

# Belsay Parish Council

**Minutes of the Annual meeting of the Parish Council held on Wednesday 8 May 2013 in the Sir Stephen Middleton Memorial Hall, Belsay First School at close of Annual meeting of the Parish**

**Present :** Councillors R. Batchelor, K. Metcalfe and K. Storey

**In Attendance:** I. Humphries – Clerk

Action

**1. Chairman's Opening Remarks**

The Chairman commented on the poor attendance at the meeting.

**2. Apologies for Absence**

Apologies for absence were received from Councillors McDonnell Holmes and Neilson

**3. Appointment of Chairman**

**Resolved:** That Councillor Batchelor be appointed Chairman of the Parish Council for the municipal year

**4. Appointment of Vice Chairman**

**Resolved:** That Councillor Storey be appointed Vice Chairman of the Parish Council for the municipal year

**5. Minutes of Meeting held on 11th December 2012**

The minutes of the meeting of the Parish Council held on 13 March 2013 were confirmed as a correct record and signed by the Chairman subject to the correct spelling of Metcalfe in those present.

**6. Matters Arising from the Minutes**

**6.1. Bus Shelter**

Progress was being made following the site visit with an Officer of the County Council. The Clerk was to discuss with the Officer what permissions were required.

Clerk

**6.2. School Zig Zags**

It was noted that the zig zag lines were now in place. Members were agreed that only time would tell whether the problem would be transferred elsewhere in the village.

### 6.3. Dog Fouling Signs

It was noted that the notices had been received from the County Council and were proving successful.

### 6.4. Planning Enforcement

The issue of the signs on the south approach to the village had been reported to the County Council. It was also noted that the County Council Enforcement Officer was to hold a site meeting on the 14 May regarding issues pertaining to Bolam House.

### 7. Clerk's Report

The Clerk advised Members of the need to complete various forms relating to acceptance of office, pecuniary interests and returns following the non-contested Parish Council elections.

Clerk

### 8. Financial Matters

The Clerk advised Members that a belated request for salary and expenses amounting to £351.58 had been received from Mr Feeney. Following some discussion it was agreed to approve the payments although concern was expressed regarding the timing of the submission and the lack of any receipts relating to the expenses claim.

Members also considered the end of year accounts and it was

**Resolved:** (a) The end of year accounts be approved for audit.

(b) Mr R Grey be appointed Internal Auditor and be paid a fee of £50

Clerk

### 9. Correspondence

The Following correspondence had been received –

- Request to support opposition to wind farms – declined
- Invitation to be involved in scheme relating to rivers in the county – declined
- Information relating to Broadband provision – noted
- Police crime stats. – noted
- Invite to Ponteland Town Council Civic Service – declined

### 10. Planning Matters

Members expressed concern that the Parish Council may not be being consulted regarding planning issues. The Clerk undertook to seek confirmation on how Parish Councils were notified of planning applications and to ensure the Parish Council were receiving relevant notices.

Clerk

Members referred to a proposed development of a caravan waste disposal facility (ref 13/00658/Ful. It was agreed to write to the County Council objecting to the proposal on the grounds that it

Clerk

would be inappropriate in an area of natural beauty.

**11. Venue for Meetings**

Clerk

It was acknowledged that there was uncertainty regarding whether payment for the use of the hall would be requested as there was no provision made in the estimates of expenditure. The Clerk undertook to make enquiries.

There being no further Business, the Chairman closed the meeting at 8.30pm

Chairman.....

Date.....