

Belsay Parish Council

Minutes of the Annual Meeting of Belsay Parish Council held on Wednesday 29 May 2024

Sir Stephen Middleton Memorial Hall, Belsay First School

Present:

Chair: Councillor Storey

Cllrs: Common, Metcalfe and Roe

In attendance:

Clerk: Annie Howliston

Previous Clerk: Ian Humphries

1. Appointment of Chair

It was proposed and seconded that Cllr Roe be elected as Chair for the municipal year.

Resolved that Cllr Roe be elected Chair for the ensuing year.

2. Appointment of Vice Chair

It was proposed and seconded that Cllr Mole be elected as Vice Chair for the ensuing year.

Resolved that in the absence of Cllr Mole his appointment to be made as Vice Chair of the Parish Council for the ensuing year.

3. Apologies for Absence

Apologies for absence were received from Cllr Mole and Sadler

4. Public Questions (Maximum 5 minutes per person)

There were no questions raised by the public.

5. Minutes of the Previous Meeting of Belsay Council held on 6 March 2024

The minutes of the meeting of the Parish Council held on 6 March 2024 were amended to include the apologies of Cllr Roe and confirmed as a correct record and signed by the Chair.

6. Matters Arising from the Previous Meeting

There were no matters arising from the previous meeting.

7. Financial Matters

a) Report of Clerks Salary Review 2025

Agreed to commence salary at SCP23 in line with recent National Pay Award of £2,600.52 from 1 May 2024.

b) Financial Statement 2023-2024

Members considered the annual accounts.

Resolved – annual accounts for the year ended March 2024 be approved.

c) Payments due

Members approved the following payments:

| Company | Services | Amount |
|---------------------|---------------------|---------|
| NALC | Membership | £221.34 |
| C I Accountancy Ltd | Payroll (2022-2023) | £240.00 |

8. Correspondence

There was no correspondence to report.

9. Highways Matters

Response from Neil Snowdon (NCC Highways Improvements – 12 April 2024)

Noted that the request for a footpath at Red House Barns would be considered in the future County Council's Local Transport Plan but would be unlikely due to funding.

10. Planning Matters

a) Members were consulted on the following planning applications with nothing to comment:

| Reference | Detail | Permission |
|-----------------|--|------------|
| 24/00857/VARYCO | Variation of approved plans and materials. Land west of Grey Stones, Wallridge | Granted |
| 24/00932/FUL | Extension. Briarley, Milbourne | Granted |
| 24/00001/VARYCO | Variation of operating hours. Land Southwest of Shortflatt Tower, Belsay | Granted |
| 23/02785/LBC | Listed Building Consent The Highlander, Belsay | Withdrawn |
| 23/03707/LBC | Listed Building Consent The Highlander, Belsay | Refused |
| 23/03741/ADE | Advertisement Consent The Highlander, Belsay | Refused |

b) Discussion and agreement for the Clerk to source maps of the parish to assist with planning applications and boundary queries.

11. Issues Raised by Members (AOB)

a) A discussion took place regarding the possibility to contact the County Council to make a request to extend the grass cutting operations of verges in the village.

b) It was reported that there have been issues with a blocked gully near Sweetbriar Cottage, on the Walton road but had not been resolved despite numerous reporting on 'Fix My Street'.

12. Date of Next Meeting

It was agreed that following the past two years no meeting would be held in July unless there were any significant planning applications to discuss. ***The date of the next meeting will be 25 September at 7:00pm.**

***Due to planned leave, the next meeting will now be 2 October at 7:00pm**

The Chair thanked everyone for their attendance and closed the meeting.

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| Chair Signature:  | Date: 2nd October 2024 |
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