Haltwhistle & District Joint Burial Committee
Tuesday 3rd December 2024 – Old Booking Hall, Haltwhistle Train Station– DRAFT MINUTES.

Present 19.00	Cllr M Ridley Cllr A Whitehead Cllr A Dale Cllr D Keen	Cllr A Sharp Cllr E Walton Cllr D R-Mackie Cllr H Maxted	Clerk – Miss K L Heaney Haltwhistle Clerk – Emma Ackroyd Cemetery Keeper – Mr Sean Glenton

105/24	**Meeting Started at 19:05pm, Apologies for absence –** N/A
106/24	**Declarations of Interest** The chair reminded members of the Council of their duty to declare an interest in each agenda item.
107/24	**Matters Arising** – None
108/24	**Minutes** Minutes from Tuesday 29th October 2024 – Deferred to January meeting to be signed. Feedback received that draft minute should be amended to include breakdown of office rent agreed from HDJBC, as part of financial reports.
109/24	**Clerks Report** **109/24.01** No comments form members regarding the Clerks Report. Members requested Clerk to chase up an update in relation to the damaged wall at Greenhead Cemetery.
110/24	**Cemetery Matters** **110/24.01 Exclusive Rights & Transfers –** 3 Exclusive rights signed (Foxcroft, Seagar & Kennedy) received 2 further information sheets, Clerk will invoice and inform Haltwhistle Town Clerk once payment has been received, so the Exclusive Rights can be issued. **110/24.02 Cemetery Report** – cemetery report was circulated prior to meeting – Members had no comments to make regarding cemetery report.
111/24	**Allotments** **111/24.01** Allotment updates – Vandalism reported since last meeting, plot holders have been advised to contact police if they any concerns regarding vandalism at the allotments. The Burial Committee will monitor the situation between meetings. The Committee were informed of allotment plot no 10 vacating in January 2025 – Clerk to start process of contacting people on the waiting list. **111/24.02** Allotment Trees (Roadside) – The Burial Committee Members looked at 3 quotes in relation to the allotment trees. After discussing members **AGREED** to accept the quote received from Gareth Jones, South Tyne Trees – Members requested The Clerk ask to see relevant certificates before we go forward with the works. Once received Clerk will update/inform members. If relevant information is received and correct, then Clerk will inform the other 2 contractors of our decision. **PROPOSED Cllr M Ridley** **SECONDED Cllr A Whitehead** **AGREED**
112/24	**Land registration of Haltwhistle and Greenhead Cemetery** A verbal update was given by Cllr A Sharp, members had no comments.
113/24	**Reports on Financial Matters** **113/24.01** Balances, Income and Expenditure as of 24th October 2024 – Agreed

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113.24.02 Payments for approval as of the 3rd of December 2024 -

D Beverley Contractor	**£1,700.00**	***Invoice received and paid - Clerk circulated around members beforehand.***
PPH	**£13.99**	***Replacement Strimmer Line***
Edens Lawn Services	**£441.30**	***Van MOT and brakes replaced.***
Tyne Valley Community Rail Partnership	**£20.00**	***Usage of Haltwhistle OBH for 2 hours on both 291024 & 031224***
David Benson Business	**£400.00**	***Latest invoice received for end of Oct 24 (21st,2nd,28th,29th & 30th)***
PPH	**£15.25**	***Replacement Thermal Gloves***
Haltwhistle Town Council	**£407.20**	***October recharge for HTC Clerks hours for HDJBC.***
Total	**£2,997.74**	
		Not Included - To be approved
Harry Wilson & Son	**£360.00**	**Clean out bins at Haltwhistle Cemetery**
Alison Dale	**£169.00**	***Replacement of cemetery laptop***
Katie Heaney	**£20.00**	***Home Allowance for Oct/Nov24***

The total amount of £549.00 was approved.

113/24.04 Barclays Mandate – **AGREED** to be deferred until January meeting, address to be updated as soon as possible to the Cemetery Lodge (Clerks name) Mandate will need to be signed at the next meeting. Members requested the finance be proposed and seconded as one section.

PROPOSED Cllr A Sharp SECONDED Cllr M Ridley AGREED

114/24 Melkridge Parish Council Updates & Constitution

Members **AGREED** the up-to-date constitution, requested for this document to be sent out to the parishes with Budget Levy requests. Budget Levy figures amendment – Yearly comparisons to be removed as no longer needed.

PROPOSED Cllr M Ridley SECONDED Cllr A Sharp AGREED

115/24 <u>Confidential Matters: Resolution to Exclude Press and Public</u>

To consider a resolution to exclude the public and accredited representatives of newspapers from the following item relevant to a subject which affects the Council's area.

Resolution

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw."

This resolution is moved under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

	A confidential minute was taken.
116/24	**Date & Time of Next Meeting** **Tuesday 21st January 2025 at 7pm – Ticket Office Haltwhistle Train Station)** **Meeting closed @ 20:30pm**