA**

- 2024/36 Apologies for Absence
- 2024/37 Declaration of Members Interests
- 2024/38 Election of Chairman
- 2024/39 Election of Vice Chairman
- 2024/40 Opportunity for members of the public to raise any matter
- 2024/41 Minutes of previous meeting held on Monday 4<sup>th</sup> March 2024
- 2024/42 Allotments
- 2024/43 Community litter pick
  
- 2024/44 Roads/footpaths/village maintenance
- 2024/44/01 Progress regarding the reduction in speeding traffic through the village
- 2024/44/02 To receive update on proposed village signage/planters
- 2024/44/03 To receive update on new location for recycled seating
- 2024/44/04 To receive update on larger bin for dog waste at Crossgates
- 2024/44/05 To receive update on repair to Coronation seat
- 2024/44/06 To receive update on play area repair(s)

**2024/45 Planning**

- 2024/45/01 Planning Application received and approved
  - 24/00689/FUL: The Cottage, Butt Bank – proposed rear extension and re-modelling of ground floor
- 2024/45/02 To consider issues relating to Prudham Quarry Planning Proposals

**2024/46 Reports**

- 2024/46/01 Town Hall
- 2024/46/02 Northumberland County Council
- 2024/46/03 Sportsfield Association/Newbrough First School – Repair to MUGA steel fencing – to receive update regarding establishing the MUGA as a sustainable community/school facility

**2024/47 Financial Matters**

- 2024/47/01 To approve the following payments

PAYABLE TO	DETAIL	NETT	VAT	GROSS
C Miller	March/April 2024 Salary	£477.71	NIL	

	Expenses	£32.49	NIL	
Mijan	Accounts package subscription	£60	NIL	
Northumberland Association of Local Councils	Annual subscription	£152.07	NIL	
	Annual website fee	£75.00		
Clear Insurance Management Ltd	Annual insurance premium	£509.77	NIL	
M Ackroyd	Internal audit fee	£175		
	Printing, postage	£5.00		

2024/47/02 To consider training requirements for use of defibrillator

2024/48 The Railway Inn

2024/49 To receive update from Climate Change Group

2024/50 To consider Crises Management in the parish

**2024/51 Audit of Accounts y/e 31/3/24**

2024/51/01 To consider and agree actions arising from the report of the internal auditor, as follows:

1. To show the split between the net amount paid and vat when reporting any payments to the Council.
2. To consider the preparation of a Grants policy and background papers required for the Council to consider for any future applications that might be made say in excess of £100 (or such other amount as may be agreed by the Council).
3. To refer in the Minutes the powers under which any grants have been made.
4. To consider the inclusion of the additional wording as referred to in the PLANNING Paragraph on page 4 of IA Report.

2024/51/02 To approve the Governance Statement

2024/51/03 To approve the draft annual accounts for 2023/2024

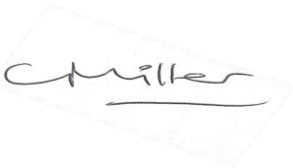
2024/51/04 To approve the Accounting Statement and explanation of variances

2024/51/05 To approve the Exemption Certificate

2024/51/06 To approve public right of inspection dates of 3<sup>th</sup> June to 12<sup>th</sup> July 2024

2024/52 Urgent Business/Items for next agenda

2024/53 Date of Next Meeting (Monday 1<sup>st</sup> July 2024)



Claire Miller, Clerk to Warden Parish Council

3rd May 2024