

**MINUTES OF THE ANNUAL GENERAL MEETING OF KYLOE PARISH COUNCIL  
HELD ON 2nd MAY 2023 IN LOWICK VILLAGE HALL AT 7PM**

**PRESENT:** Chairman: Mr S Biglands

P. Cllrs: Mr C Wakeling, Mrs M Murray, Mrs S Begbie & Mr Roger Birch

**IN ATTENDANCE:** Mrs S Henderson, Clerk

**Members of the public:** None

**Chairman** Mr S Biglands opened the meeting and welcomed everyone

**Apologies:** C. Councillor Colin Hardy, Vic-Chair Mr Derek Eltringham

**ELECTION OF OFFICERS**

Derek Eltringham wishes to stand down as Vice-Chair but is happy to stay on as a Councillor.

Chairman: Stephen Biglands

Proposer: Colin Wakeling

Seconder: Margaret Murray

Vice-Chair: Sue Begbie

Proposer: Colin Wakeling

Seconder: Roger Birch

**CHAIRMAN'S REPORT**

The Parish Council has had yet again a very busy year, all Councillors have been committed and participated in the numerous planning applications, discussing Community Foundation requests and the ongoing problem of car parking in Fenwick village. This will continue to be a focus this year seeking a compromise between residents / the Guru Coffee Shop and the ever increasing number of passing cars in support of the St. Cuthbert's way and the no. 1 cycle route through the village.

A special thanks to Colin for his very informative newsletter keeping the residents of the parish up to speed. Also, Derek for his efforts in securing an AED at Beal Garage and his relentless efforts in trying to install EV charging points in Fenwick. Now on facebook – many thanks to Sue. Also a mention of our new Councillor Roger who is most welcome.

C. Cllr. Colin Hardy continues to support us with his attendance, his inputs are greatly appreciated. Richard McKenzie for his contribution to the Parish on road safety issues and the new gateway signs installed at Fenwick.

The Fenwick Social Group have organized a successful Xmas Service around the tree, the Queens Platinum Jubilee Celebrations coupled with the forthcoming crowning of Charles III.

The Parish Council had two speakers this year, Glen Sanderson on the 27 September as leader of Northumberland County Council, when he answered some of the questions presented to him and speeded up one or two items we were needing help with. 6 December welcomed Ms Helen Hinds, the newly appointed Business Resilience and Emergency Planning Lead in NCC's Civil Contingences Team who gave a small briefing of disaster planning for the future.

Very special thanks to Sheila who has coped with yet again an increasing amount of paperwork and must be congratulated in securing some £480 in funding for the Charles III celebrations in the Parish.

**Approval of 2022 AGM minutes:** Proposer: Margaret Murray  
Seconded: Sue Begbie  
Signed by: Stephen Biglands

### **Matters Arising**

There were no matters arising

### **Annual Audit 2022-2023**

**The receipts and payment ledger** showed the income and expenditure for the year ended 31<sup>st</sup> March 2023 and that the receipts and payments columns totals were in agreement. The finances were accepted and the ledger signed by the Chairman and Clerk.

<b><u>Premium a/c</u></b> at 1 April 2022	899.28	
Interest added	<u>1.97</u>	
a/c balance at 31 March 2023		<b>£901.25</b>
<b><u>Current a/c</u></b> as at 1 April 2022	1792.53	
+ precept receipts	1000.00	
Community Foundation for purchase of Defibrillator	<u>2693.00</u>	
a/c balance at 31 March 2023		<b>£5485.53</b>
<b>Total payments</b> amounted to	4580.66	
+ current a/c balance as at 31 March 2023	<u>904.87</u>	<b>£5485.53</b>

**The AGAR (Annual Governance and Accountability Return)** for 2022-2023 documents were available:

- The Annual Governance Statement was approved
- The Draft Annual Accounts for 2022-2023 were approved
- The Accounting Statement was approved
- The explanation of Variances were approved
- The Certificate of Exemption was confirmed, approved and signed by the Chairman

**Audit approval:** Proposed by Colin Wakeling & Seconded by Roger Birch

**The Certificate of Exemption will now be scanned & emailed to Mazars along with the contact details form.**

**THERE BEING NO FURTHER BUSINESS**

The meeting closed at 8pm