

BELSAY PARISH COUNCIL
Bank Reconciliation
Financial Year Ending 31 March 2025

Prepared by:	Annie Howliston
Position:	Parish Clerk and RFO
Date:	8 May 2025

This reconciliation must include all bank and building society accounts and other short-term investments*. It must agree to Box 8 in the column headed "year ending 31 March 2025" in Section 2 of the Annual Return. It will also agree to Box 7 where the accounts are prepared on a receipts and payments (cash) basis, but not when an income and expenditure basis is used.

Balance per bank statements as at 31 March 2025	£	£
Treasurers Account	14,834.05	
Bus Bank Instant Account	829.09	
	15,663.14	
Less unrepresented cheques:		
Cheque no. 000591	20.00	
Net balances as at 31 March 2025		15,643.14
<p>The net balances reconcile to the Cash Book (a receipts and payments account, which should be maintained even if your authority uses income and expenditure accounting) for the year, as follows:</p>		
Cash book:		
Opening balance as at 1 April 2024	13,844.64	
Plus receipts	5,300.00	
Less payments	3,501.50	
Closing balance per cash book (receipts and payments book) as at 31 March 2025 (must equal net balances above)		15,643.14