

Whittingham, Callaly & Alnham Parish Council

Parish Clerk – Linda Pullan
0777632 3377 whittinghampc29@gmail.com

NOTICE of PARISH COUNCIL MEETING

There is a Meeting of the Parish Council on **Tuesday 17 September 2024, at 7.00 pm at Whittingham Memorial Institute Hall**. Members of the public and press are welcome to attend. The Parish Council wish to confirm they are adhering to Parish Council guidelines and are happy for members of the public to attend. **Each member of the public will be allowed 5 minutes, or a spokesperson to be nominated if the same topic is to be discussed.** Members of the public can stay after the public session (093/24) as observers but may be excluded for specific items which need to be discussed in confidence. Due to Fire Safety Regulations, all members of the public will be asked to sign the Attendance Sheet.

AGENDA

092/24 Apologies for Absence, Declarations of interest

093/24 Public Questions (Due to Fire Safety Regulations, all members of the public to sign the Attendance Sheet)

094/24 Minutes of the Meeting of the Parish Council held on Tuesday 16 July 2024, to approve (*Circulated during summer break & with Agenda*)

095/24 Matters Arising from the previous Minutes :

- i. Neighbourhood Plan – A Meeting has been arranged for 24 September 2024 at 7.00pm Whittingham Memorial Hall with Sarah Brannigan, Neighbourhood Planning Team, NCC. Arrangements to be discussed. Steering Group documents for Parish Council website to be discussed.
- ii. Path along riverside update
- iii. Defibrillator training update
- iv. Communications (Agenda Item 074/24) – LP reviewing updated Standing Orders April 2022 received from NALC (including guidance on public participation at Parish Council meetings)

096 Highways Matters :

- i. Restoration of historic cast iron road signs
- ii. Restoration of bus shelter - EG

097/24 Local Transport Plan (LTP) 25/26 Priorities to be confirmed :

1. Footbridge in Whittingham – to be placed on the right hand side (not Croft side) of the main road bridge. The footpath already in place could join up to the footbridge to allow parishioners to walk safely through the village. Streetlight is already in place.
2. Rothill, Middle Barton road – repairs/replace road surface.
3. Callaly road – dip in road just after Callaly Castle and before Dene house prone to flooding. Improve drainage.

098/24 Planning Applications :

24/00835/LBC 6 Callaly High Houses, Whittingham Listed Building Consent for single storey porch to rear of building constructed from materials to match existing. Internal alterations to provide ensembles to bedrooms and wall removal to create larger kitchen space. Installation of oil-fired heating system (external oil boiler & tank). Re-pointing of external walls with lime mortar. Lining & insulating of East and South walls as shown on plans. **NCC GRANTED permission.**

24/00838/FUL 6 Callaly High Houses, Whittingham Single storey porch to rear of building constructed from materials to match existing. Internal alterations to provide ensembles to bedrooms and wall removal to create larger kitchen space. Installation of oil-fired heating system (external oil boiler & tank). Re-pointing of external walls with lime mortar. Lining & insulating of East and South walls as shown on plans. **NCC GRANTED permission.**

To consider any applications received since the agenda was prepared.

099/24 Finance :

- i. To receive the monthly finance report for September (*Circulated with Agenda*)
- ii. To approve invoices and expense claims received prior to, or during the meeting
Defibrillator pads for Alnham Defibrillator £80.28 to be approved.
Parish Council Insurance Renewal 24/25 £325.92 to be approved.
- iii. Clerk's salary 1 – 30 September '24 15 hours @ £15.00 per hour = £225 to be approved.
- iv. RBLI Poppy Wreath to be purchased £35.00 to be approved.
- v. Hire of Whittingham Memorial Hall Function Room for PC meetings October 24 – 25 £90.00 to be approved.
- vi. NCC 3 additional grass cuts £254.69 + VAT £50.94 = £305.63 to be approved.

100/24 Draft Rights of Way Improvement Plan (ROWIP) to be discussed (*Circulated during summer break*)

101/24 Correspondence (not covered elsewhere on the Agenda)

102/24 Any General Matters

103/24 Time and Date of Next Meeting :

- Neighbourhood Plan meeting Tuesday 24 September 2024 at 7.00pm.
- Parish Council meeting Tuesday 15 October 2024 at 7.00pm.
Whittingham Memorial Hall

ALL MEETING DATES FOR 2024/25

- Neighbourhood Plan Meeting Tuesday 24 September 2024 at 7.00pm
- Tuesday 15 October 2024
- Tuesday 19 November 2024
- NO MEETING IN DECEMBER 2024
- 21 January 2025 at 7.00 pm
- 18 February 2025 at 7.00 pm
- 18 March 2025 at 7.00 pm
- 15 April 2025 at 7.00 pm
- 20 May 2025 at 7.00 pm
- 17 June 2025 at 7.00 pm
- 15 July 2025 at 7.00 pm
- No meeting in August 2025
- 16 September 2025 at 7.00 pm
- 21 October 2025 at 7.00 pm
- 18 November 2025 at 7.00 pm
- No meeting in December 2025