



Hauxley Parish Council (HPC)

Parish Council Meeting

Held Monday 11th November 2024

Hauxley Village Hall 18:30

Draft minutes until signed

24:28 Present

Councillors: R Callender, D Rutley, J Busby, E Wyatt

In attendance:

M Burn (Clerk)

Members of the public attending None

Public Open Session: No (MOP)

24:29 Apologies for absence received: Cllr S Golding

24:30 Declaration of Interests, and grant of any dispensations:

None

24:31 Member Vacancy to Vice Chairman

24.31.02 The chair recognised the formal resignation of Cllr Robinson. Cllr Busby & Cllr Callendar nominated Cllr Wyatt to Vice Chairman, Resolved

24.31.02 Discussion took place regarding co-option. HPC Resolved to co-opt.

24:32 Minutes of Previous Meeting (Chair)

24.32.01 The minutes were signed as correct.

24:33 Matters Arising (Chairman)

24.33.01 Key contact information to be documented by Cllr Callendar & Cllr Busby. Clerk to action.

24.33.02 Payroll is operating without issue however HMRC had contacted HPC for information relating to PAYE. Clerk has actioned this and the required pension enrolment documentation.

24.33.03 Clerk confirmed the Scribe accounting was now cancelled.

24.33.04 Clerk confirmed all gardening services had been postponed until further notice.

24:34 Financial matters (Clerk)

24.34.01 Delays to banking are now Resolved.

24.34.02 The draft budget was submitted to HPC by the clerk. Discussion took place. HPC Resolved to accept the proposal. Precept will not increase for the financial year 25/26. Clerk to action.

24.34.03 Non standard invoices paid

Refuse bin replacement Low Hauxley	Glasdon Ltd 249.13GBP
Mrs F I Liddle RNLI summer exhibition	Reimbursement 129.92GBP

24.34.04 Total funds held to date 13,111.64GBP

24.34.05 Proposed spending - Need for another refuse bin was agreed. Exact location to be identified, clerk to action.

Additional Refuse bin	Glasdon Ltd 250GBP
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24:35 Parish Wide Maintenance plan (Chair)

24.35.01 Cllr Rutley informed the meeting that extensive research had been undertaken by Cllr's to evaluate the requirements. Information collated was discussed. Cllr's are to meet with NCC and complete a parish wide assessment. A report will follow. Ongoing

24.35.02 Gardening matters were discussed. Resolved to trial for 1 year as parishioners and members of the village hall charity complete necessary improvements parish wide.

24:36 Land Ownership Village Square (Clerk)

24.36.01 Discussion took place regarding the gravel area known as the village square Low Hauxley. NCC are to work with Cllr's to provide an estimate for pot-hole repair only. HPC to obtain the input of county Cllr (Budget 25/26) for funding of any proposed work to the site.

24:37 Planning (Clerk)

24.37.01 Confirmation that a planning officer has been requested to look at possible issues at Beacon Hill Farm. Ongoing, awaiting planning officer outcome.

24.37.02 Clerk was granted dispensation to comment upon planning issues as directed by council. Resolved.

24:38 Member Vacancy (Clerk)

24.38.01 Resolved at 24.31

24:39 Village Hall hire (Chair)

24.39.01 Discussion took place regarding the issue of payment. The village hall requires that HPC pay an annual fee for the use of the hall. Clerk suggested changing the agreement to the form of a grant. Resolved to pay the invoice annually.

24.40 Christmas decorations (Chair)

24.40.01 Cllr's discussed the difficulties relating to provision, siting and maintenance of any parish wide decorations, together with budget implications. Resolved to limit the decorations and review again for future years, taking into consideration practical issues and costs.

24:41 Defibrillator (Chair/clerk)

24.41.01 Discussion took place regarding information required for the defib sited at Low Hauxley. Clerk to action and circulate to all.

24:42 Anti Social Behaviour (Chair)

24.42.01 Council resolved to encourage the community to report all anti social behaviour to the 101 Police non emergency line. This is to be advertised via an advert to be placed into the Ambler (Independent community newspaper). Chair to action.

Urgent Business

The Parish Clerk will resign at the end of January 2025. HPC Resolved to advertise the post without delay.

24:43 Date of Next scheduled meeting:

Monday 20th January at 6:30pm.

Hauxley Village Hall, Low Hauxley

The meeting closed at 8.00pm

Signed.....Cllr D Rutley (Chairman)

Date.....

