

BELSAY PARISH COUNCIL

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15th October 2012

Dear Councillor,

Your attendance is invited at an ordinary meeting of the Parish Council to be held in the Sir Stephen Middleton Memorial Hall at Belsay First School, Belsay, Northumberland, on

Tuesday, 11th December, 2012

commencing at **7.30 p.m.** for consideration of the undernoted agenda. I trust it will be convenient for you to attend.

Yours faithfully,

Mr. K. Murray-Hetherington
Clerk to the Council

AGENDA

1. **CHAIRMAN'S OPENING REMARKS**

2. **APOLOGIES**

To record the attendance and receive apologies for absence.

3. **MINUTES OF PREVIOUS MEETINGS**

To confirm as accurate the attached minutes of the meeting held on Tuesday, 9th October, 2012, which have been circulated.

4. **MATTERS ARISING**

To consider matters arising from the above minutes.

5. **PUBLIC PARTICIPATION**

To receive, if necessary, questions and comments from the public relating to the work and services of the Council. If a question cannot be answered at the meeting, it will be added to the agenda for the next council meeting.

6. **CLERK'S REPORT**

To receive a report from the Clerk to the Council.

7. **FINANCIAL MATTERS**

- a) To receive the most recent financial accounts and note those payments shown which have been made under the financial regulations;
- b) To approve payment of those invoices presented at the meeting;
- c) To consider any grant applications under section 137 of the Local Government Act 1972;
- d) To authorise any future expenditure.

Members of the public and press are welcome to attend meetings of the Parish Council

8. CORRESPONDENCE

To report any correspondence received (in) and sent (out) during the previous month which will be circulated.

9. REPORTS

To receive any reports from councillors who have attended any meetings on behalf of the Parish Council, or from Northumberland County Council.

10. PLANNING

To consider what observations or recommendations (if any) should be made in relation to any planning applications, particulars of which are received before the meeting.

11. ANY OTHER BUSINESS

To consider any other business not on the Agenda which the Chair decides is urgent.

NOTE: Members are asked to notify the Clerk of other business they wish to be discussed before the start of the meeting. In doing so, the member concerned must state the special circumstances which they consider justify the matter being considered as a matter of urgency. The Chair will decide whether the item raised is urgent and shall be considered.

12. DATE OF THE NEXT MEETING

To agree the date of the next meeting - Tuesday, 8th January, 2013.