

# Whittingham, Callaly & Alnham Parish Council

Parish Clerk – Linda Pullan  
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## **NOTICE of PARISH COUNCIL MEETING**

There is a Meeting of the Parish Council on **Tuesday 19 November 2024, at 7.00 pm at Whittingham Memorial Institute Hall**. Members of the public and press are welcome to attend. The Parish Council wish to confirm they are adhering to Parish Council guidelines and are happy for members of the public to attend. **Each member of the public will be allowed 5 minutes, or a spokesperson to be nominated if the same topic is to be discussed.** Members of the public can stay after the public session (116/24) as observers but may be excluded for specific items which need to be discussed in confidence. Due to Fire Safety Regulations, all members of the public will be asked to sign the Attendance Sheet.

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### **AGENDA**

#### **115/24 Apologies for Absence, Declarations of interest**

**116/24 Public Questions** (Due to Fire Safety Regulations, all members of the public to sign the Attendance Sheet)

**117/24 Minutes of the Meeting of the Parish Council held on Tuesday 15 October 2024, to approve** (*Circulated with Agenda*)

#### **118/24 Matters Arising from the previous Minutes :**

- i. Path along riverside update
- ii. Communications (Agenda Item 074/24) – LP reviewing updated Standing Orders April 2022 received from NALC (including guidance on public participation at Parish Council meetings)

**119/24 Neighbourhood plan** - Roles of the sub committee, limits, responsibilities, communication policy and guidelines

#### **120/24 Highways Matters :**

- i. Restoration of historic cast iron road signs

#### **121/24 Planning Applications :**

**24/03756/FUL Land North and East of Braeside Cottage, Whittingham.** Five new dwellings including associated infrastructure and parking areas.

**24/03857/VARYCO Land West of Brick Work Cottages, Brick Works, Thrunton.** Removal of Condition 10 (Framework Travel Plan) on approved application 21/00904/FUL.

To consider any applications received since the agenda was prepared.

#### **122/24 Finance :**

- i. To receive the monthly finance report for November (*Circulated with Agenda*)
- ii. To approve invoices and expense claims received prior to, or during the meeting
- iii. Clerk's salary 1 – 30 November '24 15 hours @ £15.00 per hour = £225 to be approved

- iv. Clerk's salary 1 – 31 December '24 15 hours @ £15.00 per hour = £225 to be approved (as no Parish Council meeting in December)
- v. Review Annual Budget and allocate priorities (*Circulated with Agenda*)
- vi. Parish Clerk annual salary increase – Cllr KA
- vii. Bank Account Maintenance Fee £4.25 per month to commence 14 January 2025
- viii. Agree Parish Precept for 2025-26

**123/24 Correspondence** (not covered elsewhere on the Agenda) :

- i. Email received from Whittingham resident regarding noise disturbance

**124/24 Any General Matters :**

- i. Christmas tree and location

**125/24 Time and Date of Next Meeting :** No meeting in December. Tuesday 21 January 2025 at 7.00pm  
Whittingham Memorial Hall

**ALL MEETING DATES FOR 2024/25**

- NO MEETING IN DECEMBER 2024
- 21 January 2025 at 7.00 pm
- 18 February 2025 at 7.00 pm
- 18 March 2025 at 7.00 pm
- 15 April 2025 at 7.00 pm
- 20 May 2025 at 7.00 pm
- 17 June 2025 at 7.00 pm
- 15 July 2025 at 7.00 pm
- No meeting in August 2025
- 16 September 2025 at 7.00 pm
- 21 October 2025 at 7.00 pm
- 18 November 2025 at 7.00 pm
- No meeting in December 2025